

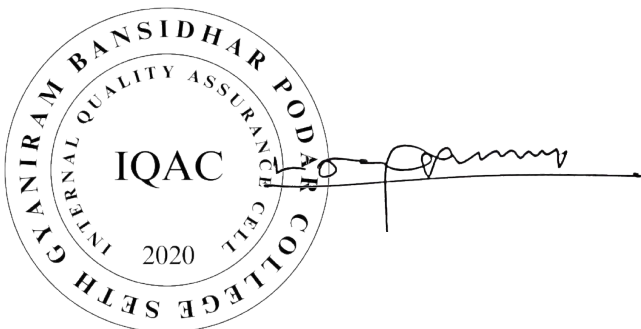


SETH GYANIRAM BANSIDHAR PODAR COLLEGE

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Recognition of college under Section 2(f)/12(B), UGC Act, 1956
Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar*

AQAR- 2023-24

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.





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Podar Educational Campus, Nawalgarh - 333042 (Raj.)

Ref.NO./GBPC/2023-24/

Date-18/11/2023

College Committee

Various committees and cells have been formed for effective implementation of various activities and responsibilities from the academic year 2023-2024 till further orders. Committees and cells will continue to exist until the college administration issues an order to change or dissolve them.

1.	Core Committee		Signature	Functions of working Committee
I	Dr. Satyendra Singh	Member		▪ To observe all work of various committees.
II	Dr. Vinod Kumar Saini (Vice-Principal)	Member		

2.	Internal Quality Assurance Cell		Department	Functions of working Committee
1	Dr. Satyendra Singh	Chairman	Principal	<p>IQACs play a vital role in ensuring the quality of education in higher education institutions. By effectively performing their key functions, IQACs can help institutions to achieve their academic and quality goals.</p> <ul style="list-style-type: none">• Develop and apply quality benchmarks/parameters for the various academic and administrative activities of the Institution.• Facilitate the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.• Arrange for feedback response from students, parents, and other stakeholders on quality-related institutional processes.• Disseminate information on various quality parameters of higher education.• Organize inter and intra-institutional workshops, seminars on quality-related themes, and promotion of quality circles.• Document the various
2	Dr. Vinod Kumar Saini	Coordinator	Vice-Principal	
3	Mr. Chetan Dadheech	Co-Coordinator	Chemistry	
4	Dr. Vidyadhar Sharma	Teacher Representative	Mathematics	
5	Dr. Dau Lal Bohra	Teacher Representative	Zoology	
6	Dr. Vikram Singh Jakhar	Teacher Representative	Sociology	
7	Dr. Bhupendra Singh Rathore	Teacher Representative	Physics	
8	Mr. Ambesh Kumar	Teacher Representative	Chemistry	
9	Mr. Sandeep Jangir	Teacher Representative	Commerce	
10	Ms. Suman Saini	Teacher Representative	Botany	
11	Ms. Mahima Soni	Teacher Representative	Zoology	
12	Mr. Pramod Kumar Saini	Teacher Representative	English	
13	Dr. Sunil Saxena	External Academic Expert		
14	Mr. M. D. Shanbhag	Management Representative	Executive Director	
15	Dr. Priyanka Bhambhu	Alumni and Community		

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16	Mr. Sundar Lal Saini	Representative Industrialist Representative		<p>programmes/activities leading to quality improvement.</p> <ul style="list-style-type: none"> Act as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices. Promote research, innovation, and extension activities of the institution. Prepare annual quality assurance reports (AQARs) as per guidelines and parameters of National Assessment and Accreditation Council (NAAC).
17	Mr. Rakesh Mahla	Alumni Representative		
18	Mr. Kripa Shankar	Account Representative	CAO	
19	Mr. Ankit Kumar	Student Representative	M.Sc. (Pre.) Zoology	
20	Ms. Lavlin	Student Representative	M. Sc. (Pre.) Zoology	

