

Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills, Life skills (Yoga, physical fitness, health and hygiene) and ICT/computing skills

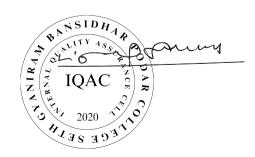




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

INDEX

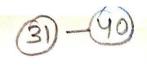
| | 1. Soft skills | | | | | | | | |
|--------|---|--|--|--|--|--|--|--|--|
| Sr.No. | Documents | | | | | | | | |
| 1 | Ice Breaking (under Rubicorn) (2022-23) | | | | | | | | |
| 2 | Public Speaking (under Rubicorn) (2022-23) | | | | | | | | |
| 3 | Presentation Skills (under Rubicorn) (2022-23) | | | | | | | | |
| 4 | Personal Interview (under Rubicorn) (2022-23) | | | | | | | | |
| 5 | Goal Setting (under Rubicorn) (2022-23) | | | | | | | | |
| 6 | Expectation Setting (under Rubicorn) (2022-23) | | | | | | | | |
| 7 | Presentation Skills By Training & Placement Cell (2022-23) | | | | | | | | |
| 8 | Soft Skills By Training & Placement Cell (2022-23) | | | | | | | | |
| | 2. Language and communication skills | | | | | | | | |
| Sr.No. | Documents | | | | | | | | |
| 1 | Group Discussion (under Rubicorn) (2022-23) | | | | | | | | |
| 2 | Interview Skills (under Rubicorn) (2022-23) | | | | | | | | |
| 3 | Communication Skills By Training & Placement Cell (2022-23) | | | | | | | | |
| | Life skills (Yoga, physical fitness, health and hygiene) | | | | | | | | |
| Sr.No. | Documents | | | | | | | | |
| 1 | Grooming (under Rubicorn) (2022-23) | | | | | | | | |
| 2 | Body Language (under Rubicorn) (2022-23) | | | | | | | | |
| | 4. ICT/computing skills | | | | | | | | |
| Sr.No. | Documents | | | | | | | | |
| 1 | Resume Writing (under Rubicorn) (2022-23) | | | | | | | | |
| 2 | SWOT Analysis (under Rubicorn) (2022-23) | | | | | | | | |
| 3 | Corporate Jargons (under Rubicorn) (2022-23) | | | | | | | | |
| 4 | E-mail Attitude (under Rubicorn) (2022-23) | | | | | | | | |
| 5 | Telephone Etiquette (under Rubicorn) (2022-23) | | | | | | | | |





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar





SETH G.B. PODAR COLLEGE, NAWALGARH

STUDENT DEVELOPMENT CENTER (SDC)



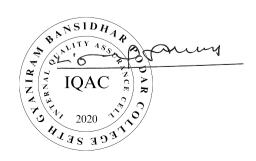
Submited By:
Prof. Shantilal Joshi
Coordinator
(SDC)





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

Rubicon Life Skills Training Programme Report-2022-23





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

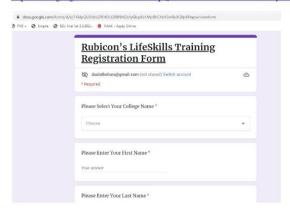
January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

SETH G B PODAR COLLEGE, NAWALGARH

RUBICON'S LIFESKILLS TRAINING PROGRAMME

(9-11 Feb. 2023)

 $\underline{https://docs.google.com/forms/d/e/1FAIpQLSfdloZRFrRJLG9BNMZofyGlcpKx1MpBhChkVSmBsXG8pKNqqw/viewform}\\$







Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

Day 1. 9th Feb 2023. Lamp lighting Introduction, then student came to PIMS Room 58 after that session was started and then a motivational Speech was given by the Main Speaker. After that the main Skill development classes were started and most of the time he was focused on communication skills. In session he explains about various types of communication and barriers of communication.

