SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SETH GYANIRAM BANSIDHAR PODAR COLLEGE, NAWALGARH

RAMBILAS PODAR ROAD, NAWALGARH DISTRICT- JHUNJHUNU (RAJ.)- 333042
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Seth Gyaniram Bansidhar Podar College has inherited its unique legacy from great visionaries and philanthropists such as Mahatma Gandhi (First Chairman Trustee), Pt. Madan Mohan Malaviya, Shri Jamnalal Bajaj and Shri Anandilal Podar.

In 1942, the College was established with graduation course in Commerce and later progressed and started Master's Degree in Commerce in 1947 under the aegis of The Anandilal Podar Trust. The College further progressed under the leadership of these visionaries and especially visionaries from the Podar family who took the College to new heights. The college progressed leaps and bounds in the coming years and has served the society at large at a time when higher educated was limited to a privileged few especially in the Shekhawati region which comprises Sikar, Jhunjhunu and Churu Districts of Rajasthan.

The college provides UG and PG courses in Science, Commerce and Arts along with professional courses like BBA & BCA under the affiliation of PDDUS University, Sikar.

Today the College has been transformed with state of the art infrastructure, be it our Smart Classroom, Science Laboratories, Computer Labs. This ensures students get the best of both worlds, Theory as well as Practical. Special emphasis is laid on Teaching Methodologies which has evolved from Traditional Lecturing method to Student Centric Methodology where Lecturers approaching students as Mentors rather than teachers. The college is proud to have a lush green campus with a very soothing environment conducive to peaceful learning, which includes a Botanical Garden and an Auditorium with cutting edge technologies. The college has left no stone unturned to develop its Library (with around 100,000 books) and made it digitally accessible to the students. It has separate Boys and Girls reading rooms. Excellent separate hostel for girls and boys. College has a fully fledged Training and Placement Cell and student Counseling Cell which ensures students can pursue a career of their interest.

The entire campus is Wi-Fi enabled with seamless Fiber Optic network. Apart from academics the College can boast of facilities like Swimming Pool, a huge Sports Pavilion, Gymnasium, Girls rest room and a plethora of extracurricular activities.

Vision

To see an India where man and nature can harmoniously cp-exist, where equality, justice and understanding are nurtured to evolve rational thinking and compassionate hearts. Our vision believes in a better word and better tomorrow.

- To provide effective and student centric education

- To create a productive learning environment and promote quality education with research aptitude in the thrust areas.

- To create a sustainable education environment.

- To enhance regional and social relevance and aspire to be known as an institution where academics are combined with a holistic approach to quality education.

Mission

- To provide quality education to the student through holistic value based and progressive education and to produce youth that can make their family, college and nation feel proud of.

- To provide equal opportunities for the encouragement of potential.

- To shape vulnerable young minds with moral and human values.

- To instil integrity, discipline, perseverance and confidence through a propitious teaching learning environment.

- To produce self reliant responsible citizens.

- To transform attitudes, values and priorities by changing mindsets rejuvenating our learners and infusing positive energy to take on the challenges of life.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- **Heritage**

It is one of the oldest Colleges in the state of Rajasthan. The College has the distinction of providing quality and holistic education to people for more than 70 years.

- **Faculties**

The College has a total of 44 teaching faculty in which 26 faculties with Ph.D. and NET. One unique point here is the teachers are empathetic and the focus is on the students.

- **Infrastructure**

The College has:

1. 23 laboratories.
2. 12 ICT enabled classrooms
3. Botanical Garden

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4. Zoological Museum
5. Swimming Pool
6. 3 Smart classrooms
7. Gymnasium
8. Indoor Games Facilities
9. Yoga Room
10. Sports Grounds
11. Medical Room
12. Boys and Girls Hostels
13. Cafeteria

- **Library**

1. The College Library covers 493.25 Sqm area.
2. Having 79245 Books.
3. Fully automated (with KOHA).
4. Subscription of e-journals and N-List.

- **Training Program for faculties**

The College organises Seminars, Workshops and Faculty Development programs regularly.

- **University Merits**

College is well known for its merits secured year after year at university level. College has secured 36 merits since the session 2016-2017. Science has secured the maximum merits with 22 students, Commerce has secured 12 merits and Arts has secured 2 merits

- **Student Development Cell**

College has a Training and Placement Cell with a full time coordinator appointed for the same. The cell provides placement opportunities for placement and is in constant touch with organisations for placements, internship and training. Apart from this the cell provides various training to students such as soft skills, Personality Development, Pre Placement etc.

- **NCC, NSS, Scouts and Guides**

The College has an NCC with 107 seats (33% seats occupied by girls).

The College has two unit of NSS with intake of 100.

The College has a Scouts and Guides squid.

Institutional Weakness

- College is located in a small town, Nawalgarh. The town is surrounded by villages all over it. More than 85% students are from Hindi medium Schools, another point is all of them are from farming background. English Language poses a major challenge especially Spoken English

- Lack of adequate supporting staff

- Lack of advance and new age technological equipments for Differently abled students

- Transport and connectivity for students from faraway villages. There is no direct connectivity, students have to change buses and sometimes more than two buses to reach the college

- Research courses not available

Institutional Opportunity

- **Geographical Advantages**

The College is located in the heart of Nawalgarh City, College is well connected with good roads on all four directions and public transport in each direction, so reaching College from far away is easy. This gives a good opportunity to get students admission from faraway places

- **Employment opportunities**

Being a unique and best College, in the whole of Shekhawati (Jhunjhunu, Sikar and Churu districts) companies are attracted to the college. This can be utilised for the students of college and gives them this opportunity

- **Faculty opportunities**

College regularly organises Faculty Training sessions based on their and market needs to keep them updated and hone up their contemporary skills.

- A large chunk of the Faculties are Ph.D holders, so students can get all information on pursuing Ph.D and many of the faculties are qualified and approved guides also.

- **Brand Name:**

Podar College is a very strong and familiar brand in the entire Shekhawati region. It holds a brand value as no

other college can. This gives the college a big hand to convey messages to the masses. The brand name is second to none and holds a very strong value. This helps in getting students, good faculties from even outside Rajasthan as they are pulled by the Brand Name.

- **Certificate Programs**

College has cashed on this opportunity as such courses can be run without any affiliation. College is already running short term Certificate Programs in Science, Commerce as well as arts. There is a lot of scope to keep on updating these courses in designing new ones.

- **Library**

College has a huge library with more than one lakh books. College believes there is still a lot of scope to increase books, new subscriptions etc. to further enrich the Library

Institutional Challenge

- Teaching the students from rural backgrounds is a challenging ask for Lecturers, a lot of adjustment are needed to make students understand the concepts

- To keep lecturers abreast with the latest technological advances used in education, although college has been providing training.

- Many students coming from rural areas are not connected with Social Media due to various constraints

- Rural students are also from agricultural backgrounds. Students have to work in the farms after they reach home from college. Students cannot fully focus on studies as they get less time to study which has a negative impact on college results

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Seth Gyaniram Bansidhar Podar College is affiliated by Pandit Deendayal Upadhyaya Shekhawati University, and as such follows a predetermined syllabus. However, the college innovates within these established academic structures, committed to providing holistic development to its students.

Academic processes in the college are well organized, timetable, workload and other administrative tasks are prepared well before the teaching session.

The intellectual teaching body of the College is supported by relevant ICT. The college enjoys technologically

enabled and inclusive infrastructure including a well-equipped library, which makes it possible for the students to participate in a modern teaching-learning process.

Our teachers regularly update their disciplinary knowledge through faculty development programs, curriculum reviews and active participation in the evaluation process at the affiliated university.

Experiential learning is particularly facilitated through internship projects and field trips. Podar College takes a sympathetic approach, striving to acquaint the students about how gender-based inequalities, neglect of environmental concerns and lack of ethics hinder an individual's and social development.

Consolidating its academic credentials, Podar College is one of the few colleges that offer various Add-on certificate courses to the students. These help in skill development of the students and prepare them for the professional world.

There is a robust tutorial and mentor-ward system to implement these tasks. Small groups of students are formed, so that academic and other discussions can be individualized. Interdisciplinary and sensibility is an important aspect of our vision of imparting transformational education to the students.

Feedback methodology at Podar College makes teaching participatory and transparent and accountable. An online form is used to collect the feedback, which is then collected, analyzed and shared with all the departments so that prompt action can be taken. The channels of communication with various stakeholders are kept warm in response to diverse requirements. Every year, IQAC conducts internal audits, and all divisions are urged to critically evaluate their own actions. This strategy emphasizes combining the interests of the institution and the stakeholders.

Teaching-learning and Evaluation

Teaching, learning and evaluation play a very crucial role in the growth of any educational institution. It is evident from the increasing improvement in student performance in university exams, final placement outcomes, and enrollment in higher education over the last five years. Term tests are administered to evaluate the academic needs of students, counseling sessions, Seminars, group discussions, Creative Writing Competitions,webinars, question-answer sessions, MAE, Assignments, and classroom activities/interactions programs recognized through instructive test analysis. The evaluation is transparent and is carried out through MCQtests, open-book tests, surprise tests, online test quizzes, posters, assignments and presentations on these ICT platforms.The quality of learning provided in the institution is primarily determined by teachers' willingness to use recently available future tech supports, as well as their action plan to create such educational resources to empower teaching-learning. The internal assessment marks are assigned to each theory paper and awarded on the basis of class tests, attendance, online conduct, skills, and assignment submission, as per the syllabus guidelines.Specially trained classes are held to help students improve their professional competence.Students have been achieving high rankings and gold medals in university examinations at both the undergraduate and graduate levelsin Science, Commerce and Humanities subjects. This Criterion investigates the adequacy, competence, and ongoing professional development of the faculty who oversee the programs of study.

Research, Innovations and Extension

The Faculty of Post-Graduate departments take interest in research activities, which is amply evident by the research output, in, agro products, and developed processes, publication of books, articles and research papers in various journals of national and international repute.