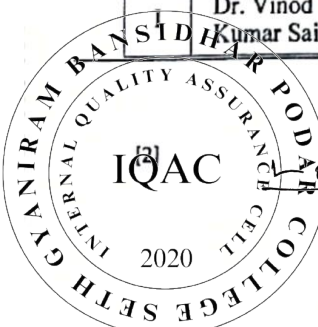
3.	Admission And Review Committee		Department	Signature	Functions of working Committee
I	Dr. Vinod Kumar Saini	Convener	Vice-Principal		<ul style="list-style-type: none"> To oversee screening of students seeking admission in the college. Distribute brochures, hand out stand display posters depicting salient features of the college. To consider and adopt all efforts to attract students, such as printing of brochures, handouts, advertisements, banners, written appeals, etc.
II	Mr. Sandeep Jangir	Member	commerce		
III	Mr. V. S. Jakhar	Member	Sociology		
IV	Mr. Mukesh Saini	Member	Commerce		
V	Dr. Vidyadhar Sharma	Member	Mathematics		
VI	Mr. Shantilal Joshi	Member	Geography		
VII	Mr. Pramod Kumar Saini	Member	English		
VIII	Dr. Sanjay Saini	Member	Commerce		
IX	Dr. Dau Lal Bohra	Member	Zoology		
X	Mr. Sunil Saini	Member	History		
XI	Lt. Kamlesh Kumar Saini	Member	NCC		

4.	Discipline, Cleanliness and Campus Supervision Committee		Department	Signature	Functions of working Committee
	Dr. Vinod Kumar Saini	Convener	Vice-Principal		<ul style="list-style-type: none"> The committee shall assure that discipline is adhered to in the

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II	Dr. V. S. Jakhar	Member	Sociology		<ul style="list-style-type: none"> college by the students. The committee shall lay down the college rules and regulations to be followed by the college community and shall enforce the same. The committee shall decide on disciplinary matters pertaining to students and staff. Set mechanism for prevention of ragging of students of the college. To maintain the overall discipline in the college campus. To prepare daily timetable for campus supervision. To look over any misconduct happenings in the college campus and report them to the principal.
III	Mr. Chetan Dadheech	Member	Chemistry		
IV	Dr. Vidyadhar Sharma	Member	Mathematics		
V	Mr. Sandeep Jangir	Member	Commerce		
VI	Dr. Daulal Bohra	Member	Zoology		
VII	Ms. Shyama Deedwania	Member	Botany		
VIII	Ms. Suman Saini	Member	Botany		
IX	Mr. Kamlesh Kumar	Member	NCC, ANO		
X	Mr. Dinesh Dadwasara	Member	Security Officer		
XI	Mr. Rajpal Singh	Member	Sports Officer		

I: Co- curricular Committees

I.	Result Maintenance and Student Progression	Result of Class to be analyzed	Department	Signature	Functions of working Committee
I	Dr. B. S. Rathore	B.Sc. - II (Maths)	Physics		<ul style="list-style-type: none"> After result this committee will submit result analysis as per required by different ranking agencies Keeping records of students progression Provide support for progression
II	Mr. Ambesh Kumar	B.Sc. - III (Maths)	Chemistry		
III	Dr. Vidyadhar Sharma	B.Sc. - I (Maths)	Mathematics		
IV	Mr. Anil Jangir (Lab. Asst.)	B.Sc. - III (Bio)	Botany		
V	Ms. Neha Choudhary	B.Sc. - II (Bio)	Zoology		
VI	Ms. Shyama Deedwania	B.Sc. - I (Bio)	Botany		
VII	Mr. Shantilal Joshi	B.A. - III	Geography		
VIII	Mr. Pramod Kumar Saini	B.A. - II	English		

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IX	Mr. Sunil Kumar Saini	B.A. - I	Geography	<i>[Signature]</i>
X	Mrs. Rachna	All BBA	Management	<i>[Signature]</i>
XI	Ms. Kavita Jangir	B. Com (All)	Commerce	<i>Kavita Jangir</i>
XII	Mr. Ashish Mathur	BCA(All)	Computer Science	<i>Ashish</i>
XIII	All HOD's	PG Classes	All Department	