Day 2 10th Feb On This day How to prepare Interview skill and remember some points during interviews that are presentable like traveling dresses hairstyle sitting way talking way ect. and explain how to write and prepare cv for interview gave the opportunity to sing a song for increased confidence. 10 to 15 took part in this singing activity

Day 3 11th Feb On this day in Morning introduction class he explained job profile and explained sales department activity he involved students in dancing activity and played song on smart board students to participation in dance and then played a Game with balloon and for participation every student. After that the bound up of the session.

| | Pleas | Please | Please | Please Enter Your | Ple | Pleas | Please | Please | Please | Please | Please E | nter | Please Select Your |
|---|-------|--------|------------|---|-----|-------------------|---------|-----------|---------|----------|--------------|------|--------------------|
| | e | Enter | Enter Your | Email ID | ase | e | Enter | Enter | Select | Enter | Your | | Graduation |
| | Enter | Your | Mobile | | Ent | Enter | Your | Your | Your | Your | Stream/Cours | se | Completion Month |
| | Your | Last | Number | | er | Your | Father' | Current | Gover | Governm | Name | | and Year |
| | First | Name | | | Yo | Date | S | Location | nment | ent ID | | | |
| | Name | | | | ur | Of | Name | | ID | Number | | | |
| | | | | | Ge | Birth | | | Type | | | | |
| | | | | | nde | Period Secretaria | | | 100.000 | | | | |
| | | | | | r | | | | | | | | |
| | Prera | Chalk | 895530159 | preranachalka764 | Fe | 12/25 | Mr.vij | Sikar | Aadh | 9461497 | BCA 2 nd ye | ar | Jun-24 |
| | na | a | 1 | @gmail.com | mal | /2003 | endra | | ar | 976 | 1500 | | |
| 1 | | | | | e | | singh | | Card | | | | |
| | Ankit | Kumar | 830283211 | ankitachoudharyy1 | Fe | 5/15/ | Mool | Togran | Aadh | 6.56955E | M.Sc. Zoolog | gy | Jun-23 |
| | a | i | 8 | 505@gmail.com | mal | 1998 | chand | khurd, | ar | +11 | | | |
| 2 | | | | | e | | | Jhunjhunu | Card | | | | |
| | Nisha | kharin | 950900003 | kharintabuliaraj@g | Fe | 10/1/ | Dhura | Nawalgarh | Aadh | 5.36809E | M.sc Zoology | У | Jun-23 |
| | | ta | 7 | mail.com | mal | 1998 | ram | | ar | +11 | | | |
| | | | | *************************************** | e | | kharin | | Card | | | | |
| 3 | | | | | | | ta | | | | | | |
| | MOH | SAIF | 787874838 | mdsaif4058@gmai | Ma | 10/16 | MO | ward no.6 | PAN | QIBPS40 | BCA | | Jun-23 |
| 4 | D | | 0 | 1.com | le | /2002 | AYU | ,dundlod | Card | 54K | | | |





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

| | | | | | | | B BEHL IM | | | | | |
|-----|--------------|-------------|----------------|------------------------------------|----------------|----------------|---------------------------------|---|--------------------|----------------------|---|--------|
| 5 | Mahe sh | kumar | 935236305 7 | sirswamahesh@g mail.com | Ma le | 5/17/ 2006 | Sardar singh | jhunjhunu | Aadh ar Card | 8.52931E +11 | bea | Jun-23 |
| 6 | Naren dra | Kumar | 737405470 9 | narendrasarawag8 @gmail.com | Ma le | 10/30 /2006 | Sohan lal | Nawalgarh | Aadh ar Card | 2.11084E +11 | BCA | Jun-23 |
| 7 | REN U | VER MA | 766522754 9 | vmelucky@gmail. | Fe mal e | 8/31/ 2003 | Mr.N ANDL AL VER MA | WARD NO. 7 , NEAR POST OFFICE, CHURI AJITGAR H, JHUNJHU NU, RAJASTH AN | Aadh ar Card | 3436 0757 9362 | BACHELOR OF COMPUTER APPLICATION | Jun-23 |
| 8 | Kulde ep | Singh | 851207628 9 | kuldeepsingh1706 1996@gmail.com | Ma le | 6/17/ 1996 | Shivna th singh | Birodi bari | Aadh ar Card | 9.02418E +11 | Msc(final) zoology | Jun-23 |
| 9 | Vikas h | Saini | 723184248 8 | vikashsaini1186@ gmail.com | Ma le | 10/11 /2003 | Ompra kash Saini | Mukundga rh | Aadh ar Card | 3.12397E +11 | BCA | Jun-24 |
| 1 | Sania | Trived i | 823319641 8 | saniachoudhry202 0@gmail.com | Fe mal e | 12/25 /2000 | Mr. Bhoop singh | Nawalgarh jhunjhunu | Aadh ar Card | 6.81809E +11 | Science | Jun-23 |
| 1 | Anmo 1 | Gadh wal | 772890957 4 | anmolgadhwal713 @gmail.com | Ma le | 10/28 /2000 | Sanwa r Mal | Mukundga rh Mandi | Aadh ar Card | 7.59507E +11 | Bachelor of Business Administration | Jun-23 |
| 1 2 | Varsh a | Meel | 637853566 4 | cvarsha858@gmail .com | Fe mal e | 6/19/ 2004 | Moole hand meel | Nawalgarh | Aadh ar Card | 8.24574E +11 | BSC final | Jun-23 |
| 1 | Moni ka | Sain | 885291967 2 | Sainanjali8058@g mail.com | Fe mal e | 12/12 /2004 | Ramni was sain | Parasramp ura (purana) | Aadh ar Card | 6.27503E +11 | M. Sc. Zoology(Science | Jun-23 |
| | Jyoti | Chawl | 958804680 | jyotichawla154@g | Fe | 3/19/ | Rajesh | Nawlgarh | Aadh | 4.0252E+ | Science | Jun-23 |