The College brings all its extension activities in the fields of agriculture and education under the umbrella of Post Graduate department of Botany. These activities mainly focus on the needs of the farmers and secondary and primary school teachers of Nawalgarh, Jhunjhunu districts in particular and nation in general.

The college has created an ecosystem for innovation including incubation center and other initiatives for the creation and transfer of knowledge. Research & Development Cell, Entrepreneurship Development Cell and Innovation and Incubation Cell, Admission and Placement cell work for innovation to serve the society and student's betterment. With this also creating and promoting research culture among faculty members and students. Motivating to undertake minor and major research projects from various funding agencies. Identification and assisting for finance from Management as well as funding agencies like UGC, DST, DBT, CSIR, ICHR etc.

We have e-communication method class wise teacher wise through Teachment. We prepare Wall magazine on current topics with awareness activities, Job Placements related Wall Magazine in each department and QR Code at the entrance of each Department. Departments have QR code for their instruments information and with this Department of Botany and Zoology have QR code for available Flora and Specimens in their collection. Support system such as NSS, NCC, Scouts and Sports Club also follow the system of Wall Magazine.

The students from all departments actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme (NSS) and National Cadet Corps (NCC). Through these schemes, the institution undertakes various extension of the NSS unit is of 200 volunteers and NCC unit has 107 Cadets, who regularly engaged in serve to the society.

Infrastructure and Learning Resources

The Institution has a clear-cut policy for improving the infrastructural facilities which would facilitate teaching learning processes. The college offers 06 UG and 15 PG Programmed. All the programs have separate classroom with adequate facilities for teaching such as green board, white board, black board, lecturer stand etc. and they are available in the classroom. These structures house have 35 class rooms with proper lighting, sitting and ventilation and 03 technology enabled smart classrooms, equipped with modern audio and visual instruments, 03 seminar hall, 23 laboratories along with 04 computer laboratories and 12 Class Room with ICT Facilities, administrative and staff rooms, admission and examination cells fully automated library with more than **79245** books and, **10000** e-journals, **07** Newspapers, **05** Magazine and browsing center with fiber connected computers, 12 LCD projectors, E-learning room, different labs equipped with good amount of instruments , botanical and zoological museum, aquatic garden, medicinal plants, shade house, gym, yoga facilities, one boys hostel with a capacity of more than 100 students and one girls hostel with a capacity of more than 50 students, two staff quarters, indoor sports hall and a canteen, first aid center, day care center, girls rest/recreation room garage and many wash rooms. The college has also provided safe drinking water facility threw installation of aqua-guards and various place in campus and in the hostels and staff quarters. An uninterrupted electricity in ensured in campus with the help of one 65 KV and few smaller Gen-sets and many

inverters, UPS and Solar systems. Transport facility provided the help of 42 seated buses. The college has botanical garden and many lush green lush to beautify its campus, besides a playground for outdoor games and athletics.

In IT infrastructure, the college is equipped with more than 128 computers and all are connected with internet.

Student Support and Progression

According to this criteria 70.91% students of Seth Gyaniram Bansidhar Podar College, Nawalgarh get benefited by scholarships and free ships provided by the Government and Non-Government agencies during last five years. The college organizes a variety of capacity building and skills enhancement programs in Soft skills, Language and communication skills, life skills (Yoga, physical fitness, health and hygiene) and ICT/computing skills. The college provides a good platform for the students providing guidance for competitive exams and career counseling. 14.80% students are benefitted from it during the last five years. The College has a Students' Grievance Redressal Committee. The functions of the Committee are to look into the complaints lodged by any student, and judge its merit. The Committee is also empowered to look into matters of harassment. The college provides quality education to their students. It helps 42.15% outgoing students of the college in getting placement and progressing to higher education during the last five years and 10.05% students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations). The college plays a great role in sports and cultural development of the students. Not only have our students represented us at university/state level but also at national level. The College and the Alumni association jointly believe in creating and maintaining association with its alumni. The Alumni Association provides an interface for establishing a link between the alumni, staff, and students of the institute.

Governance, Leadership and Management

1. The College has a defined organizational structure and IQAC acts as a template between college and stake holders, The College comes under the Anandilal Podar Trust, Nawalgarh (Rajasthan), but at the college level the Principal is the head of the institution. The senior faculty members are given charge of the different committees.

2. The various committees of Podar College which comprise of representation from senior faculty members, Accounts office, educationalists from society, alumni, and other stakeholders works as the liaison between the society and the college.
3. It also steers and helps in the effective implementation of strategic planning by giving feedback and generating finance. Regular meetings of various committees, IQAC and Heads of Departments offer a platform to present and discuss the perspective plans of the college and help in effective implementation of institutional policies.
4. Finance and Accounts Department, working under the supervision and headship of the Assistant Accounts Officer with administrative control of the Principal. A Chartered Accountant has been appointed on part time basis to monitor efficient and effective use of finances. College has system for internal auditing from the institution and external auditing from government auditor.
5. The IQAC has introduced Achievement Awards for teaching and non-teaching staff members to incentivise research, publications and innovative administrative reforms.
6. Financial support and academic leave are provided to teachers for attending workshops/

conferences/seminars.

7. Podar College has been a leading institution in training teachers across the country through Professional Development Programmes.

Institutional Values and Best Practices

The College is committed to provide a safe and conducive work and academic environment to students. The College has an anti-ragging and an anti-sexual harassment committee. The head of institution monitors all activities and training programmers related to safety and security and gender sensitivity organized in the College. Various sessions related to women safety like self defense, cyber crime, and so on. An exclusive common room for female students to rest at the time of sickness. Our Institution has facilities for alternate sources of energy and energy conservation measures like solar energy, wheeling to the grid, use of LED bulbs/ power efficient equipment our institution has facilities of the bore well/ open well recharge.

Our Institution takes proper initiative for greening the campus through Tree Plantation, pedestrian friendly pathways, ban on the use of plastics, landscaping with trees and plants. Our Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmers in the regard of annual awareness programmers on code of conduct are organized.

The best practice of Digital Economic literacy in Nawalgarh area has been center of discussion world over. Economic literacy can be generally defined as a person's ability to understand, analyze, manage, and communicate personal finance matters. And second best practice of Scientific Awareness Program in Nawalgarh Podar College has always laid emphasis on practical aspects along with academic syllabus prescribed by the University. Podar College is one of the oldest private colleges in the state of Rajasthan. The College is well known for its quality education, infrastructure and lush green campus.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SETH GYANIRAM BANSIDHAR PODAR COLLEGE, NAWALGARH
Address	Rambilas Podar Road, Nawalgarh District-Jhunjhunu (Raj.)- 333042
City	Nawalgarh
State	Rajasthan
Pin	333042
Website	www.podarcollege.com

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Satyendra Singh	01594-222030	6376173950	01594-223198	gbpodar@gmail.com
IQAC / CIQA coordinator	Vinod Kumar Saini	01594-225892	8619868884	01594-223198	vinodkatria1977@gmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	**University name**	**Document**
Rajasthan	Shekhawati University	[View Document](#)

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	04-10-2006	[View Document](#)
12B of UGC	25-01-2008	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Rambilas Podar Road, Nawalgarh District-Jhunjhunu (Raj.)- 333042	Semi-urban	7.404053	199963.9

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Mathematics	36	Senior Secondary with Science Maths	English,Hindi	900	322
UG	BCA,Computer Science	36	Senior Secondary	English	450	119
UG	BBA,Management Studies	36	Senior Secondary	English	450	33
UG	BCom,Commerce	36	Senior Secondary	English,Hindi	720	114
UG	BA,Humanities	36	Senior Secondary	English,Hindi	720	270
UG	BSc,Biology	36	Senior Secondary with Biology	English,Hindi	360	201
PG	MSc,Chemistry	24	B.Sc. with Chemistry	English	90	31
PG	MSc,Zoology	24	B.Sc. with Zoology	English	80	15
PG	MSc,Botany	24	B.Sc. with Botany	English	80	24
PG	MSc,Physics	24	B.Sc. with Physics	English	80	45
PG	MSc,Mathematics	24	B.Sc. with Mathematics	English	80	17
PG	MCom,Commerce	24	Graduation	English,Hindi	80	8
PG	MCom,Commerce	24	Graduation	English,Hindi	80	7
PG	MCom,Commerce	24	Graduation	English,Hindi	80	1
PG	MA,Humanit	24	Graduation	English	80	6

	ies					
PG	MA,Humanit ies	24	Graduation	English,Hind i	80	3
PG	MA,Humanit ies	24	Graduation	English,Hind i	80	0
PG	MA,Humanit ies	24	Graduation	English,Hind i	80	1
PG	MA,Humanit ies	24	Graduation	English,Hind i	80	0
PG	MA,Humanit ies	24	Graduation	Hindi	80	0
PG	MA,Geograp hy	24	Graduation	English,Hind i	80	7

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0
Sanctioned by the Management/Soci ety or Other Authorized Bodies				0				0				53
Recruited	0	0	0	0	0	0	0	0	35	9	0	44
Yet to Recruit				0				0				9

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Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				20
Recruited	18	1	0	19
Yet to Recruit				1

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				6
Recruited	4	1	0	5
Yet to Recruit				1

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	13	1	0	14
M.Phil.	0	0	0	0	0	0	3	1	0	4
PG	0	0	0	0	0	0	19	7	0	26
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		**From the State Where College is Located**	**From Other States of India**	**NRI Students**	**Foreign Students**	**Total**
UG	Male	765	0	0	0	765
	Female	293	0	0	0	293
	Others	0	0	0	0	0
PG	Male	76	0	0	0	76
	Female	90	0	0	0	90
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category			Year 1	Year 2	Year 3	Year 4
SC		Male	112	113	92	86
		Female	33	32	27	22
		Others	0	0	0	0
ST		Male	5	9	5	6
		Female	5	5	4	4
		Others	0	0	0	0
OBC		Male	913	873	809	789
		Female	412	403	390	300
		Others	0	0	0	0
General		Male	157	168	168	158
		Female	99	97	84	60
		Others	0	0	0	0
Others		Male	61	48	38	19
		Female	11	11	10	5
		Others	0	0	0	0
Total			1808	1759	1627	1449