2.	Research Academic Growth and Publication Committee		Department	Signature	Functions of working Committee
I	Dr. Dau Lal Bohra	Convener	Zoology	<i>[Signature]</i>	<ul style="list-style-type: none"> Promoting and supporting research among faculty and students. Facilitating collaborations for research. Helps faculty to publish their research findings. Provide funding for research. organize workshops and seminars on research Methodology and Publications skill. Maintain database of college's research outputs.
II	Dr. B. S. Rathore	Member	Physics	<i>[Signature]</i>	
III	Dr. Vidhyadhar Sharma	Member	Mathematics	<i>[Signature]</i>	
IV	Dr. Sanjay Saini	Member	Commerce	<i>[Signature]</i>	
V	Dr. V. S. Jakhar	Member	Sociology	<i>[Signature]</i>	

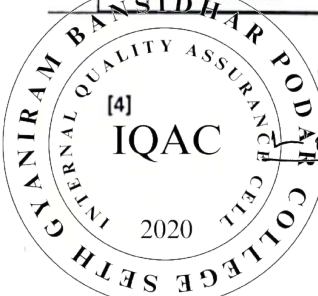
3.	Debate and literary Events Committee		Department	Signature	Functions of working Committee
I	Dr. Anil Sharma	Convener	Hindi	<i>[Signature]</i>	<ul style="list-style-type: none"> Developing and honing the debating and literary skills of students. Select and Prepares teams/students to represent the college at outer debating and literary competitions.
II	Dr. Promod Kumar Saini	Member	English	<i>[Signature]</i>	
III	Mr. Sudhir Jangir	Member	English	<i>[Signature]</i> 18/11/23	

4.	Feedback Committee		Department	Signature	Functions of working Committee
I	Mr. Ambesh Kumar	Convener	Chemistry	<i>[Signature]</i>	<ul style="list-style-type: none"> To conduct the internal and external academic and administrative audit with the help of IQAC. To collect the feedback on
II	Mr. Sudhir Jangir	Member	English	<i>[Signature]</i>	
III	Ms. Poonam	Member	Physics	<i>[Signature]</i>	

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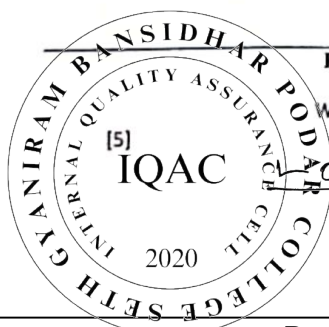
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	Choudhary				curriculum, teachers and college from all the stakeholders and analyses to take proper measures for improvement. ▪ To prepare the agenda and minutes of the meetings.
IV	Mr. Deepak Kumar	Member	Geography		
V	Ms. Kavita Jangir	Member	Commerce		
VI	Mr. Ashish Mathur	Member	Computer Science		

5.	Ecology and Biodiversity/Green and Energy Audit Committee		Department	Signature	Functions of working Committee
I	Ms. Suman Saini	Convener	Botany		▪ To make students aware about Ecology and Biodiversity Conservation. ▪ To organize activities for the conservation of Eco System. ▪ To conduct Green audit.
II	Mr. Sunil Saini	Member	Geography		
III	Ms. Mahima Soni	Member	Zoology		
IV	Ms. Neha Choudhary	Member	Zoology		

II: Extra Curricular Committees

1.	Cultural Committee		Department	Signature	Functions of working Committee
I	Mr. Shantilal Joshi	Convener	Geography		▪ Plane to and schedule extracurricular activities events for the academic year. (Tentative dates to be included in the academic calendar of the institute) by delegating various tasks. ▪ The extracurricular activities committee shall be responsible for all intra and inter collegiate Extra Curricular Activities events in the College. ▪ To do the necessary procedure to organize extracurricular activities events. ▪ To communicate about various festivals and events to be celebrated in the college and give a wide publicity. ▪ To prepare students for annual function of the college.
II	Ms. Vishakha Punkhiya	Co-Convener	Chemistry		
III	Mr. Pramod Kumar Saini	Member	English		
IV	Ms. Reena Saini	Member	Chemistry		
V	Ms. Suchita Jangir	Member	Mathematics		