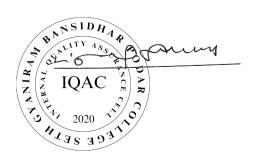




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

| 4 | | a | 7 | mail.com | mal | 2002 | Chawl | | ar Card | 11 | | |
|-----|----------------|------------------------|----------------|----------------------------------|----------------|----------------|-------------------------------|--|--------------------|----------------------|---|--------|
| 1 5 | Ashis h | Sankh ala | 811440675 4 | ashishsankhala222 4@gmail.com | Ma le | 9/3/2 003 | Sanwa rmal Sankh ala | Nawalgarh | Aadh ar Card | 8077 5157 2504 | <u>B.sc</u> | Jun-23 |
| 1 | Aman | Gothw al | 637756182 8 | amangothwal2002 @gmail.com | Ma le | 10/31 /2002 | Sande ep gothw al | Dundlod | Aadh ar Card | 9.3475E+ 11 | Bba | Jun-24 |
| 1 | Risha b Dev | Mishr a | 789107352 8 | Rishum78910@g mail.com | Ma le | 6/19/ 2002 | Kanha ya lal Mishr a | Nawalgarh | Aadh ar Card | 2.10714E +11 | Bachelor s of Business administration BBA. | Jun-24 |
| 1 | Chitra | Sahal | 773711173 7 | chitrasahal2004@g mail.com | Fe mal e | 1/27/ 2004 | Sanjay sahal | Rajasthan | Aadh ar Card | 3366 7384 4956 | Science | Jun-23 |
| 1 | Anju | Kumar i | 93764 94125 | Anjuc5448@gmail .com | Fe mal e | 1/1/2 005 | Shubh karan lamori a | Churi ajitgarh | Aadh ar Card | 6.0789E+ 11 | BCA | Jun-24 |
| 2 | Rinku | Meena | 935120586 0 | rinkumeena2609@ gmail.com | Fe mal e | 2/6/2 005 | Hari Ram Meena | Beedsar sikar | Aadh ar Card | 6.33672E +11 | B.sc (Bio.) | Jun-23 |
| 2 | Anju | Achar a | 810706396 9 | choudharyechra@ gmail.com | Fe mal e | 12/18 /2003 | Shishr am | Devgan, parasaram pura | Aadh ar Card | 2304 9337 0696 | B.sc. | Jun-23 |
| 2 | SAJI D | Khan | 869039954 7 | khansajid29677@g mail.com | Ma le | 1/28/ 2004 | Yasin khan | Mukundga rh mandi | Aadh ar Card | 3.41712E +11 | Sajid khan | Jun-23 |
| 2 | Jangi d | Arti Shakti dhar | 998240744 3 | jangidaarti358@g mail.com | Fe mal e | 7/26/ 2023 | Shakti dhar Jangid | Churi Ajitgarh | Aadh ar Card | 6.79256E +11 | BSc | Jun-23 |
| 2 | Nikita | soni | 958888549 8 | Bs949016@gmail. com | Fe mal e | 10/14 /2004 | Kailas h Chand soni | mukundga rh Mandi near railway station | Aadh ar Card | 2301 8675 6415 | BCa1st year | Jun-23 |
| 2 | PRIY A | SHAR MA | 950909319 2 | priyasharma.2004c a@gmail.com | Fe mal | 11/24 /2004 | SANJ AY | Nawalgarh | Aadh ar | 2445 4381 | Commerce/ BBA | Jun-24 |

