

Podar Educational Campus, Nawalgarh - 333042 (Raj.)

## **IQAC**

### **Internal Quality Assurance Cell**

Date: 10/07/2022

# NOTICE (2022-23)

All the members of IQAC and the teaching faculty of the college are hereby informed that the meeting of the Internal Quality Assurance Cell (1QAC) with the faculty is scheduled on 12/07/2022 at 1.30 pm. in the Principal Office.

The following Agenda shall be discussed in the meeting. All the members are requested to attend the meeting on the said date, given time and venue.

### AGENDA OF THE MEETING

Agenda 1: Formation of the Team revisited the formation of the team and welcomed the team members after discussion with the team

Agenda 2: Encouraging students for NET/SET/GATE and competitive examinations

Agenda 3: Theme and planning for academic year 2022- 23 Theme: The members discussed the theme and finalized the theme as Promotion of College through "Azadi ka Amrit Mahotsava, Sparkle-2K23 and Science fare & Exhibition" and the team committed to organize events accordingly.

### The proposed programmes of IQAC for the academic year 2022-2023

- Theme of the year
- NAAC preparations
- Teacher enrichment programmes Training on CO-PO
- Student induction programme
- Extension activities
- Research activities for Students and teachers.
- Revisiting of existing policies due to Pandemic and online education
- Greening the campus
- Collaboration with leading Global Institutions
- International Collaboration & Collaborative Activities
- Faculty Development Programmes
- Workshop for non-teaching staff
- National webinars
- National Conferences
- Audits Gender, Administrative, academic and library and environment
- ISO Audit & Certification
- Research & Incubation Centre development measures
- More certificate and valued added courses by each Department
- Wellness for staff and students



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• Alumni webinars and events

Agenda 4: Adopt DAPR for collecting information related to departmental activities Agenda 5: Planning for certificate courses

• Department wise and committee wise certificate courses were proposed.

Agenda 6: Preparation and Documentation for NAAC accreditation and SSR submission Agenda 7: Any other matter with the permission of the chair

- The Advance teaching calendar for teaching will be prepared by respective department and will be approved by the chairman
- International yoga Day Program will be organized
- Website will be updated were presented in the meeting
- Alumni meet was proposed
- World Tourism Day will be organized
- World Heritage Week will be Celebrated
- Workshop on ICT tools for students
- Adopt Online pattern for Examination work

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Dr. Vinod Kumar Saini (IQAC Coordinator)

Dr. Satyendra Singh (Principal)

### Copy to:-

- 1. Principal office for record file
- 2. Dr. Vinod Kumar Saini, IQAC Coordinator
- 3. Mr. Chetan Dadheech, IQAC Co-coordinator
- 4. Dr. Vidhyadhar Sharma, Department of Mathematics
- 5. Dr. Daulal Bohra, Department of Zoology
- 6. Dr. Rakesh Mahala, Department of Computer Science (PIMS)
- 7. Mr. Ambesh Kumar, Department of Chemistry
- 8. Dr. Ravindra Goswami, Department of Botany
- 9. Dr. Sunil Saxena, Department of Commerce Govt. College Ramgarh
- 10. Mr. Yogendra Mishra, Alumi & Social worker
- 11. Mr. Kripa Shankar, CAO
- 12. Ms. Shalini Jangir, Student Representative
- 13. Mr. Rajkumar, Student Representative
- 14. Copy for Departmental Circulation



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## **IQAC**

Date: 12/07/2022

### **Minutes of Meeting**

Agenda 1: Formation of the Team revisited the formation of the team and welcomed the team members after discussion with the team

### Resolution No.1

The Chairperson of the IQAC, Dr. Satyendra Singh welcomed all the members. Each member was assigned with the responsibility of each criterion were revisited by the team and progression was noted and instructed for further work. Dr. Ravindra Goswami also added as IQAC member.

Agenda 2: Encouraging students for NET/SET/GATE and competitive examinations Resolution No. 2

It was decided that a committee will be formed for the conduction of competitive classes and Mr. S. L Joshi will act as the convener of that committee. He was informed by the IQAC about the cell, and its function. It was unanimously resolved to setup a separate reading corner in the library premises so that students can extend their stay in the campus for serious reading to enhance the success rate.

Agenda 3: Theme and planning for academic year 2022- 23 Theme: The members discussed the theme and finalized the theme as Promotion of College through "Azadi ka Amrit Mahotsava, Sparkle-2K23 and Science fare & Exhibition" and the team committed to organize events accordingly.