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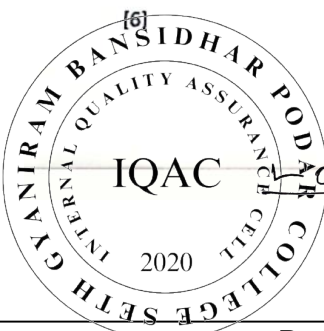
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2.	NSS , NCC, Sports, Scout Committee		Department	Signature	Functions of working Committee
I	Mr. Ramesh Kumar Pareek	NSS Unit -II	Management Studies		<ul style="list-style-type: none"> College NSS unit shall function according to the specified guidelines laid down by the NSS. To arrange discussions and workshops of group of students on regular basis on issues of social importance, ethical relevance and moral values. To arrange social service groups and outdoor field activities. To support and involve students in social service activities.
II	Mr. Sudhir Jangir	NSS Unit-II Unit-I	English		
III	Mr. Rajpal Singh	Sports Incharge	Sports		<ul style="list-style-type: none"> Create and Manage sports budget. Schedule Interclass games and Tournaments. Promote and Market the college's sports events. Monitor student athlete performance and identify areas of improvement. Select and Prepares teams/students to represent the college at outer sports tournaments.
IV	Lt. Kamlesh Kumar	NCC Officer	NCC		<ul style="list-style-type: none"> Recruiting and enrolling cadets. Organizing and conducting NCC activities. Preparing Cadets for NCC examination and related competition. Representing the college at related functions. Liaising with the NCC directorate and other NCC Units.

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V	Dr. Sanjay Saini	Rover Ranger	Commerce		<ul style="list-style-type: none"> Recruiting and enrolling rover scouts. Training and development of rover scouts. Organize conduct of rover scout activities. Liaison with the scout district and other rover crews. Prepare rover scouts for advancement and awards.
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3.	Science and Educational Fair Committee		Department	Signature	Functions of working Committee
I	Dr. Vinod Kumar Saini	Convener	Vice-Principal		<ul style="list-style-type: none"> The Science and Education Fair Committee play a crucial role in organizing and executing a successful science fair at the college level. Develop a comprehensive plan for the science fair, outlining the timeline, logistics, and budget.
II	Dr. Dau Lal Bohra	Science Project coordinator	Zoology		
III	Mr. Chetan Dadheech	Member Science Project	Chemistry		
IV	Dr. B. S. Rathore	Member Science Project	Physics		
V	Ms. Suman Saini	Member Science Project	Botany		
VI	Dr. Vidyadhar Sharma	Member Science Project	Mathematics		
VII	Mr. Mukesh Saini	Member Science Project	Computer Science		

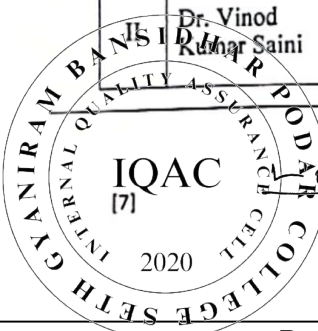
III: Infrastructural committees

I.	Purchase Committee		Department	Signature	Functions of working Committee
I	Dr. Satyendra Singh	Convener	Principal		<ul style="list-style-type: none"> To deal with all matters pertaining to purchases of the college. To make necessary procurement when the need arise. To provide the necessary expertise, advice, information with regard to the best quality of material available in the market, suppliers capability
	Dr. Vinod Kumar Saini	Co-Convener	Vice-Principal		