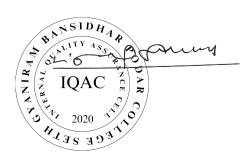




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

| 5 | | | | | e | | SHAR MA | | Card | 9609 | | |
|-----|--------------|---------------|----------------|----------------------------------|----------------|----------------|---|---|--------------------|----------------------|---|--------|
| 2 | Yashr aj | | 756803524 4 | yash130604raj@g mail.com | Ma le | 6/30/ 2006 | Jageka ram | birodi choti | Aadh ar Card | 8.18336E +11 | BCA-1 | Jun-24 |
| 2 | Sande ep | Kumar | 964902749 9 | Sandeepkumar368 151@gmail.com | Ma le | 12/15 /1996 | Prahal ad Ray jangir | Dhani majhau | PAN Card | GIGPK1 160M | Msc Zoology Pri | Jun-23 |
| 2 | Roha n | Saini | 998219795 2 | sainirohan202004 @gmail.com | Ma le | 4/20/ 2004 | Shivb hagwa n saini | Nawlgarh | Aadh ar Card | 7.3355E+ 11 | BBA | Jun-23 |
| 2 | Sumit | Kulhar i | 774298446 7 | sumitkulhari08@g mail.com | Ma le | 2/5/2 006 | Ramn niwas Kulhar i | Nawalgarh | Aadh ar Card | 4.78587E +11 | Bachelor of Business Administration | Jun-24 |
| 3 | Rishir aj | Mishr a | 874199400 4 | mishrarishiraj318 @gmail.com | Ma le | 7/23/ 2004 | Mr. Kanha iya Lal ji mishra | bawari gate Nawalgarh | Aadh ar Card | 2326 6364 5772 | BBA 1st year | Jun-23 |
| 3 | Vijen dra | Kumar | 992900967 2 | vijendrasaini159@ gmail.com | Ma le | 3/2/2 005 | Dwark a | Prasad | Aadh ar Card | 9.4562E+ 11 | Bca | Jun-23 |
| 3 2 | Jyoti | Saini | 774256355 8 | manika9982@gma il.com | Fe mal e | 2/12/ 2002 | Vinod kumar Saini | Hare Krishna nagar, birol rod , Nawalgarh | Aadh ar Card | 3.09889E +11 | B.sc.3rdyear | Jun-23 |
| 3 | Rahul | Kumar | 637600910 0 | rksinghaniya2617 @gmail.com | Ma le | 1/17/ 2001 | Mahes h kumar | NAWAL GARH | Aadh ar Card | 2.53961E +11 | B.C.A. | Jun-24 |
| 3 | Umes h | Chaud hary | 935135562 1 | Uc4617645@gmai l.com | Ma le | 6/9/2 004 | Vijay chaud hary | Mukundga rh | Aadh ar Card | 2.86907E +11 | BBA | Jun-23 |
| 3 | Deepi ka | Verma | 773280991 2 | deepika2003verma @gmail.com | Fe mal e | 8/16/ 2003 | Sanjee v kumar | Nawalgarh | Aadh ar Card | 6.75595E +11 | Management | Jun-24 |
| 3 | Palak | Saini | 935291807 9 | Ps2310815@gmail .com | Fe mal e | 7/10/ 2004 | Patanjl i saini | Near podar college | Aadh ar Card | 5.34983E +11 | B.sc bio | Jun-24 |