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	College will plan an interdisciplinary certificate/ Diploma course by combining the Science, Arts and Commerce departments to promote the value and importance of the interdisciplinary approach among students in which the department of Botany with English organized a Faculty Development Program in Communicative Skills & Linguistics and other departments are also developing the same approach.
2. Academic bank of credits (ABC):	The National Education Policy, 2020 is built on the foundational pillars of Access, Equity, Quality, Affordability and Accountability. NEP 2020 recommends many transformational ideas for school education. The New Education Policy emphasized to

	ensure universal access to high-quality ECCE across the country in a phased manner. Special attention and priority will be given to districts and locations that are particularly socioeconomically disadvantaged.
3. Skill development:	New education policy is already implemented in many states and soon it will be implemented in Rajasthan also. We have already stated vocational courses and interdisciplinary courses according to CBCS, where students can use the credits gained from vocational courses which are mandatory for two years or 12 Credits used to complete their credits for his/her Degree Program. Under the guidance of our Advisory board and Sector Skill Councils, NSDC we separately designed 12 credits certificate courses to fulfil the above condition and ready to go with NEP. The Department of Botany already prepared and submitted the proposal of B.Voc/diploma/ Advance Diploma Courses to the University for Further Approval. While in the meantime started Certificate/ Diploma Courses under NSQF scheme with the collaboration of Sector Skill Councils, under NSDC, Delhi and Preparing MoU and Collaboration with Industries for the training and development skill, so that our students ready for industry after completing Diploma/ Advance Diploma and B.Voc. Our Trust has successfully worked on various streams of the government including NSDC, RSLD and skilled over 20000 students between 2012 and 2015.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Language Departments with the department of History are under process to start certificate courses of Language and culture. While already running a diploma Course in Ecotourism and Conservation of Cultural Heritage in the Department of Botany under NSQF. The Department of Mathematics organized Vedic Mathematics course for Graduate students.
5. Focus on Outcome based education (OBE):	The courses under NSQF provide freedom to leave the course at any level or rejoin it with a given gap.
6. Distance education/online education:	Distance Education "is a process to create and provide access to learning when the source of information and the learners are separated by time and distance, or both." From the last few years Distance Education plays a very significant role for the students who are unable to join regular classes as well as who are already engaged in their job and other work for daily bread and butter. Distance

	education courses that require a physical on-site presence for any reason including the taking of examinations is considered to be a hybrid R & D or blended course of study. Many Universities and Colleges also started Distance education Programs to facilitate the desired students. College also ready to take initiative for the Distance/Online study and created the Distance & Online Center under the guidance of the Expert Advisory Board. And under the guidance of the Advisory Board Committee designed Distance/Online Programs with the guidance that students should work 72 hours under the guidance of Course Coordinator.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1808	1759	1627	1449	1816

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 132

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
44	46	45	46	51

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
76.72	79.45	96.35	72.78	85.0

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

IQAC conducts a meeting at the beginning of every academic year to verify the syllabi of each subject of the college from the affiliated university. The college has an online academic monitoring system. In curriculum delivery and Planning ICT based technology involving e-learning resources and software is implemented. After teaching a topic in each department group discussion, Seminar, webinar, question Answer Session are taken periodically. The college is affiliated to the Pandit Deendayal Upadhyaya Shekhawati University, Sikar. As per the norms of affiliation, it is required to follow the curriculum designed by the University. Therefore, the college adopts the curriculum approved by the university and has developed a well structured mechanism for the effective delivery of the curriculum. The college communicates the curriculum through the notice boards. The copies of printed syllabus are kept in the reference section of the library. All the teachers are advised to communicate the various means of the availability/link of syllabus/curriculum to the students.

The college ensures the effective curriculum delivery through various other means/steps such as:

1. Preparation of Teaching Plan on the Basis of the Curriculum

Each teacher is allotted workload of his papers/subject in the meeting of the faculty members in the Department. On the basis of allocation of papers, the faculty members are required to prepare the teaching/lecture plan containing the details of the curriculum. The lecture plan of each teacher covers the entire curriculum. It is according to the academic calendar.

2. Monitoring:

The curriculum delivery is monitored by the Head/Incharge of the department through the regular meeting and the Principal of the college through the mail/daily report by the lecturers. The contents of daily reports are: (a) classes engaged (b) topics covered and (c) number of students attended the class.

3. Review Meetings:

The faculty meetings (atleast 3) regularlly in the department and also at the College level evaluate the feedback system for the implementation of curriculum. The Head of Department/Principal of the college regularly monitors the extent of the course covered in the classroom.

4. Effective Implementation:

The effectiveness of curriculum delivery is assessed through unit-wise class tests, internal pre- university examinations. These were help the teachers to evaluate the coverage of the curriculum, academic progress

of the students and the effectiveness of academic delivery.

5. Curriculum Review:

The effectiveness of the curriculum is periodically reviewed at college-level and recorded. The important matters are communicated to the faculty.

6. College Academic Calendar

The academic calendar is prepared by the IQAC on the basis of the academic calendar issued by the directorate, college education, curriculum and number of working days available in the academic session. Then the same is submitted to the Principal for his approval. Which is communicated to all the faculty members.

7. Internal Assessment

CIE includes tests, homework, problem solving, group discussion, quiz and seminars throughout the session.

1. PUT is generally scheduled before one month of university exams.

2. Other activities like group discussion, home-work and quiz are also carried-out at department level.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 43

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 19.96

1.2.2.1 **Number of students enrolled in subject related Certificate/ Add-on/Value added programs**

year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
635	0	343	392	318

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

Institution integrates 4 crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Supporting co-curricular and extra-curricular activities conducted to address cross cutting issues by the institute

I. Gender

1. Institute follows admission rules of Directorate of Higher Education (DHE) for admission of reservation of male and female students.

2. Participation of female students and women teachers in decision-making, implementation and monitoring of policies.

3. Institution has a Grievance Cell to handle the various issues like women's rights and security. The cell consists of female faculty members. Women grievance committee functions to prevent any sexual abuse towards the female students and teachers.

4.Institution recently carried a rally through the town on the theme-"Beti Bachao, Beti Padhao",

II Environment and Sustainability

1. The institute has cultivated and maintained various species of plants in 'botanical garden' having botanical and medicinal significance. These plants are labelled with their biological source, important chemical constituents and medicinal uses which help to correlate while studying Economic Botany course in curriculum. The institute has cultivated and maintained various species of plants in botanical gardens having botanical and medicinal significance. Every year on 'World Environment Day' a tree plantation

drive is carried out.

2. Institute has a lush green campus with a large number of trees to prevent pollution.

3. The institute is maintaining a Park (Gandhi Park) to cultivate environmental awareness

4. 'Swachh Bharat Abhiyan' is conducted to make students and society aware of their responsibility to the community.

III Human Values

1. Anti-ragging and 'Women's Grievance Committee'

The institute has formed an anti-ragging committee chaired by senior faculty of the institute to avoid undue incidences of ragging either in college or in hostel.

2. Students Participate in various social activities like

a) Blood Donation Camps

b) Pulse-polio program

c) Save girl child activity

d) Swachh Bharat Abhiyan

e) Rallies for awareness regarding Covid-19 such activities inculcate students' awareness which instils human values and their responsibility towards society.

3. The institute organised seminars on human rights.

IV Professional Ethics:

1. Orientation Porgram

2. Faculty Devlopment Porgram

Along with the above activities, these issues are also seriously taught in classroom teaching in our college, because all these issues are also included in the syllabus of various subjects of BA, MA, BSc and MSc.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 2.99

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 54

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 34.6

2.1.1.1 **Number of students admitted year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1808	1759	1627	1449	1816

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4810	4810	4810	5010	5010

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 50.25

2.1.2.1 *Number of actual students admitted from the reserved categories year - wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
1557	1494	1375	1231	1549

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2821	2821	2821	2939	2939

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 41.09

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

Seth Gyaniram Bansidhar Podar College, Nawalgarh (Rajasthan), affiliated with Pandit Deendayal Upadhyaya University, Sikar (Raj.) has been constantly working towards meaningful learning and holistic development through all 4 parameters asked.

Experiential learning

- The teaching-learning process is augmented by Field visits, models, charts, experimental training, Practicals, interaction with experts, Artificial intelligence-related softwareand programming skills like Tally, SPSS, SigmaPlot11, and audio-video aids on the college campus.
- Laboratory facilities in all science subjects are well equipped. Sophisticated Instrumental Laboratory in Physics, Chemistry, Zoology Museum, Herbarium in Botany, and Botanical Garden

- The College has a thriving Placement Cell that continuously develops programs, such as the Personality Development Course, for experiential and creative learning processes, allowing an increasing number of students to obtain better placements in today's job markets.