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III	Mr. Sandeep Jangir	Member	Commerce		<ul style="list-style-type: none"> and performance etc. To acquire materials economically at a cost reliable with the quality and service required and all purchases maybe attempted at the lowest cost.
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2. Infrastructure Development & Maintenance Committee		Department	Signature	Functions of working Committee
I	Dr. V. S. Jakhar	Convener	Sociology	<ul style="list-style-type: none"> To assess requirements of infrastructure of the institute. To identify the required infrastructure for branches of institute through branches as per the infrastructure policy approved by the council. To approve the infrastructure proposal for construction of building at institute offices as per the infrastructure policy guideline. To review the ongoing projects, if any, infrastructure issues are referred from time to time. To advise, assist and scrutinize the work of every department for infrastructure.
III	Mr. Ramesh Kumar Pareek	Member	Management Studies	
IV	Mr. Sandeep Jangir	Engineer	Commerce	

3. Website/LMS Maintenance and Upgradation Committee		Department	Signature	
I	Mr. Ashish Sati	Convener	APT	<ul style="list-style-type: none"> Monitoring the website and LMS for performance issues and bugs. Performing regular security audits to identify and address any vulnerability. Installing security patches and updates. Working with other departments within the organization to ensure that the website and LMS meet their needs. Developing and implementing a website and LMS maintenance and support plan. Creating and managing a website and LMS content calendar.
II	Dr. Dau Lal Bohra	Member	Zoology	
III	Mr. Nand Kumar Mishra	Member	Dean (Computer Science)	
IV	Mr. Mukesh Kumar Saini	Member	Computer Science	

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V	Mr. Ashish Mathur	Member	Computer Science	Ashish	<ul style="list-style-type: none"> • Training staff on how to use the website and LMS. • Providing support to users who have problems with the website or LMS.
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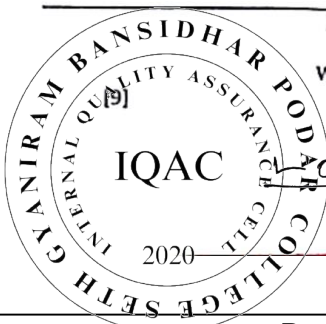
4.	Online courses (NPTEL, MOOC'S) Committee		Department	Signature	
I	Mr. Ambrish Sharma	Convener	Management Studies	Ambrish	<ul style="list-style-type: none"> • Raising awareness of NPTEL and MOOCs among students and faculty • Helping students and faculty to find and enroll in relevant courses • Providing support to students and faculty during their studies • Encouraging students and faculty to complete courses and earn certificates • Tracking and reporting on the participation of students and faculty in NPTEL and MOOC courses • Organizing workshops and seminars on NPTEL and MOOCs • Setting up learning centers or study groups for students taking NPTEL and MOOC courses
II	Mr. Mukesh Saini	Member	Computer Science	Mukesh	
III	Mr. Ashish Mathur	Member	Computer Science	Ashish	
IV	Mrs. Rachana	Member	Management Studies	Rachana	

5.	Stock verification and scrap disposal Committee		Department	Signature	
I	Dr. V. S. Jakhar	Convener	Sociology	V. S. Jakhar	<ul style="list-style-type: none"> • Developing and implementing a stock verification and scrap disposal policy. • Performing regular physical inventory counts to verify the accuracy of the organization's inventory records. • Identifying obsolete or damaged stock.
II	Mr. Ramesh Kumar Pareek	Member	Management Studies	Ramesh Kumar Pareek	

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III	Mr. Avdhesh Kumar Paliwal	Member	APT		<ul style="list-style-type: none"> • Recommending the best course of action for disposing of obsolete or damaged stock, such as donation, recycling, or scrapping. • Overseeing the disposal of obsolete or damaged stock in a safe and environmentally responsible manner.
IV	Mr. Sandeep Vyas	Member	Stock, APT		