### Resolution No.3

Academic Calendars of the departments were collected and discussed and with a very few changes accepted by the members. Theme of Azadi ka Amrit Mahotsava and Sparkle-2k23 were finalised by the members. Faculty members were instructed for the grand celebration of the Science fair with a theme Science & Technology in Modern age. Different programs that proposed activities in their Academic Calendar are accepted for yearly co-curriculum activities. Tentative dates for the workshop/ seminars and field visits are presented by departments and accepted by the IQAC.

Agenda 4: Adopt DAPR for collecting information related to departmental activities Resolution No.4

To collect information from all the departments, DEPARTMENTAL ACADEMIC PERFORMANCE RECORD (DAPR) Performa is proposed by Mr. Chetan Dadheech and approved by the IQAC.

Agenda 5: Planning for certificate courses

Resolution No.5

Proposals were given by the departments and sent to the managing body for approval

Agenda 6: Preparation and Documentation for NAAC accreditation and SSR submission Resolution No. 6

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Work was allocated to the faculty members for preparation of the Documents related to the NAAC accreditation and SSR

**Agenda 7:** Any other matter with the permission of the chair Resolution No.7

• The Advance teaching calendar for teaching were submitted by respective department and approved by the chairman. Different programs proposals such as international yoga, World Tourism Day, World Heritage, Workshop on ICT tools for students were proposed and accepted. Website updating work given to Mr. Ashish Sati. Alumni meet was proposed by Alumni cell and approved. Work for Online pattern for Examination work system will be used for PUT and University Examination.

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Dr. Vinod Kumaı	Saini
(IQAC Coordina	ator).

Dr. Satyendra Singh (Principal)

1. Dr. Satyendra Singh

2. Dr. Vinod Kumar Saini

3. Mr. Chetan Dadheech

4. Dr. Vidhyadhar Sharma

5. Dr. Daulal Bohra

6. Dr. Rakesh Mahala

7. Mr. Ambesh Kumar

8. Dr. Ravindra Goswami

9. Dr. Sunil Saxena

10. Mr. Yogendra Mishra

11. Mr. Kripa Shankar

12. Ms. Shalini Jangir.

13. Mr. Rajkumar

14. Dr. Bhupendra Singh Rathore

15. Dr. Lalit Kumar Gaur Laliteraus

16. Mr. Krishan Kumar Ansh

17. Ms. Manoj Kumari Maret

18. Mr. Sudarshan Sharma

19. Ms. Vishakha Punkhia Oil

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# SETH GYANIRAM BANSIDHAR PODAR COLLEGE

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# IQAC

- 20. Mr. Bhanu Dabala
- 21. Mr. Yogesh Verma
- 22. Mr. Abhishek Saini
- 23. Ms. Nidhi Joshi
- 24. Ms. Suchita Jangid & Line
- 25. Ms. Sangeeta
- 25. Ws. Saligeeta
- 26. Mr. Rakesh Kumar Jangir
- 27. Ms. Rama Didwania28. Mr. Rajkumar Saxena
- 29. Ms. Mahima Soni
- 30. Ms. Shyama Didwania
- 31. Ms. Suman Saini
  - 20.25 Santan Santi
- 32. Mr. Ravindra Kr. Jangid
- 33. Mr. Mukesh Kumar Saini -
- 34. Mrs. Kavita Jangid
- 35. Dr. Sanjay kumar Saini
- 36. Mr. Sandeep Kumar Jangir /
- 37. Mrs. Sweta Beriwal
- 38. Mr. Pramod Kumar Sharma
- 39. Mr. Pramod Kumar Saini
- 40. Mr. Sudhir Jangir
- 41. Dr. Vikram Singh Jakhar
- 42. Mr. Shantilal Joshi
- 43. Mr. Sunil Kumar Saini
- 44. Mr. Deepak Kumar
- 45. Mr. Sunil Kumar Saini
- 46. Dr. Anil Kumar Sharma (
- 47. Mr. Mukesh Kumar Saini
- 48. Mr. Rajesh Verma
- 49. Mr. Ramesh Pareek
- 50. Mrs. Rachana

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Podar Educational Campus, Nawalgarh - 333042 (Raj.)

## **IQAC**

### **Internal Quality Assurance Cell**

Date: 09/09/2022

# NOTICE (2022-23)

All the members of IQAC and the teaching faculty of the college are hereby informed that the meeting of the Internal Quality Assurance Cell (1QAC) with the faculty is scheduled on 11/09/2022 at 1.30 pm. in the Principal Office.

The following Agenda shall be discussed in the meeting. All the members are requested to attend the meeting on the said date, given time and venue.