Participative learning

- It is evident in our college's actual learning process, as students actively engage in every departmental event, such as classroom seminars, group discussions, webinars, question-answer sessions, Quizzes, Personal counseling, workshops, posters, Debate, Creative Writing Competitions, and MAE organized by the various departments

Problem-solving methodologies for enhancing *learning experiences using ICT tools*

- In addition to the lecture method, innovative strategies are used to ensure and improve academic standards. The incorporation of an ICT-enabled teaching-learning process is another step in the right direction. Students can access learning materials via the faculty's online sites.
- Expert talks are organized and notable personalities are summoned to these programs with emerging teaching-learning techniques and case study experiments.
- The E-learning platforms are used for the students with interactive smart boards, LCD projectors and screens for access to computer-Aided Learning (Internet, PowerPoint Presentations) tools at the ICT level.
- The college has a computer lab equipped with an internal LAN. To keep our students and teachers up to date with the changing landscape, our library is regularly updated with online tools, INFLIBNET membership is upgraded on a regular basis, and National N-LIST (National Digital Library and Open Library for Scholarly Content), Shodhsindhu,e-Pathshala And other related e-resources are available.
- Evaluation is carried out through surprise tests, online test quizzes, assignments and presentations on these ICT platforms/tools.
- Strategies to perform practical work at home and understanding the relevance of scientific concepts by designing their own experiments is also a way of implementing problem-solving methodologies.
- Since the COVID-19 outbreak, subject-specific e-contents, videos, as well as assignments for theory and practicals are prepared by all the faculty members and were made available to the students on online sources like Teachmint, google classrooms through teacher-wise playlists and shared their links to the students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 86.25

2.4.1.1 **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
53	52	52	55	57

File Description	Document
Upload supporting document	[View Document](#)

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 42.24

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
24	19	19	22	14

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Mechanism of internal assessment

- Students have internal assessment marks in each paper at UG and PG levels with weightage distributed for regularity, punctuality, project completion and classroom participation.
- Students are briefed through faculty-wise opening addresses in orientation programs by the principal/ vice-principal/ coordinator/ HOD/ Professors about internal assessment, question Paper patterns, and university examinations.
- It is required to present a practical record that is examined and marks are added during the final consolidation of results in all subjects where practical exams are part of the curriculum.
- Pre-University Examination committee is constituted every year for UG and PG classes to coordinate the internal examination activity and communicate to students/ teachers and administrative staff regarding the examination.
- Attendance is an essential part of internal evaluation. Students who do not meet the minimum attendance requirements are not issued admit cards for the PUT exam.

The department has a fixed mechanism of marking for both UG/PGclasses.

UG

Marks are allotted to all the students for Attendance, Online conduct, practicals, class-test and assignments on the basis of their presence and performance.Class tests are conducted during the theory classes by the concerned teacher. The maximum mark for each Unit test is 30

PG: PG students are scored for a maximum of 20 internal marks per paper.

The internal assessment marks are assigned to each theory paper and awarded on the basis of class tests, attendance, online conduct, skills, and assignment submission, as per the syllabus guidelines.Class tests are conducted according to the timetable by the concerned teacher. The maximum mark for each Unit test is 30 per paper.

- During Covid-19 pandemic assessments in the form of Assignments and webinars were conducted by the respective departments.
- The term-end examinations are conducted by the university. The final practical examination conducted by the college has an external examiner in the panel which ensures fair conduct of the examination and tabulation of marks and grades.

The College helps students with a revaluation of their answer scripts by processing and forwarding their forms within the stipulated time.

- The grievances of students regarding examination, if any, are addressed at the departmental level. Any issues related to evaluation or marks are addressed by the concerned teacher and the head of the department.
- Any grievances, related to examination or submission of examination forms are handled directly by the administrative section of the college.
- We have CCTV cameras in every room keeping proper surveillance on the examinees. Apart from this, two invigilators are deployed in every room. The examinees are properly guided by the authorities if needed. This is done without any distinction or differentiation of caste, creed, or faith in the case of all students whether regular or non-collegiate.
- The grievances related to the students are solved and were displayed on the notice board within the stipulated time and shared with the parents

During the period of lockdown, teachers tried to clear all exam-related grievances that were mainly technical in nature by counselling the students through WhatsApp groups, telephonically, and through emails.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

The College has 21 departments in all, 10 in humanities, 5 in science, 3 in Professional courses (BBA, BCA, IT) and 03 in commerce. The UG programmes are B.A., B.Sc, B.Com, BBA, BCAand PG programmes are M.A., M.Sc, and M.Com. The college is affiliated with Pandit Deendayal Upadhyaya University, Sikar (Raj.)

Program Outcomes (POs), and course outcomes (COs) are communicated to the program's stakeholders by the following procedures.

- The details of POs and COs are available on the College's website (www.podarcollege.com), and it includes a link to the Pandit Deendayal Shekhawati University, Sikar (Rajasthan) syllabus and norms, which explicitly state the program and course results.
- The College is a multi-faculty institution that runs a good number of co-curricular, extracurricular and extension activities to achieve the verbalised learning outcomes (PO and CO) of various programs available in departments at undergraduate and postgraduate levels.
- The outcomes of the relevant programme are assessed through the direct and indirect evaluation process.
- Direct methods display the student's knowledge and skills from their performance in the class/assignment test, internal assessment tests, assignments, semester examinations, seminars, laboratory assignments/practicals, etc.
- Indirect methods such as course exit surveys and examiner feedback to reflect on student's learning in the form of a questionnaire like-
- Availability of course information through website and information brochure
- Programme Outcomes and Course Outcomes displayed on the college website
- Programme Outcomes relevant to your academic and professional goals
- The education from this college prepared and helped you in getting a job
- Recommending this Programme to other students
- Suggestions to improve the Programme

The students have shown excellent performance in the University exams and the overall passing percentage is 90%.Students, in turn, the college continued its impressive record by securing 6 gold medals and 44 meritorious students in the last five years.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2 Pass percentage of Students during last five years

Response: 89.13

2.6.2.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
506	553	403	438	518

2.6.2.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
611	589	442	509	562

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.74

File Description	Document
Upload database of all students on roll	[View Document](#)

21-01-2023 12:41:33

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

Response: 0.21

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0.21

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The College has created an ecosystem for innovation and other initiatives for the creation and transfer of knowledge and these cells organized workshops/seminars and lead lectures such as Start-up-India, Soft Skills Development, and Entrepreneurship Development Program.

The College ensures the creation and transfer the innvative knowledge through following 4 parameters:

Research & Development Cell: The faculty members are empowered to take up research activities utilizing the existing facilities under the Cell to monitor and address the issues of research under Dr. Dau Lal Bohra and HODs of Science, Commerce and Humanity. College always supports, faculties to do research by providing timing flexibility and setting aside a budget to do small projects, seminars, workshops. The College brings out research bulletin and encourages the students to publish their work in the bulletin which promote research work later. Department of Botany developed medicinal garden where 40 medicinal plants with an expert and counsellor. Department of Botany directly engaged for farmers round-O-clock try to solve their problems by phone and face to face technology.

Entrepreneurship & Skill Development Cell: The Cell inspires the budding graduate and post graduate

students to float their own business/venture through various seminars and workshops. Eminent industrialists and budding entrepreneurs are often invited to motivate the young students. The successful alumni of G. B. Podar College pursuing the entrepreneurial route also encourage our students through frequent interactions. Dr. Ravindra Goswami, HOD Botany, Podar College, Nawalgarh designed the B.Voc. /Advance Diploma/Diploma/ Certificate courses Under NSQF Community College in collaboration with Sector Skill Council (ASSC, FICSI, B&WSSC, T&HSSC and HCSSC) under NSDC and started Certificate and Diploma courses of skill programs by the session 2021-22.

Innovation and Incubation Cell: The College also has a vibrant Incubation Cell to provide incubation support to the budding entrepreneurs. The Institution provides mentoring support, office space and other facilities to the start-ups to take their creative ideas to the market.

Career Counseling and Placement Cell: The college has a well-functioning Counselling and placement cell which organizes placement drives, lectures on placement opportunities and entrepreneurship development etc. Time to time this cell organize workshops, seminars, invited lectures for the students every year to benefit the students. In 2019 RAS and SI Examination Coaching also started by College for the students.

The College has provided clean and green energy, provision of Solar Energy system installed on roof of the college, this energy supplied to electricity department. Since the installation, the College has reduced the use of non-renewable resources. Faculty members and students took initiation to enroll themselves in professional societies.

We have e-communication method class wise teacher wise through Teachment. Wall magazine on current topics with awareness activities, Job Placements relate prepared in each department with QR Code at the entrance of each Department and support system such as NSS, NCC, Scouts and Sports Club also follow the same system.

Faculty members use software, apps, PPT to educate the students and download subjects' related videos of common interest for community periodicals like budget sessions, Solar and Lunar eclipse.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

Response: 22

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	6	6	6

File Description	Document
Upload supporting document	<u>View Document</u>
Institutional data in the prescribed format	<u>View Document</u>

3.3 Research Publications and Awards

3.3.1 *Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*

Response: 0.23

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
11	06	1	2	11

File Description	Document
Upload supporting document	<u>View Document</u>
Institutional data in the prescribed format	<u>View Document</u>

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.33

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	16	4	12	11

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

In last five years the college organizes 30 extension activities to promote institute-neighborhood community association to sensitize the students toward community needs to bring communal transformation in the surrounding rural communities.

Impact of extension activities in the neighborhood communities: The students of all departments actively participate in social service activities leading to their overall development. Departments of Botany, Zoology, Chemistry, Geography, Political Science, Humanities, BBA & BCA of the college runs effectively extension activities to outreach neighborhood communities in collaboration with National Service Scheme (NSS) and National Cadet Corps (NCC) and College Scouts. Through these schemes, the institution undertakes various extension activities by Department of Physics workshop on Importance of Physics in rural regions, where information of repairing and reuse of electric and home appliances were taught to the villagers. Department of Computer Science and Management organized Workshop on Cyber Security and Get Yourself Acquainted with corporate culture and ethics. During the last five years, department of Botany time to time organized awareness camp about environment and Organic farming. To promote Organic farming faculties and students of Botany department help nearby Villagers to developed vermicompost unit and Compost pit so that they can gradually change to Organic farming and organized such activities twice a year. College with the Trust organized Water conservation and cleanliness Awareness program and seminar(online) for create viligent around the city. Time to time department of Geography and Sociology with NSS volunteers have organized Cleanliness camps in Nawalgarh. Under the guidance of Principal sir NSS unit of the college organized programmes on plantation, Swachh Bharat Abhiyan, Corona Awareness campaign, AIDS Awareness Program, Beti bachao Abhiyan, Girls safety, Road Safety, Save the girl child disaster risk reduction,Vanya Jeev Suraksha Saptah and blood donation camps. Every year various programs are organized under which student and college-staff voluntarily participate in community-based activities and enhance leadership among students. Department of Botany of college regularly participates in several skill development training programs time to time and also arranges environment awareness talks on special occasions since last years. Department of Zoology help to set up five BMCs with Rajasthan State Biodiversity Board, Jaipur in five villages of Nawalgarh region and Also contributed in creating data (census) of winter migrated birds in Kot Bandh. Dr. Bohra with his team surveyed Gothda village to concern with water contamination, water borne diseases and their impact in villagers.