IV: Student Supportive Committee

1.	Mentor-Mentee Cell	Department	Signature	Functions of working Committee	
I	Dr. Vidyadhar Sharma	Convener	Mathematics		<ul style="list-style-type: none"> • Developing and implementing a mentoring program policy and procedures manual. • Creating and managing a mentor-mentee database. • Providing resources and support to mentors and mentees, such as access to online learning platforms, articles, and books. • Collect feedback from Parents and Students.
II	Dr. B. S. Rathore	Executive Member	Physics		
III	Dr. Sanjay Saini	Executive Member	Commerce		
IV	Mr. Deepak Kumar	Executive Member	Geography		
V	Mr. Ashish Mathur	Executive Member	Computer Science		
VI	All Faculty Members	Mentors			

2.	Student Grievance Committee	Department	Signature	Functions of working Committee	
I	Dr. V.S. Jakhar	Convener	Sociology		<ul style="list-style-type: none"> • The Committee shall assure that discipline is adhered in the College by the Students. • The Committee shall lay down the College rules and regulations to be followed by the College Community and shall enforce the same.
II	Mr. Sunil Saini	Member	Geography		
III	Ms. Kavita Jangir	Member	Commerce		
IV	Sumit Saini	Student Member	B.Sc.- II Bio.		

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Accredited with 'A' Grade (3.04 CGPA) by NAAC-UGC

Recognition of college under Section 2(f)/12(B), UGC Act, 1956

Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar



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Podar Educational Campus, Nawalgarh - 333042 (Ra.)

V	Manisha Kumari	Student Member	M.Sc. (F) Chem.		<ul style="list-style-type: none"> The Committee shall decide on disciplinary matters pertaining to Students and Staff. Set mechanism for prevention of ragging of college students.
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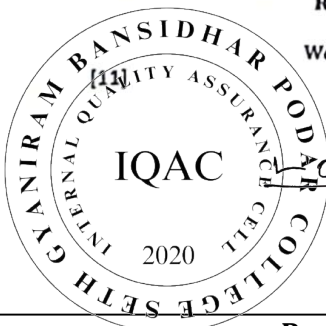
3.	Anti-Ragging Committee		Department	Signature	Functions of working Committee
I	Dr. Sanjay Saini	Convener	Commerce		<ul style="list-style-type: none"> The Committee shall lay down the College rules and regulations to be followed by the College Community and shall enforce the same. The Committee shall decide on disciplinary matters pertaining to Students and Staff. Set mechanism for prevention of ragging of students of the college To look after any misconduct happening in the College campus and report to the principal. To establish a work culture that focuses on creating the healthiest and safest workplace possible.
II	Mr. Ramesh Pareek	Member	Management Studies		
III	Mr. Sunil Kumar Saini	Member	History		
IV	Mrs. Reena Saini	Member	Chemistry		
V	Mr. Mukesh Saini	Member	Computer Science		
VI	Sumit Saini	Student Member	B.Sc. -II Bio.		
VII	Manisha Kumari	Student Member	M.Sc. (F) Chem.		

4.	Internal Complaint Committee		Department	Signature	Functions of working Committee
I	Ms. Suman Saini	Presiding Officer	Botany		<ul style="list-style-type: none"> To treat sexual harassment as misconduct and initiate disciplinary action for the misconduct. To support the distressed women's to place their complaint. To provide safety and security for women at workplace.
II	Ms. Suchita Jangir	Member	Mathematics		
III	Mrs. Kavita Jangir	Member	Commerce		
IV	Ms. Vishaskha Poonkhiya	Member	Chemistry		
V	Ms. Mahima Soni	Member	Zoology		
VI	Mr. Anil Jangir	Member	Office Assistant		

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VII	Ms. Swati Sharma	UG Student Member	Student (B. Sc. II Bio)		
VIII	Ms. Arti Jangir	PG Student Member	Student (M. Sc. Prev. Botany)		