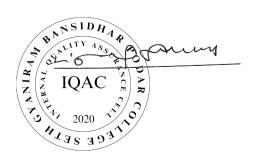




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

| 3 | Yogit a | Saini | 811446514 9 | ys1736653@gmail .com | Fe mal e | 10/6/ 2003 | Sultan singh | Gothara | Aadh ar Card | 5.48118E +11 | B. Sc. | Jun-23 |
|---|-------------|------------|----------------|--------------------------------------|----------------|----------------|-----------------------------------|--|--------------------|----------------------|------------------|--------|
| 3 | Visha 1 | Sharw a | 895577083 5 | vishalsharwaoffici al01@gmail.com | Ma le | 4/14/ 2004 | Manir am sharw a | Nawalgarh | Aadh ar Card | 3.82892E +11 | Bca part 2 | Jun-24 |
| 3 | Khalil | Ahma d | 935870941 6 | ahmadkhokhar935 8@gmail.com | Ma le | 12/6/ 2000 | Sana ul hak | Nawalgarh | Aadh ar Card | 5.98257E +11 | B.C.A 2nd | Jun-24 |
| 4 | Aaves h | Khatri | 861977997 4 | Aaveshkhatri72@g mail.com | Ma le | 12/16 /2001 | Rahim Ahme d Qures hi | Nawalgarh | Aadh ar Card | 3.81E+11 | BCA | Jun-24 |
| 4 | Same er | Khatri | 787726709 8 | bjai0398@gmail.c om | Ma le | 8/8/2 003 | Moha mmed salim | Nawalgarh | Aadh ar Card | 6.85429E +11 | Bca | Jun-24 |
| 4 | Neha | Chalk a | 830249120 6 | nehachoudhary482 0 | Fe mal e | 10/12 /2003 | Balde v | Khinwasar (sikar) | Aadh ar Card | 2058 6986 8058 | Science | Jun-23 |
| 4 | Rinku | Saini | 882451694 6 | Dineshrajoria221 @gmail.com | Fe mal e | 7/22/ 2005 | Rame handra saini | Jangir hospital ke pass | Aadh ar Card | 3.07464E +11 | b.sc part 1 bio. | Jun-24 |
| 4 | Rinku | Saini | 882451694 6 | dineshrajoria221@ gmail.com | Fe mal e | 7/22/ 2005 | Rame handra saini | Jangir hospital ke pass Nawalgarh | Aadh ar Card | 3.07464E +11 | B.sc part 1 bio. | Jun-24 |
| 4 | Yuvra j | | 864004555 5 | kharintayuvraj555 5@gmail.com | Ma le | 9/4/2 004 | Ravin dra Singh | Nawalgarh | Aadh ar Card | 2.71952E +11 | BCA 1 | Jun-24 |
| 4 | Manis ha | Saini | 977295731 0 | Manisha76100383 20@gmail | Fe mal e | 1/21/ 2003 | Naren dra kumar saini | Rawata wali dhani ward no 2 ganeshpur a nawalgarh | Aadh ar Card | 5.87977E +11 | B. Sc | Jun-23 |
| 4 | Anjali | Saini | 992841927 7 | ramkishansaini601 @gmail.com | Fe mal e | 11/19 /2005 | Ramki shan saini | Kanaka wali dhani Nawalgarh | Aadh ar Card | Aadhar card | Bsc | Jun-24 |

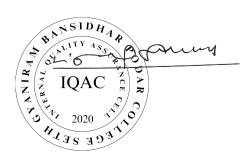




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

| 4 8 | Mahi ma | Sharm a | 969462360 6 | mahimasharma964 4@gmail.com | Fe mal e | 11/29 /2004 | Sushil sharm a | Mukundga rh | Aadh ar Card | 2019 2354 4989 | BBA 1st | Jun-23 |
|--------|---------------|------------|----------------|-----------------------------------|----------------|----------------|--------------------------------------|--|----------------------------|-------------------------|----------------------|--------|
| 4 | Adna n | Ali | 861939466 4 | adnanjindran09@g mail.com | Ma le | 9/7/2 001 | Abdul jabbar | Nawalgarh | Aadh ar Card | 4.07823E +11 | BBA part 1 | Jun-24 |
| 5 | Vibha nshi | Jangir | 958799912 4 | Vibhanshijangir@ gmail.com | Fe mal e | 1/31/ 2004 | Navee n jangir | Balaran ,laxmanga rh (sikar) | Aadh ar Card | 2.05349E +11 | Bba | Jun-23 |
| 5 | Radhi ka | Kanw ar | 94135 46820 | Shekhawat2631@ gmail.com | Fe mal e | 8/31/ 2006 | Arvin d singh shekha wat | Chirana | Aadh ar Card | 3.16956E +11 | B sc bio | Jun-24 |
| 5 2 | Payal | Saini | 963641691 8 | Kamalkumarsaini1 432@gmail.com | Fe mal e | 3/19/ 2023 | Mr Kamal Kumar Saini | Nawalgarh | Aadh ar Card | 6.45729E +11 | Science | Jun-24 |
| 5 | MUS KAN | SAINI | 729795461 7 | muskansaini673@ gmail.com | Fe mal e | 6/11/ 2005 | BHA NWA R LAL SAINI | Near podar college, ward no. 04 Nawalgarh | Aadh ar Card | 7.96572E +11 | B.Sc. 3rd year (bio) | Jun-23 |
| 5 | Anu | Verma | 969449312 5 | Jyotiverma0239@ gmail.com | Fe mal e | 8/7/2 007 | Prakas h verma | Nawalgarh | Aadh ar Card | Pan card | Bsc1stbio | Jun-23 |
| 5 | Anu | Verma | 969449312 5 | Jyotiverma0239@ gmail.com | Fe mal e | 8/7/2 007 | Prakas h verma | Nawalgarh | Aadh ar Card | Pan card | Bsc1stbio | Jun-23 |
| 5 | Prave en | Dhaka | 968029907 7 | praveendhaka114 @gmail.com | Ma le | 2/14/ 1999 | Dayar am dhaka | NAWAL GARH | Drivi ng Licen ce | Rj18 2018000 9817 | <u>M.sc</u> | Jun-23 |
| 5 7 | Yash | Sain | 820975682 0 | yashsain089@gma il.com | Ma le | 2/9/2 002 | Rajesh Kumar Sain | Nawalgarh | Aadh ar Card | 9.55067E +11 | M.sc. physics | Jun-23 |
| 5 8 | Shahi 1 | kilania | 797688573 8 | Sahilkilaniya0101 @gmail.com | Ma le | 8/27/ 2004 | Hanif kilania | mandawa | Aadh ar Card | 5.54422E +11 | bba | Jun-23 |