The college develops consciousness among the students as well villagers about the significance of social issues like eradication of superstitions, conservation of water, importance of clean India, environmental pollution, personal health and hygiene, road safety, AIDS awareness etc. The college also has organized awareness programme on human rights, cybercrime, and cyber-security, voter awareness programme,

about GST and demonetization. Lectures were organized for the students and villagers about the importance of students to understand real-life problems, the dignity of labor, and helped them in developing team spirit and self-confidence.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Seth Gyaniram Bansidhar Podar College always committed for the social welfare and always works for the society. This is an integral part of vision and mission of the College. Student and faculty collaboratively engaged in Programmes emphasize the critical significance of social outreach for holistic development and integrated learning. Different departments of the college regularly participate in several skill development training programs time to time and also arrange environment awareness talks on special occasions since last years and for these work college received 10 Awards (recognition) from different Govt. and Non govt. Organization. During Covid-19's worst situation College stand with the society and provided food and necessary items to the poor and needy. College received University of Rajasthan Letter of Appreciation "Tilak Swaraj Fund" for the contribution in the field of education. For the awareness programs organized by the college in around the region since 2016 and District Level Committee Mukhyamantri Jal Swablamban Abhitan Dwitya Charan awarded for best water conservation awareness program by District Collector, Jhunjhunu appreciated the work. College also received Appreciation certificate from PMO, New Delhi on 6 December 2018. On 15 August 2021 citation is given by District collector Jhunjhunu at Swarn Jayanti Stadium, Jhunjhunu for its notable work for society welfare. College is serving since its establishment to protect the environment and flora and fauna of the region and for this Department of Botany and Zoology regularly organized training program awareness camp and plantation activities on different occasions such as Forest week, Environment day, World Biodiversity ady Earth Day etc. and awarded "Tree Grower Award" by Rajasthan Forest Department, Jhunjhunu Rajasthan for its notable contribution for society.

For its best practices in the field of education in the Shekhawati region college received "Best Institution with Innovative Infrastructure & Learning Environment" form Hyypedge Media group, Education Connect Plus & MSME, Govt. of India on 15 May 2022 at New Delhi. The College also received appreciation letter form Dr. Rajkumar Sharma, Member of Legislative Assembly for the distribution of food packets and relief amount of 2.25 Lak in Chief Minister relief fund during Covid-19.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 26

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
8	3	4	7	4

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 17

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

The College offers 06 UG and 15 PG Degree programs. All the programs have separate classrooms with adequate facilities for teaching-learning. Green board, white board, black board, Lecture stand are available in the classrooms.

- The department of Physics, Chemistry, Botany, Zoology, Maths, Geography and computer science have laboratories with the required lab equipment. The labs are spacious with facilities for conducting research in core and complementary areas. Modern equipments are also available for experiments

- All the programs have ICT facilities include 35 classrooms, 03 seminar hall, 03 smart room, 23 laboratories and 12 Class Room with ICT Facilities.

- Separate laboratories are available for UG and PG Programs. The labs have sophisticated instruments in tune with the curriculum.

- The College provides free Wi-Fi facility to all students. All these departments have computer and internet facilities. The whole campus is on Wi-Fi connectivity with the fiber optical lease line having 300 MBPS speed. There are 128 computers out of which 100 are used for student's purposes and the remaining is used in offices and various departments.

- ICT Facilities are available in various classrooms and departments such as computer science, Physics, Chemistry, Zoology, Botany, and Geography.

- The College has facilities for research in the department of mathematics, Physics, Chemistry, Botany, Zoology, Computer and Geography rooms are provided with internet facilities. The entire department has mandatory computer lab

- All the departments are provided with reprography facilities.

- The college has an IGNOU study centre which runs certificate, diploma and degree programs of different aspects.

- An air conditioned seminar hall is available in the main campus of the college.

- The seminar Hall is available for cultural programs of various activities of our college such as staff members of meetings, subject associations, workshop and conference etc. and also for general programs.

- The teaching-learning process is supplemented with academic activities and programs organised in

the seminar hall.

- A spacious library with a seating capacity of over 105 students such as reprography and computer facilities with Wi-Fi in our campus. It provides a conducive atmosphere and is one of the attractions of the library.

- The library has nearly 79245 books, 10000 e-journals, 07 Newspapers and 05 Magazine.

- The College provides so many facilities such as a Botanical Garden, Herbarium, Aquatic Garden, Shade House, Butterfly Garden, Zoological Museum, Projector room, smart class, seminar Hall, Swimming Pool, computer Laboratory and Rangmanch (Pavilion).

- No. of medicinal plants are also cultivated in the Botanical garden.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 8.08

4.1.2.1 **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
6.25	1.85	23.08	1.96	0.0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

The library in the college is automated by using KOHA (ILMS). KOHA is flexible to run on any operating system. It is package bundled with basic library management modules giving.

Base on Clint-Server architecture, it gives users a bland technology advantage. The web based search facility for bibliography search is fast even for large databases.

The KOHA Software consists of modules such as Acquisition, Cataloguing Circulation, WEB OPAC and Report. The software is having with additional feature such as online message E-mail & Digital library.

Sr. No.	Physical Description	Remark
1.	Name of the ILM software	KOHA
1.	Nature of Automation	Fully Automated
1.	Version	Latest version 19.11.27.000
1.	Year of Automation	2022

Computers available with the library

Sr. No.	Particulars of Work	Number of Computer
1.	Library OPAC	01 for students/user
1.	Circulation of Book	02
1.	Library Administrative work	01
1.	Network Resource Center for using data base	05(Internet)

Library automation starts with the adoption of library management software (KOHA) in the library. Its key functions are acquisition, cataloging, circulation, serials control and reference service. KOHA is the most advanced. It is a viable, scalable solution for libraries of all kinds. KOHA is built on this foundation with its advanced feature set.

The OPAC page, being the gateway to library collection, shows the kind of knowledge available in the Institution.

Our library is maintained by KOHA (ILMS) and implements all the standard features enabled our users and administrators to access the resources in friendly manner. Some of the features being enjoyed 1) OPAC 2) Cataloging 3) Circulation 4) Serials 5) Acquisition 6) Reports

Modules of KOHA

1.KOHA WEB OPAC Module: KOHA WEB OPAC Module is a full functioned Online Public Access Catalog (WEB OPAC) and users can carry out searches starting from ten fields (Key word, Subject, Title, Class, Barcode, Author, Publisher etc.)

2. Cataloging Module: KOHA Cataloging Module maintains online search, catalogue cards, and reports of records and the books stock verification.

3.Acquisition Module : KOHA Acquisition Module provides a full functioned for new title enters for order

of new records, receiving of records, new invoice processing, records keeping, and reports of accession register.

4.Circulation Module: It creates the new library members and renewals of old members, issue and returns of books, reservation of book, creation of new barrower tickets and reminder of due date of issue records.

5.Serials Module: KOHA Serials Module creates new records of journals, back volume and enter new titles, orders the titles and received the new titles then invoicing and create the records of journal.

6.Reports: In this feature the software enables to get readymade reports/details of its functions and operations which enable the library administration to govern effectively and smoothly.

Along with this we have subscriptions of e-journals, e-Shodhsindhu, e-books and Database also in our library.

The Seth Gyaniram Bansidhar Podar college institution has subscription for the following e-resources
1. e-journals
2. e-ShodhSindhu
3. E-books
4. Databases
5. Remote access to e-resources

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

We are having the standard policy of upgrading all facilities including IT as per the requirement and latest trends of technology.

After June 2017 (As decided to go for NAAC cycle 1st) in the Institution there has been a paradigm shift in technologies and teaching aids i.e. Black board to Green board, White board to Wi-Fi enabled smart interactive board, print material to e-books and other online resources. The college has updated its IT facilities to cater the needs of the students ensuing effective and outcome based teaching-learning. The IQAC take feedback periodically from the system administrators of the college on the existing IT facilities, quality of services and requirements so as to meet future needs. The college has been consistently making efforts to improve upon IT facilities for the better administering of curricular and co-curricular programs.

A mechanism is available in the College for up gradation and expansion of IT facilities. The ICT coordination committee makes periodic review of IT facilities. Up gradation of software, procurement of new software, expansion of IT facility etc. are overseen by the ICT co-ordination committee. Uninterrupted supply of power is ensured by the High Tension electric Power Generator and solar power plant is available in the campus. The College has facilities like internet connectivity, two duplex high-speed printers and CCTV surveillance. Surveillance cameras have been installed in the campus to provide 24 X 7 security and safety.

Computers: With the introduction of computer programs at UG and PG level, the college has provided wipro/window7 professional IV generation computers in all the labs. The institution frequently updates the computer systems. There are three computer laboratories and all are equipped with sufficient number of computers with latest configuration. There are 128 computers out of which 100 are used for student's purpose and the remaining is used in office and various departments. There is latest configuration of sound system including wireless microphone, podium microphone, power amplifier, collar microphone, and ceiling speakers.

The College provides free Wi-Fi facility to the all students. Biometric attendance machines are also established for teachers.

The labs have been upgraded with the latest hardware and software along with printing, photocopying and scanning facilities. Latest Black-white and colored printers, scanners and photocopying machines are available for fast printing of the documents with quality.

Libraries are online and the central library is fully automated and supported with KOHA.

Monitors: Earlier the labs were having bulky CRT display monitors that occupied more space with less efficiency and were beaming radiation and therefore, were non-efficient energy entities. However, these were replaced by LCD/LED monitors that are compact and generate less radiation.