5.	Student Welfare/Scholarship Committee		Department	Signature	Functions of working Committee
I	Mr. Sandeep Jangir	Convener	Commerce		<ul style="list-style-type: none"> To develop students as a versatile personality with academic excellence and commitment to a democratic society. To bridge the gap between rural and urban India. To help economically weak students; they are selected and allotted jobs in the college campus and paid are paid honorarium.
II	Mr. Krishan Jangir	Member	Physics		
III	Ms. Suchita Jangir	Member	Mathematics		
IV	Dr. Anil Sharma	Member	Hindi		
V	Mr. Pramod Saini	Member	English		
VI	Mr. Sudhir Jangir	Member	English		

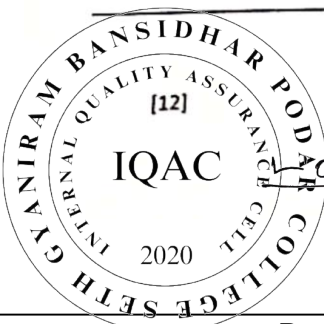
6.	Competitive Coaching Cell		Department	Signature	Functions of working Committee
I	Mr. Shantilal Joshi	Convener	Geography		<ul style="list-style-type: none"> To provide special training and coaching for competitive examinations to students such as RPSC/UPSC/Other. To organize expert lectures on competitive examination for students.
II	Mr. Pramod Kumar Saini	Member	English		
III	Mr. Sudhir Jangir	Member	English		
IV	Mr. Sunil Kumar Saini	Member	History		

7.	Alumni Association Committee		Department	Signature	Functions of working Committee
I	Dr. Vinod Kumar Saini	Convener	Vice-Principal		<ul style="list-style-type: none"> To maintain an up-to-date and detailed database of the alumni. To highlight the success of alumni to improve the credibility and reputation of the college. To promote the interest and welfare of alumni association. To plan on bringing together the former students and make efforts to
II	Mr. Chetan Dadhech	Member	Chemistry		
III	Mr. Ambesh Kumar	Member	Chemistry		
IV	Ms. Suchita Jangir	Member	Mathematics		

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V	Mr. Anil Jangir	Member	Botany		contribute to the college on various aspects.
VI	Ms. Mahima Soni	Member	Zoology		
VII	Mr. Pramod Kumar Saini	Member	English		

VIII Mr. Sandeep Jangir
Member B. Ad

8.	Placement Cell		Department	Signature	Functions of working Committee
I	Mr. Rajesh Verma	Convener	Management Studies		Organizing recruitment events: The committee organizes a variety of recruitment events, such as career fairs, guest lectures, pre-placement talks, and on-campus interviews. These events provide students with the opportunity to learn about different companies and meet with recruiters.
II	Dr. Sanjay Saini	Co-Convener	Commerce		
III	Mr. Chetan Dadheech	Member	Chemistry		
IV	Dr. Dau Lal Bohra	Member	Zoology		
V	Dr. Vidyadhar Sharma	Member	Mathematics		
VI	Dr. B. S. Rathore	Member	Physics		
VII	Mr. Mukesh Kumar Saini	Member	Computer Science		
VIII	Mr. Shantilal Joshi	Member	Geography		
IX	Mr. Pramod Kumar Saini	Member	English		
X	Mr. Ramesh Pareek	Member	Management Studies		
XI	Ms. Suman Saini	Member	Botany		

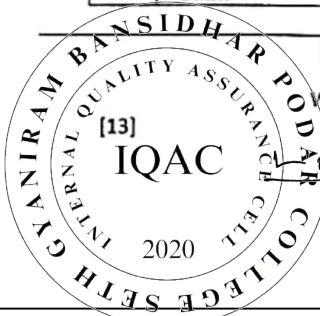
V: Other Committee

1.	Time Table Committee		Department	Signature	Functions of working Committee
I	Mr. Chetan Dadheech	Convener	Chemistry		<ul style="list-style-type: none"> The Committee shall plan and prepare time tables for regular classes, practicals and shall see to it that all departments are allocated equal number of classes during the academic session/semester.
II	Mr. Sudarshan Sharrma	Member	Chemistry		
III	Mr. Shantilal Joshi	Member	Geography		
IV	Mr. Pramod Kumar Saini	Member	English		
V	Dr. Sanjay Saini	Member	Commerce		