### AGENDA OF THE MEETING

- Review of work done as per earlier meeting
- Sessions on Lesson planning and Microteaching
- Preparation for NAAC accreditation and SSR submission
- Non-Teaching Staff training
- Integrated Faculty Development Program
- Blood Donation camp
- Seminars, Guest lectures, workshops,
- Hindi pakhawada & World Mother Language Day
- Students' awareness sessions

Dr. Vinod Kumar Saini

Dr. Vinod Kumar Saini (IQAC Coordinator) Dr. Satyendra Singh (Principal)

### Copy to:-

- 1. Principal office for record file
- 2. Dr. Vinod Kumar Saini, IQAC Coordinator
- 3. Mr. Chetan Dadheech, IQAC Co-coordinator
- 4. Dr. Vidhyadhar Sharma, Department of Mathematics
- 5. Dr. Daulal Bohra, Department of Zoology
- 6. Dr. Rakesh Mahala, Department of Computer Science (PIMS)
- 7. Mr. Ambesh Kumar, Department of Chemistry
- 8. Dr. Ravindra Goswami, Department of Botany
- 9. Dr. Sunil Saxena, Department of Commerce Govt. Collège Ramgarh
- 10. Mr. Yogendra Mishra, Alumi & Social worker
- 11. Mr. Kripa Shankar, CAO
- 12. Ms. Shalini Jangir, Student Representative
- 13. Mr. Rajkumar, Student Representative

### SETH GYANIRAM BANSIDHAK PUDAK CULLEGE

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Podar Educational Campus, Nawalgarh - 333042 (Raj.)

## **IQAC**

Date: 11/09/2022

### **Minutes of Meeting**

**Agenda 1:** Review of work done as per earlier meeting **Resolution 1:** Last meetings work reviewed and approved

Agenda 2: Sessions on Lesson planning and Microteaching

Resolution 2: Lesson plan of the departments were submitted by departments and send to the review committee

Agenda 3: Preparation for NAAC accreditation and SSR submission

Resolution 3: work from different criteria incharge were presented infront of the committee and reviewed and instructions were given by IQAC

Agenda 4: Non-Teaching Staff training

Resolution 4: Proposal for the Non-teaching staff training were submitted by the Criteria 6 and approved by IQAC

**Agenda 5:** Integrated Faculty Development Program

**Resolution 5:** Proposal for FDP reviewed and approved with tentative dates.

Agenda 6: International guest visits

Resolution 6: Proposal for Ms. Ulrik Wolf from Germany with tentative dates were proposed and approved

Agenda 7: Blood Donation Camp

Resolution 6: Blood Donation Camp were finalized on 13<sup>th</sup> March 2023 for Memory of Late Babuji Shri Kantikumar R. Podar.

Agenda 8: Seminars, Guest lectures, workshops, Hindi pakhawada & World Mother Language Day, Students' awareness sessions

Resolution 7: proposed by the departments and approved for the same.

Dr. Vinod Kumar Saini (IQAC Coordinator)

1. Dr. Satyendra Singh

2. Dr. Vinod Kumar Saini

3. Mr. Chetan Dadheech 64. Dr. Vidhyadhar Sharma

5. Dr. Daulal Bohra

Dr. Satyendra Singh
(Principal)

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# SETH GYANIRAM BANSIDHAR PODAR COLLEGE

Podar Educational Campus, Nawalgarh - 333042 (Raj.)

# **IQAC**

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Dr. Satyendra Singh (Principal)

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4. Dr. Vidhyadhar Sharma

5. Dr. Daulal Bohra

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6. Dr. Rakesh Mahala

7. Mr. Ambesh Kumar

8. Dr. Ravindra Goswami

9. Dr. Sunil Saxena

10. Mr. Yogendra Mishra

11. Mr. Kripa Shankar

12. Ms. Shalini Jangir Shalini

13. Mr. Rajkumar Votoのよう



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# **IQAC**

### **Internal Quality Assurance Cell**

Date: 02/12/2022

# NOTICE (2022-23)

All the members of IQAC and the teaching faculty of the college are hereby informed that the meeting of the Internal Quality Assurance Cell (IQAC) with the faculty is scheduled on 05/12/2022 at 1.30 pm. in the Principal Office.

The following Agenda shall be discussed in the meeting. All the members are requested to attend the meeting on the said date, given time and venue.

### AGENDA OF THE MEETING

- Review of work done as per earlier meeting
- Guest lectures
- Workshops, Seminars
- Republic day celebration
- Collaborative activities
- Sessions on career guidance
- International guest visits
- Starting batches for certificate courses of departments

Dr. Vinod Kumar Saini (IQAC Coordinator)

Dr. Satyendra Singh (Principal)

### Copy to:-

1. Principal office for record file

2. Dr. Vinod Kumar Saini, IQAC Coordinator

- 3. Mr. Chetan Dadheech, IQAC Co-coordinator
- 4. Dr. Vidhyadhar Sharma, Department of Mathematics

5. Dr. Daulal Bohra, Department of Zoology

- 6. Dr. Rakesh Mahala, Department of Computer Science (PIMS)
- 7. Mr. Ambesh Kumar, Department of Chemistry
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- 9. Dr. Sunil Saxena, Department of Commerce Govt. College Ramgarh
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Podar Educational Campus, Nawalgarh - 333042 (Raj.)