Account office automation: The college office installed customized software LINUX, WIN 32/64 for digitalization of every segment of the administration. At present the college has upgraded with UPS and generator backup facility and dedicated computer as well as language lab.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 18.08

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 100

File Description	Document
Upload supporting document	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 91.93

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
70.48	77.60	73.27	70.82	85.00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 66.31

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1808	1613	1664	277	247

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2 *Capacity building and skills enhancement initiatives taken by the institution include the following*

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 14.36

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
853	103	90	119	50

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 42.28

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
159	169	206	264	220

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
537	487	485	440	459

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 8.47

5.2.2.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
3	3	8	1	1

5.2.2.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
63	32	31	30	33

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 18

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at*

national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
11	1	4	2	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 9.8

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
36	0	0	2	11

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The College has a registered Alumni Association under the Societies Registration Act. It was formed on 11th August 2021 at the Rajasthan Societies Registration Act 1958 (Rajasthan Act No. 28, 1958)

Registration No: COOP/2021/JHUNJHUNU/200404.

The College and the Alumni association jointly believe in creating and maintaining association with its

alumni. The Alumni Association provides an interface for establishing a link between the alumni, staff, and students. Our alumni are currently working at various positions all over the world and proving their talent in various fields.

The Alumni Association Contribution through:-

1. Competitive Skill Enhancement: Contribution by donating E-Books and providing free Competitive Mobile Application.

2. Alumni Interaction: Alumni give inputs to aspiring graduates and post-graduates. They are invited as resource persons at various events, guest lectures and panel discussions. They provide inputs and share their experiences regarding skills, recent technologies & trends in corporate world, application of knowledge and academic working culture.

3. Placement & Career Guidance Assistance: Alumni are working in various organizations and capacities. They keep the faculties and the placement officer abreast about the available job opportunities. They assist and guide the students to crack the interviews. They also share their experience with the students and motivate them for their career development in various domains.

4. Campus Recruiters: Alumni come to campus as recruiters for their companies and also recommend and promote the college to their employers for campus placements.

5. Summer Internship Opportunities: SIP being a part of the B.C.A and B.B.A. curriculum; Alumni provide innumerable opportunities in various companies to the students.

6. Entrepreneurship Awareness: Some of our Alumni have established startups in different sectors, many of them are first generation entrepreneurs. They decided to become entrepreneurs during their academic span at the college. Through the journey as an entrepreneur they learnt various skills & knowledge. They enlighten the students with their success stories and challenges faced.

7. Alumni Meet: The College have a tradition of inviting alumni for Annual Alumni Meet "Convergence". An Alumni Sports Meet is also organized by us. In this meet the alumni get chance to reconnect with the Alma mater and old friends. This is the best platform for networking and sharing new trends and current happenings in the academic world. These inputs are helpful to academicians for moulding the aspiring students.

8. Promoting Institute Events: One of the mega events our college is "Cyber Crime Awareness Programme". It is a flagship event of us. Alumni take active role in planning and organizing such programmes as well as the branding of institute.

9. Institute Social Responsibility: Our Alumni in association with our college are engaged in conducting social activities for the welfare of the society through Donations in the form of Books, Blankets, Chairs, Mats, Storage containers, Stationary.

10. Mental Health & Human Rights: Alumni association works on the mental health and human rights of the students. It regularly organizes the programmes to eliminate such cases among the students. The help of experts is taken from time to time.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)	

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

Our policy is to consistently endeavour to achieve excellence in all spheres of Institutions through practice of laid down Institutional culture, core values and development of institutions/interpersonal relationships.

CORE VALUES

·   Work honestly, diligently and truthfully.

·   Aim to be "Students career is our motto''

·   Maximising students in the Meritorial list.

·   To achieve 100% results.

·   Maximisation of surplus for stability and growth of the Trust Units.

·   Attainment of employee's satisfaction.

·   Practice of environmental friendliness.

·   Fulfilment of social responsibility.

TRUST CULTURE

Sense of Belongingness: Identify oneself with the Trust.

TeamWork: Focus collective Efforts to achieve set goals.

Total Commitment: Single minded devotion, dedication and determination to achieve set goals.

Respect for Others: Honour each other's values, ideas and sentiments.

Honesty and Integrity: To be true to self, organisation, profession and society in thoughts and deeds.

Positive Attitude: Building in one self-empowering thought to strengthen the Trust.

SelfDiscipline: Self-governance of norms set by the Trust.

VISION

To see an India where man and nature can harmoniously cp-exist, where equality, justice and understanding are nurtured to evolve rational thinking and compassionate hearts. Our vision believes in a better word and better tomorrow.

· To provide effective and student centric education

· To create a productive learning environment and promote quality education with research aptitude in the thrust areas.

· To create a sustainable education environment.

· To enhance regional and social relevance and aspire to be known as an institution where academics are combined with a holistic approach to quality education.

MISSION

· To provide quality education to the student through holistic value based and progressive education and to produce youth that can make their family, college and nation feel proud of.

· To provide equal opportunities for the encouragement of potential.

· To shape vulnerable young minds with moral and human values.

· To instil integrity, discipline, perseverance and confidence through a propitious teaching learning environment.

· To produce self reliant responsible citizens.

· To transform attitudes, values and priorities by changing mindsets rejuvenating our learners and infusing positive energy to take on the challenges of life.

MOTTO: Excellence & Growth

OBJECTIVES:

· To integrate and make learning student-centric.

· To imbibe ethical and global trends.

· To make our students self-reliant and build up their confidence.

· To provide diverse career opportunities.

· To collaborate with industries to provide training to our students.

· To increase employability of our students through value-added education.

· To contribute human resources at national and international levels.

·   To impart value-based quality education.

·   To motivate individuals towards the pursuit of excellence.

·   To create a conducive environment for research and development.

 STRENGTH AND BASELINE

The institute has the following Strength and baseline on the basis of which it strives to attain the goals and objectives of the institute. A renowned and diversified education, Human Resource group, Training and Placement, Teaching Learning Process.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

The functioning of the College is done following the by rules and regulations of UGC, State Government, affiliated university, Governing body of the college lay down the conditions of service of Staff or working for The APT and shall be deemed to have come into force on 1-4-2020. All previous rules shall be and they are hereby superseded.

·   Save as otherwise provided, these regulations shall apply to all the Members, whether permanent, temporary/probation.

·   The powers of the Trustee, Chairman or Executive Director under these regulations may be exercised by the Prescribed Authority to the extent that may be determined by the Trustees and Chairman from time to time.

·   The Trustees, Chairman shall have the right to add, alter, repeal or suspend all or any of these rules & regulations from time to time and the same shall bind all the members of the staff.

·   The interpretation of all or any of these rules and the decision thereon of the Trustees of the Board, Chairman shall be binding on all members.

·   All members shall serve the Trust faithfully and devote their whole time and attention to the service of the Trust and shall maintain the strictest secrecy regarding the Trust's affairs and the affairs of its

constituents and others who deal with the Trust.

·   No member shall involve himself in any outside activities which term shall include availing his services, skill or knowledge for the personal benefit of any School/College/Coaching class other than the one belonging to The APT without prior written permission of the Chairman.

·   If anyone found working some other School/College/Coaching Class, the Management has the right to dismiss the faculty member and penalise the member upto last six month's salary. All staff bound to work till the completion of their session, should not leave their job during mid-session.

·   Any member found guilty of indiscipline, neglect, not carrying out instructions, loitering without purpose or disturbing any other member in his work or gossiping with others will be considered to be guilty of misconduct. The member shall thereupon be liable to be:

a. Warned in the first instance.

b. Warned/Fined in the second instance.

c. Suspended and / or dismissed for recurrence thereafter.

·   The services of a member are liable to be transferred to any of the Unit of The APT, during the period of employment of the member. Management to make best efforts to ensure such transfer will be made without adversely affecting the member monetarily.

MANPOWER PLANNING & RECRUITMENT

The Manpower planning is done at the beginning of the financial year by the Principal in close co-ordination and interaction with the concerned and department Heads and in line with the Trusts goals, strategy & guidelines.

·   New Admissions /Initiatives/ New Subjects to be introduced

·   Additional manpower to be added in line with the budgets planned

·   Replacement of the current portfolios on account of resignations, terminations, retirements, deaths

·   Requirement of particular skilled competencies.

·   Qualified faculties

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

·   College provides a number of facilities for the wellbeing of its staff. The staff rooms, office spaces and the library, well-furnished with well equipped pantries. The library has Wi-Fi enabled teachers' reading rooms. College canteen provides good, tasty and hygienic food for all staff and students.

·   Clean and green environment is crucial for the welfare of the staff and students. The College campus is abundant with trees and plants, well-kept lawns, a professionally maintained cricket field, clean washrooms, availability of RO drinking water and round the clock electricity supply. This helps in providing a conducive work environment. A responsive and helpful housekeeping and maintenance staff ensure the general caretaking of the College community.

·   The College has a functional medical room with one bed, instruments to measure blood pressure, blood sugar and oxygen levels, and sufficient supply of basic medicines. A full-time trained nursing assistant has been appointed to provide first aid and emergency medical help to the staff and students.

·   There is a well-maintained College gymnasium, with fitness instruments like push-up bars, a gym cycle and an automatic treadmill.

·   Due to Covid-19, adequate automatic hand sanitizers are installed at strategic places. Thermal scanning is done at the gates and masks are made available for free.

·   College provide to food Non-Teaching staff during Covid-19

·   Proper logistical arrangements are taken care of when teachers and staff have to work for long hours for special College programmes.

·   Financial support and academic leave are provided to the teachers for attending workshops/conferences/seminars or University Duties.

·   The IQAC has introduced the Podar College Achievement Awards for teaching staff of the College to incentivize them for their commendable research work/publications/innovative teaching/ paper presentations.