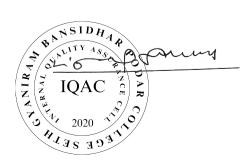




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

| 5 | Amit | Kumar | 737401133 | amitdhaka2019@g mail.com | Ma | 8/2/1 999 | Krisha | Nawalgarh | Aadh | 9.03079E +11 | M.sc.(final) | Jun-23 |
|--------|---------------|--------------|----------------|-----------------------------------|----------------|----------------|------------------------------|--|--------------------|-----------------|------------------|--------|
|) | | | 7 | mail.com | le | 500,50 | n Kumar | | ar Card | 105.5 | Physics | |
| ;) | DEEP AK | KUM AR | 636778247 7 | Dk9885564@gmai 1.com | Ma le | 12/19 /2005 | Mahes h Kumar | BHOJNA GAR | Aadh ar Card | 6.08487E +11 | Bca 1st year | Jun-23 |
| | Arjun | Soni | 735785029 5 | arjunsoni10082003 @gmail.com | Ma le | 10/4/ 2005 | Rajesh soni | 333707 | Aadh ar Card | 333707 | All | Jun-23 |
| 0000 | nitin | saini | 785102110 1 | nitinsainisn6@gma il.com | Ma le | 11/23 /2004 | gulab chand saini | nawalgarh | Aadh ar Card | 8.31643E +11 | life skills | Jun-23 |
| | Vicky | Saini | 756853844 9 | Vs2841992@gmai l.com | Ma le | 10/28 /2004 | Phoole hand saini | Navalgadh | Aadh ar Card | 9.35203E +11 | Banking | Jun-23 |
| | Harsh | Soni | 787815312 5 | soniking922@gma il.com | Ma le | 10/1/ 2004 | Ram gopal Soni | NAWAL GARH | Aadh ar Card | 3.05186E +11 | B com | Jun-24 |
| 5 | Bhup endar | Saini | 950985744 5 | bhupendrasaini046 @gmail.com | Ma le | 5/9/2 004 | Ramd utt saini | Nawalgarh Nawaldi dharmana ki dhani | Aadh ar Card | 2.61036E +11 | B.com 1 year | Jun-24 |
| 5 | Praty aksh | Ghorel a | 637894756 4 | Pratyakshghorela0 52@gmail.com | Ma le | 8/18/ 2004 | Narott am ghorel a | Nawalgarh | Aadh ar Card | 4.27329E +11 | B. Com | Jun-24 |
| 6 | Sonu | Kaloy a | 735781777 4 | sonukaloya2508@ gmail.com | Fe mal e | 8/25/ 2002 | Rams waroo p kaloya | Ward no 2 mandawa jhunjhunu | Aadh ar Card | 2.77568E +11 | Msc physics | Jun-23 |
| 5 3 | Priya | Rawat | 734054839 9 | p4641621@gmail. com. | Fe mal e | 8/11/ 2004 | Pratap Singh | Churi ajitgarh, mandava | Aadh ar Card | 4.24991E +11 | B.com. 1st year | Jun-24 |
| 5 | Ayus h | Soni | 787842552 3 | soniayush9829@g mail.com | Ma le | 11/30 /2004 | Rosha n lal soni | Doomra Nawalgarh Jhunjhunu | Aadh ar Card | 8.92397E +11 | Bsc maths | Jun-24 |
| 7 | Chou dhary | Sasika nt | 800006711 6 | choudharysasikant 6@gmail.com | Ma le | 8/15/ 2002 | Indrap al | Nawalgarh | Aadh ar Card | 6.54071E +11 | BA part 2 | Jun-24 |
| 7 | Nikita | Nikita | 964981096 | nikugodara238@g | Fe | 8/25/ | Devka | godara ka | Aadh | 5602 | life skills/soft | Jun-23 |