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VI	Mr. Ramesh Pareek	Member	Computer Science		
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2.	Class Tests and Pre-University Exam Committee		Department	Signature	Functions of working Committee
I	Dr. Vidyadhar Sharma	Convener	Mathematics		<ul style="list-style-type: none">To plan and schedule Class Tests and Pre-University Examination for the academic year. (Tentative dates to be included in the academic calendar of the institute) by delegating various tasks.To prepare question papers, time table, seating arrangement and roll number provided to the students.Keeping record of each and every issue related to the Pre-University examinations for the improvement of the examination systemTo ensure that after examination within one week evaluation are completed.After Class Tests/Pre-University Exam result published in notice board as well as College Website.
II	Mr. Ambesh Kumar	Member	Chemistry		
III	Mr. Mukesh Kumar Saini	Member	Commerce		
IV	Mr. Sunil Saini	Member	History		
V	Dr. Anil Sharma	Member	Hindi		
VI	Mr. Ramesh Pareek	Member	Management Studies		
VII	Ms. Neha Choudhary	Member	Zoology		

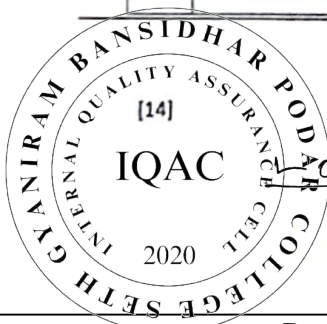
3.	University Practical Committee		Department	Signature	Functions of working Committee
I	Dr. B. S. Rathore	Convener	Physics		<ul style="list-style-type: none">To look after the work of practical examination.To Coordinator with COE of PDDSU for conducting practical examination.
II	Dr. Dau Lal Bohra	Member	Zoology		

4.	UGC, NIRF, AISHE and PNOC/College Statistics University Affiliation Committee		Department	Signature	Functions of working Committee
I	Dr. Satyendra Singh		Principal		<ul style="list-style-type: none">To prepare proposals for grants and take necessary steps to receive grants.To work as bridge between UGC, NIRF, AISHE and PNOC/College Statistics University Affiliation and Respective College.
II	Dr. Vinod Kumar Saini		Vice-Principal		

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					▪ To implement the policies which are Recommended by UGC, NIRF, AISHE and PNOC/College Statics University Affiliation.
III	Dr. Dau Lal Bohra	Convener	Zoology		
IV	Mr. Ashish Mathur	Member	Computer Science		
V	Mr. Deepak Kumar	Member	Geography		

5.	Press Note committee	Department	Signature	Functions of working Committee
I	Mr. Shanti Lal Joshi	Convener		▪ Make a Press report after every event and submit to the Principal Sir in same day. ▪ After checking the report by Principal Sir, then this report is sent to the News Papers with photographs.
II	Dr. Anil Sharma	Member		
III	Mr. Awadhesh Kumar Paliwal	Member		

Note:

1. Normal working of the Faculty members will not be affected while working in these committees.
2. Concerned committee Convener can include some members as per the requirements at department level. When the convener of the concerned committee is not available the as next person will work as Convener.
3. It is the responsibility of the convener/co-convener/members to collect the relevant information independently and verify at their end before final submission of records/reports to the concerned authority.
4. Departmental Committees will be formed by concerned HOD's.
5. Every Committee will conduct minimum three events where student's participation is involved. Monthly Progress Report of the committee should be submitted to IQAC for Performance appraisal.

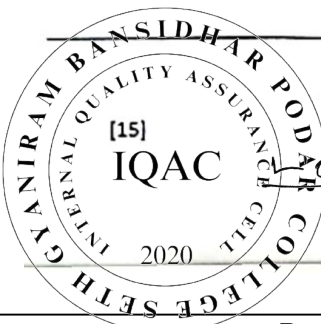
Dr. Vinod Kumar Saini
(Vice-Principal)

Dr. Satyendra Singh
(Principal)

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