·   The IQAC has also introduced Podar College Achievement Awards for non-teaching staff of the College to acknowledge their innovative administrative reforms and good practices. The administrative staff is encouraged to take up regular training and ICT skill development programs offered by the College for their career advancement.

·   Fees concession is given to the wards of the employees.

·   Special women's Redressal cell exists to prevent any sort of harassment of girl students and ladies staff.

·   The college provides beverages and food at a lower rate to staff.

·   Uniform is provided to Non-Teaching staff

·   Institution provides free accommodation to staff in the college women's and men's hostel.

·   Separate parking area is maintained for parking the staff.

·   Security cabin and uniform for security.

.   40% concessions in tuition fee to the wards of the staff members.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 19.4

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
7	13	5	10	10

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 44.91

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
57	48	45	0	0

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
23	19	20	20	20

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted annually by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details and the compliance report of internal audit is submitted to the management of the institution

through Principal. External audit is conducted once in every year by an external agency. The mechanisms used to monitor effective and efficient use of financial resources are as below:

1.   Before the commencement of every financial year, the Principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management. College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non – recurring expenses like lab equipment purchases, furniture and other development expenses.

2.   The expenses will be monitored by the accounts department as per the budget allocated by the management.

3.   The depreciation costs of various things purchased in the preceding years are also worked out.

Process of the internal audit:

All vouchers are audited by an internal financial committee on a half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the Principal. The same process has been followed for the last five years.

Process of the external audit:

The accounts of the college are audited by chartered accountants regularly as per the government rules. The auditor ensures that all payments are duly authorised after the audit, the report is sent to the management for review. Any queries in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. The institution did not come across any major audit objection during the preceding years. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels. The audited statement is duly signed by the authorities of the management and chartered accountant.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC was formally constituted in Seth Gyaniram Bansidhar Poddar College in the session 2021-22. IQAC has decided to adopt two practices to enhance the quality and these were as follows

1. Student Development Cell: - IQAC has initiated the formation of Student Development Cell (SDC) for the betterment of the students. At first they initiate a ten day's capsule program in the form of crash courses for the development of students in various aspects like language skills, communication skills, resume writing skills, interview conducting skills etc. So that students after the Graduation or Post Graduation will be ready for the industry or job. The sessions conduct by SDC with the experts is highly appreciated by the students and able to filled enthusiasm in the students for their study and future career. Feedback collected and analyzed after each session, which reflects that the students were very much benefited as well as implemented the teaching during the session in their life. The experts invited to address or to skilled the students were very knowledgeable and experienced. With this SDC also taken initiative for the organizing other activities Motivational lectures on Nationalism, Cyber Crime, Drug abuse so that students able to understand what is wrong and what is good for them. With this SDC also provided coaching to the students for UPSC, PCS and other competitive examination. It also started lecture series on Vedic Mathematics so that students know about the traditional knowledge of the past in the country. All the above activities were very useful and beneficial for the students and enhanced their Skills as well.

2. Mentor-mentee scheme:-The IQAC has taken the initiative to introduce the mentor-mentee program, in order to provide guidance to the students of the college on various aspects and to understand and solve the problems of students and their parents. So that the quality of education enhanced in the college and students get benefitted. With the help of mentor-mentee scheme IQAC able to find out the root problems of the inactive students and worked for the same. In this way achieved the goal to motivate the students for education and overall performance. Mentor worked as a local guardian in the college and resolves the problem of the mentee students in a proper manner and with this success rate of the students also increased.

In addition to above, student examination results were analysed by IQACand the attainment of programs were determined. IQAC collects and analysed the feedbacks on academic performance and teaching learning outcomes. So that the better policies for future can be prepared.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: A. All of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

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Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Institute has been insightful and proactive in dealing with the issues and concerns pertaining to Gender Equity and Sensitization. The gender issues are discussed as a part of the teaching learning process. The same is efficiently described by the faculty members during regular classes.NCC, NSS, Anti-Ragging, Grievance Redressal &women Cell provide a vibrant platform to conduct awareness campaigns, lectures, rallies, and interactive sessions to address the issues related to gender sensitization.

· **Safety and Security:**

There is not any undue incident in the history of almost 100 years of the College. The college is concerned towards gender equality of its students and always tries to make different facilities available for them. Concerns regarding security and safety are addressed by the college through different means.

Protected Campus: The college campus is fully protected by a wall compound around the campus trespassers are not allowed without permission.

CCTV Surveillance: The campus is under CCTV surveillance fixed at 97 locations and the complete area of the college campus is covered. The footage is monitored in the administrative section of the Principal office

Security Staff: There is round the clock security with 8 security guards in the college. It ensures the safety of students, especially girls and women employees. Security related problems are resolved the college disciplinary committee/principal. Students are allowed to enter the campus only with ID card and Parents, Guardians, relatives and other persons are allowed to meet faculty members and students only after the proper permission by the Principal.

· **Counseling:**

Counseling Cell: The Counseling Cell of the college addresses the problems related psychological, emotional, social, family issues, stress related to study and phobia. These services are free of cost available to the students.

Counseling by Teachers: Teaching staff helps students, create healthy relations with the students and provide counseling regarding their queries of admissions, scholarship and interpersonal behavior. Teachers provide career and personal counseling to perform students better in their career as well as academics. Special attention is given to the girl students as these students are from rural and semi-urban backgrounds. In case of major issues, the faculty members refer the students to the counseling Cell. Mentor system is implemented in the college under which teachers are allotted students to the mentors for the academic and personal counseling and to handle the stress related issues.

·   **Seminars & Workshops:**

The College also organized a seminar especially for girls students on "Cyber –Crime" in which Mr. Sunil Sharma, Circle In charge, Police Station, Nawalgarh was the keynote speaker who shared his experiential knowledge to inform the students about the same. We also organized a Workshop on "Self-Defence " for girl students in the last session to train the girl students. Mrs. Suman Sonal, Sub- Divisional Magistrate, Nawalgarh was the Chief Guest in this Webinar.

·   **Facilities**

Separate hostels are available for boys and girls with proper security. The complex has a girl's common room. Separate reading room in the Central Library is especially reserved for girls and women faculty members.

File Description	Document
Upload Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens Seth Gyaniram Bansidhar Podar College is highly committed to fostering a cultural harmony among the students, faculty, staff and visitors. The Cultural Committee of the college works with the aim of developing the academic and cultural talents of the students. To improve their abilities to work as a team and to enhance their confidence level in interacting with fellow students and peers, this is being helpful in developing the overall personality of the students. The students of the college actively participate in various extra-curricular activities like patriotic song competition, dance, social awareness programme, annual assembly, fine arts, drama, speech, quiz, debate, rangoli, etc.

The details of some of the efforts made by the college for awareness on the above issues are as follows-

1. Constitution Day is celebrated to sensitize students about the Constitution of India and create awareness about practicing social harmony.

2. Faculty members and students took a pledge on Rashtriya Ekta Diwas to uphold the unity, integrity and security of the nation.

3. World Hindi Day is organized by the college, as well as birth anniversaries of Hindi Litterateur are also celebrated. Through these events, a sense of pride in the national language is developed among the students and faculty members.

4. The Teacher's Day program organized in the college creates a wonderful harmony between the students and the teachers.

5. Sarva Dharma Sambhav Prayer Meeting is organized by the college on the birth anniversary of Mahatma Gandhi, the first trustee chairman of our trust.

6. On the occasion of "MATDAN-DIWAS", the college awakens the students about the

importance of voting and their constitutional rights and duties.

7. Various cultural diversity presentations are given by the students in the college's annual festival and other cultural festivals such as dances like Ghoomar, Garba and Bhangra and singing like Mand, Dhamaal etc. Such presentations create a sense of respect and affection towards different cultures.

Apart from all this, some of the major events celebrated in the college are International Yoga Day,

Constitution Day, World Women's Day, World Environment Day, Youth Day, International Peace Day, World Consumer Day and Farewell Ceremony as a part of our tradition during the academic year. We also

celebrate birth anniversaries of great Indian personalities including Mahatma Gandhi, Lal Bahadur Shastri, Dr. APJ Abdul Kalam, and Sir C.V. Raman.

Faculty members in the college are appointed as mentors, who provide all-round support to the allotted mentee and look after the interests of the students. The students/faculty takes a pledge to protect and promote the rights of women at all times.

File Description	Document
Upload Additional information	**View Document**
Provide Link for Additional information	**View Document**	

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. **Best Practices**

- **Title of the Practice: Digital Economic Literacy in Nawalgarh**

Digital Economic literacy has been the center of discussion all over the world. It can be generally defined as a person's ability to understand, analyze, manage, and communicate personal finance matters. More specifically, it refers to the set of skills and knowledge that allows an individual to make informed and effective decisions through their understanding of finances. It is the ability to make informed judgments and take effective decisions regarding the use and management of money.

Objectives of the Practice:

Digital economy is a demand of the present society but even today in rural areas people are not aware and educated about it. That's why Podar College, considering it as its social responsibility, planned to train the students, old age group, backward person, shopkeepers, consumers and women of self-help groups of Nawalgarh and nearby areas in this context.

The Context:

The literature survey revealed that the digital economy literacy rate in India is very low as compared to other countries. Podar College believes that training rural women, students, local businessmen, etc. as the basic units of the society, is a worthwhile effort to increase India's digital literacy rate.

The Practice:

The lecturers of commerce and economics along with HDFC Bank employees organized a total of 6

workshops in the past and present sessions for the 6 target groups, which were conducted separately for the following 6 categories.

1. Old age persons

2. Women

3. Students

4. Backward Citizens

5. Local Consumers

6. Local Shopkeepers

The experts make the audience aware about various tools used for digital economy such as Paytm, UPI, internet banking, online shopping as well as online business. There was also an experimental training session after the expert talk.

Evidence of Success:

As a result of the implementation of this practice, the participants get to know the digital economics very well. They become able to practice smoothly through UPI, internet banking, online shopping and think about to start selling their products online. They got awareness about various means of the fraud of digital payment. So, it has been understood what was given to them.