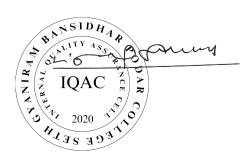




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

| 1 | kuma ri | kumar i | 2 | mail.com | mal e | 2002 | ran | bas singnor, jhunjhunu rajasthan | ar Card | 7132 0618 | skills | |
|--------|-------------------------|-------------|-------------------------------|-----------------------------------|----------------|----------------|-----------------------------------|--|--------------------|-----------------|-------------------------------|--------|
| 7 2 | Panka j | Kumar | 907935485 2 | pankajk81127@g mail.com | Ma le | 5/12/ 2000 | Ashok Kumar | Kairu | Aadh ar Card | 3.89648E +11 | M.sc (Physics) | Jun-23 |
| 7 3 | Hima nshu | Mahic ha | 784983932 3 | himanshumahicha5 @gmail.com | Ma le | 8/25/ 2003 | Babul al mahic ha | Fatehpur | Aadh ar Card | 9.9034E+ 11 | BCA 1st year | Jun-23 |
| 7 | Payal | Mishr a | 707315299 7 | mishram49024@g mail.com | Fe mal e | 7/15/ 2002 | Manoj Kumar | Nawalgarh | Aadh ar Card | 7.33576E +11 | Bsc.2nd year maths | Jun-24 |
| 7 5 | Amit | Saini | 830221633 7 | amits83022@gmai l.com | Ma le | 11/11 /2002 | Dayas hankar saini | Saininagar | Aadh ar Card | 6.48569E +11 | B.Sc. 2nd year mathematics | Jun-23 |
| 7 | Ashis h Kuma r | Kuma wat | 737503486 5 | ashishkumar78572 @gmail.com | Ma le | 5/18/ 2004 | Bhagir ath mal | Barwasi | Aadh ar Card | 8.74748E +11 | B.SC.2nd year mathematics | Jun-23 |
| 7 | Rajat | kumar | 968073369 4 | rk5834783@gmail .com | Ma le | 5/2/2 005 | mr. kailas h chandr a | nawalgarh | Aadh ar Card | 4.74102E +11 | BCA-1st | Jun-23 |
| 7 8 | Suren der | Saini | 789151733 Osuiwalsain i | Suiwalsainisurendr a@gmail.com | Ma le | 7/15/ 2001 | Rames hwar lal saini | Ward no:17 mishra wali dhani dhaniya panchayat post kanka wali dhani nawalgarh jhunjhunu 333042 raiasthan | Aadh ar Card | Aadhar card | Bachor of arts | Jun-23 |
| 7 | Shar wan | Sharw an | 935123927 4 | Sharwan Swamisharwan3@ | Ma le | 7/14/ 2000 | Ramni was ji | Aadhar card | Aadh ar | 5.20565E +11 | Aadhar | Jun-23 |