## · IOAC

Date: 05/12/2022

### Minutes of Meeting

Agenda 1: Review of work done as per earlier meeting Resolution 1: Last meetings work reviewed and approved

Agenda 2: Guest Lecture, Workshops, Seminars Resolution 2: Proposed and Accepted by IQAC

Agenda 3: Republic Day celebration

Resolution 3: Guest Lists by the IQAC Coordinator and program scheduled presented by Cultural committee and approved.

Agenda 4: Collaborative activities

Resolution 4: Departments were asked for the Collaborative activities and proposals were asked

Agenda 5: Sessions on career guidance

Resolution 5: Proposal for the Career guidance were presented by the Placement committee and approved

Agenda 6: Starting batches for certificate courses of departments Resolution 7: proposed by the departments and approved

Dr. Vinod Kumar Saini (IQAC Coordinator)

Dr. Satyendra Singh (Principal)

1. Dr. Satyendra Singh

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3. Mr. Chetan Dadheech

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6. Dr. Rakesh Mahala

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8. Dr. Ravindra Goswath

9. Dr. Sunil Saxena

10. Mr. Yogendra Mishra

11. Mr. Kripa Shankar

12. Ms. Shalini Jangir Shal

13. Mr. Rajkumar



Podar Educational Campus, Nawalgarh - 333042 (Raj.)

# **IOAC**

### **Internal Quality Assurance Cell**

Date: 06/02/2023

### NOTICE (2022-23)

All the members of IQAC and the teaching faculty of the college are hereby informed that the meeting of the Internal Quality Assurance Cell (1QAC) with the faculty is scheduled on 09/02/2023 at 1.30 pm. in the Principal Office.

The following Agenda shall be discussed in the meeting. All the members are requested to attend the meeting on the said date, given time and venue.

### AGENDA OF THE MEETING

- Review of work done as per earlier meeting
- Departmental requirements in NAAC point of view
- Promote Farmers for Organic Farming & Organic Products
- •. Workshops, Seminars for Faculty Development
- Seminar related to Research Development
- Collaborative activities
- Sessions on career guidance
- Starting Competitive examination preparation

Dr. Vinod Kumal Saini

(IQAC Coordinator)

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1. Principal office for record file

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13. Mr. Rajkumar, Student Representative

Dr. Satyendra Singh (Principal)

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# SETH GYANIRAM BANSIDHAR PODAR COLLEGE

Podar Educational Campus, Nawalgarh - 333042 (Raj.)

## **IQAC**

Date: 09/02/2023

### Minutes of Meeting

**Agenda 1:** Review of work done as per earlier meeting **Resolution 1:** Last meetings work reviewed and approved

Agenda 2: Departmental requirements in NAAC point of view

Resolution 2: Requirement lists were submitted by departments and sent to the Management for approval

Agenda 3: Promote Farmers for Organic Farming & Organic Products Resolution 3: Proposed by the Department of Botany and approved

Agenda 4: Workshops, Seminars for Faculty Development Resolution 4: Proposal were submitted and approved.

Agenda 5: Collaborative activities

Resolution 5: Proposal from different departments were submitted and approved.

Agenda 5: Sessions on career guidance

Resolution 5: Proposal for the Career guidance were presented by the Placement and Counselling committee and approved

Agenda 6: Starting Competitive examination preparation

Resolution 6: Proposal by Student development cell with tentative dates were submitted and

Agenda 7: Starting batches for certificate courses of departments
Resolution 7: tentative dates were proposed by the departments and approved

Dr. Vinod Kumar Saini (IQAC Coordinator)

Dr. Satyendra Singh (Principal)

1. Dr. Satyendra Singh

2. Dr. Vinod Kumar Saini

3. Mr. Chetan Dadheech

4. Dr. Vidhyadhar Sharma

Dr. Daulal Bohra

6. Dr. Rakesh Mahala

7. Mr. Ambesh Kumar

8. Dr. Ravindra Goswami



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**IQAC** 

9. Dr. Sunil Saxena

10. Mr. Yogendra Mishra

11. Mr. Kripa Shankar

12. Ms. Shalini Jangir Shalini

13. Mr. Rajkumar イロークレート