Problem Encountered and Resources Required:

Although digital technology is opening new vistas, challenges persist. The students, old age group, backward people, shopkeepers, consumers and women are afraid regarding digital payments and economic decisions. Women often face additional barriers: less access to mobile phones, lower literacy levels, less confidence in using technology and restrictions on travel or social interaction.

The Resources Required Mainly:

? Internet facility

? Banking Techniques

? Human resource experts

? Laptops and mobiles to the trainees

02. Best Practices

Title of the Practice- Scientific Awareness Program in Nawalgarh

Objective of the Practice:

The objectives of the practice:

? To develop curiosity about science and the natural world among the students and citizens.

? To provide a platform for the students to show their talents.

? To understand the nature and development of scientific knowledge.

? To enable students to use their practical ideas and put them in practice.

Context:

The College has a strong belief that along with theoretical knowledge, its practical training is also very important for the progress of the society and the nation. For this, the college has organized practical demonstrations of various theories in subjects like science, commerce, geography, economics and computer science in the last 4 sessions, focusing on students and teachers from about 50 schools in Nawalgarh and its 30 kilometer radius along with its own students and teachers also, so that the targeted classes can be made aware of it.

The Practice:

The main theme of the program is to make the students and citizens aware of scientific works which are taking a great role in our day today life. So, the citizens and students of different schools and colleges of Nawalgarh are invited to the college to visit and watch live science projects. The college motivates students to bring out their hidden creativity, talent, ideas and provides them with a platform to showcase their innate talents. Students present different types of models and projects related to their branches.

The visitors realize how small ideas and basic technologies yield unimaginable results. Students are motivated by the college to participate and they can work alone or in groups as per their needs. College provides them with every required resource along with expert guidance from their department. Department Heads and the faculty members guide them throughout their project. They act as a mentor for their respective students and are morale boosters for the students. Students put in all their efforts and work for hours endlessly to get their project ready in time

Students proudly display their projects and explain them to visitors who visit their stall. As per the students it gives them a different level of satisfaction to interact with visitors and interacting with them and answering their queries. Students provide knowledge to the visitors of their projects such as the technology used while making a live project. Explaining live projects and is not an easy task as the visitors may laymen in these fields. The college also provides transportation for the visit.

Evidence of Success

We can proudly say that this program was a success and was a win-win situation for us, the visitors learned a lot. They learnt how theory can be applied in practice and also handle different kinds of people while explaining their projects patiently. The program also brought a lot of local people in the program that got an opportunity to learn how theory can be implemented into practice. Finally it was very useful for other

school students who visited as they learn the scientific principles behind the projects and become clearer about their future career choice.

Problems Encountered and Resources Required:

? To meet the other school management and take their sanction for the visit.

? To provide transportation facilities

?   Effectively Entertaining the Visitors

The main resources required:

- Budget
- Human Resource
- Technology

File Description	Document
Best practices as hosted on the Institutional website	**View Document**
Any other relevant information	**View Document**

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

"Conserving Ecology and Biodiversity: Practices initiated by the College"

Podar College is one of the oldest private colleges in the state of Rajasthan. The college is well known for its quality education, infrastructure and lush green campus. College is not only to educate students and make them graduates and post graduates but it aims to transform students into productive and responsible citizens of the country. The legacy of the college speaks for itself by looking at its Alumni spread all over the world making their families, college and the nation proud.

Biodiversity means the different types of species including humans found on the planet Earth. Conservation of Biological Diversity plays a pivotal role in maintaining the Earth's environment. It is a well known fact that if necessary steps to conserve Biological Diversity are not taken today it will become very challenging for our next generation to survive along with other living beings. In order to maintain this, the college has established a ECO & BIODIVERSITY CONVERSION CLUB to play our part to conserve Biological Diversity.

The Practices:

The main aim of the club is to initiate programs which help in conserving the Biodiversity. Following are the programs initiated and implemented by the club:

Tree Plantation:

Our teachers and students are used to planting saplings on the occasion of Independence day, Republic day, Environment day, Scout day etc. every year. But in the session of 2021-2022 we introduced an unique concept for motivating college staff members, college students, College Alumni and people of the society to plant saplings by means of the use of Google form on the occasion of "Van Mahotsav" (1st to 7th July, 2021) in the memory of the Corona martyrs who laid their lives due to lack of Oxygen during the Corona Pandemic. Unique features of this drive are as under:

- A total of15 States of India participated in this plantation drive
- All districts in the state of Rajasthan participated in this drive
- This initiative went international with participation by USA and UK
- All the staff members of the College, Students and Alumni also participated in this plantation drive
- A total of 5324 saplings were planted simultaneously at different locations

Har Ghar Parinda

Although College faculty and students installed "Parindas' ' for the birds and other animals on important days every year , in the session of 2021-2022 we initiated a special program the name of which is "Har Ghar Parinda Abhiyan' '. It was inaugurated on Earth Day, 22nd April, 2022 and went up to 29th April, 2022. Parinda is a small pot of clay which can be filled with water for birds. This program was initiated and started in the memory of our ex-Chairman Late Shri Kantikumar R. Podar considering his love and affection for birds. The main essence of the program was that every person associated with it will install Parindas in or around his/her house at a location where it is accessible to the birds. College motivated all its staff, students, Alumni Members and other people of the society to participate in this week-long program.

The main points of this program are as under:

- Deputy Forest Officer, Mr. Rajendra Hooda was the chief guest of the program and he started the initiative by installing a Parinda in the college campus
- A google form was created for people interested to join this initiative
- A total of 1286 google form were filled in for this initiative
- Around 4000 Parindas were installed in all as multiple Parindas were installed in each house and many were installed at non-residential areas
- More than 100 Parindas were installed in and around the college campus
- Every student installed 04 Parindas

 Cleanliness Drive

The College has always been on the forefront when it comes to cleanliness. It believes in spreading the message of cleanliness. The college regularly conducts such cleanliness drives in the past to set an example to the society and this motivates and spreads awareness. College motivates all college staff members,

students, college Alumni and people of the society to participate in such drives.

The unique points of this Cleanliness Drive are as under:

- The drive begins within the college campus and then it covers other main roads and places in nearby areas
- All college staff members, students, college Alumni and NSS Volunteers participated in this cleanliness drive
- All people participating in this drive took an oath to spread this message of cleanliness to as many people as possible in true spirit
- College has been appreciated and recognized with an appreciation letter from Prime Minister of India Shri Narendra Modi for Initiating and implementing Cleanliness initiative.

Motivating students to protect the environment:

- Botany Department of college oraganised 3 workshops on grafting, seedling, ornamental and commercial gardening in which they trained the students of different departments so that they can open their own business and also support in environment protection and cleanliness.

Outcome:

The college has initiated the above programs with the participation of students. The club has been successful to motivate and spread the issues of Biodiversity and inculcate a sense of belongingness among the society and students, which in turn has been able to realise their duties and responsibilities towards this alarming issue.

The cleanliness drive organised and implemented has been recognized by the Honourable Prime Minister Shri Narendra Modi and the college has received an appreciation letter by the Prime Minister.

The college has also received an award from the Collector for the Tree Plantation drive undertaken by the college.

The club has been successful in increasing the number of aves of different species especially peacocks in the campus along with a variety of flora and fauna in the Botanical Garden located in the campus.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

- The college was established in 1942 by "The Anandilal Podar Trust"
- The college is providing 06 UG Courses and 15 PG Courses
- The college is recognised under U/S 2(f) and 12(B) by UGC
- To enable students with Employability Skills, college provides Add on and Certificate courses. College also provides training on Soft Skills and Personality Development
- The college has been recognised by ISO 9001-2015 Certification
- The college has E. Library facility
- The college has registered Alumni Association, which provides support and participates in college development
- The college has solar panels with a capacity of 100 KW for energy conservation
- The college has conducted Green Audit (if applicable)
- The college has organised various National and International level Seminars and Workshops by IQAC in order to maintain Quality Education
- The IQAC has devised various plans and strategies to improve the quality education and keep the students updated on the recent trends and how to cope with the dynamic changes and improve the overall development of the students
- The college is continuously working on the facilities and infrastructure for the latest changes in education
- The IQAC is constantly motivating the staff to make use of ICT Tools and integrating teaching methodology in day to day lectures and making lectures more student centric
- The college have been achieving merits year after year at the University level. The college has had 99 merits in the last 12 years
- The college has a Training and Placement Cell which invites companies for employment, training and internship. It also focus on providing employability skills and invite resource persons to give students exposure from different perspectives
- The college has NCC, Scouts and Guides. College also runs NSS and various activities are being held for the above.

Concluding Remarks :

The college trusts in continuous improvement involving all, it strives hard to achieve the same. The college involves students in every activity, so that students learn skills like organising and managing events, implementing planning strategies and gets hands on practical knowledge.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
3.3.1	*Number of research papers published per teacher in the Journals notified on UGC care list during the last five years* 3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years** Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>18</td><td>11</td><td>2</td><td>7</td><td>20</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>11</td><td>06</td><td>1</td><td>2</td><td>11</td></tr></table> Remark : DVV has made the changes as excluded Some of the paper published are not in journals notified on UGC CARE list.
3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** 3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years** Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>2</td><td>23</td><td>8</td><td>25</td><td>20</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>1</td><td>16</td><td>4</td><td>12</td><td>11</td></tr></table> Remark : DVV has excluded books and chapters with ISBNs only.
3.4.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years** 3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/**

YRC etc., year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
30	12	9	9	7

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
8	3	4	7	4

5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years** 5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years* Answer before DVV Verification: table1 Answer After DVV Verification : table2

Where table1:

2021-22	2020-21	2019-20	2018-19	2017-18
15	1	6	3	1

And table2:

2021-22	2020-21	2019-20	2018-19	2017-18
11	1	4	2	0

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 116 Answer after DVV Verification : 132

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