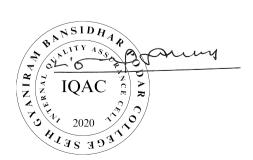




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

| | Kuma r swam i | Kumar swami | | gmail | | | swmai | | Card | | | |
|-----|------------------------|------------------------|----------------|--------------------------------|----------------|----------------|--------------------------------|---|--------------------|-----------------|-------------------------|--------|
| 8 | Rohit | Kumar | 702345186 3 | Rp4877942@gmai l.com | Ma le | 7/8/2 005 | Pawan prajap at | Word no 1 gumani ram ki dhani nawalgarh 333042 | Aadh ar Card | 4.07595E +11 | BBA | Jun-23 |
| 8 | Chetn a | Soni | 995099822 1 | Chetna2019soni@ gmail.com | Fe mal e | 12/6/ 2004 | Tarach and soni | Nawalgarh | Aadh ar Card | 3.31728E +11 | BCA_1 | Jun-23 |
| 8 2 | Ankit | Saini | 935867257 7 | ankitsaini63504@ gmail.com | Ma le | 5/31/ 2003 | Rajen dra kumar saini | Nawalgarh | Aadh ar Card | 7.49511E +11 | B.Sc first year (maths) | Jun-23 |
| 8 | Jitesh | Kumar | 787826713 8 | jitesh6655@gmail. com | Ma le | 2/27/ 2003 | Shishp al Singh | Naya Parasramp ura , Nawalgarh , Jhunjhunu | Aadh ar Card | 2.23662E +11 | Science | Jun-23 |
| 8 | Ankit | Kumar | 800022675 5 | ankitdoot2003@g mail.com | Ma le | 12/29 /2003 | Bajran g lal doot | Chota bus stand Nawalgarh | Aadh ar Card | 6.39031E +11 | B.com part 2 | Jun-24 |
| 8 | Dheer aj | Sharm a | 895549670 3 | dheerajsharma667 4@gmail | Ma le | 7/20/ 2005 | Ompra kash sharm a | Bay , nawalgarh ward no.5 | Aadh ar Card | 4.65026E +11 | B.com part 2nd | Jun-24 |
| 8 | Aryan | Aryan | 935856301 9 | dootaryan048@gm ail.com | Ma le | 6/21/ 2005 | Rams waroo | Sultanpura , nawalgarh | Aadh ar Card | 7.27825E +11 | BCA-1 | Jun-24 |
| 8 | Vikas | Kumar | 932794761 6 | sv2719805@gmail .com | Ma le | 4/3/2 005 | Deven dra Kumar | Nawalgarh | Aadh ar Card | 7.06006E +11 | B.com part 2 | Jun-24 |
| 8 | Socha n | Singh Shekh awat | 935169478 5 | souravshekhawat3 @gmail.com | Ma le | 3/8/2 004 | Mr Mano har Singh | Nawalgarh | Aadh ar Card | 7.69357E +11 | B.A | Jun-24 |

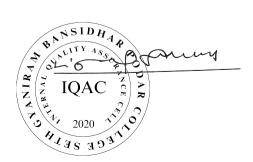




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

| 8 | Ravi Kuma r | Sain | 935162722 7 | rs0467719@gmail. com | Ma le | 2/22/ 2006 | Vinod Kumar sain | Sikar | Aadh ar Card | 6.11126E +11 | Bsc | Jun-24 |
|-------------|-------------------|---------------|----------------|-----------------------------------|----------------|----------------|-----------------------------------|-------------------|--------------------|----------------------|-----------------------|--------|
| 9 | Prave en | Doot | 756835400 9 | Praveendoot89@g mail.com | Ma le | 7/25/ 2007 | Mukes h Doot | Basawa | Aadh ar Card | 4.88336E +11 | Arts part 2nd year | Jun-23 |
| 9 | Ravi | Jankgi r | 785106858 6 | Ravijangirjangir64 2@gmail.com | Ma le | 7/7/2 003 | Shishr am | Sotwara | Aadh ar Card | 6.46234E +11 | Art | Jun-23 |
| 9 | pushp endra | choud hary | 876483027 6 | pkhichar511@gma il.com | Ma le | 8/16/ 2002 | anil kumar | mainas | Aadh ar Card | 2.51952E +11 | army gd | Jun-24 |
| 9 | Amit | Singh | 979967889 2 | amitshekhawat801 2@gmail.com | Ma le | 12/8/ 2006 | Raju singh | Nawalgarh | Aadh ar Card | 9.88978E +11 | Bsc | Jun-24 |
| 9 | Kaif | Tanwa r | 935826303 6 | mokaiftanwar055 @gmail.com | Ma le | 6/6/2 003 | Umed Ali | Nawalgarh | Aadh ar Card | 2.38233E +11 | B.com | Jun-24 |
| 9 | Heny | Sharm a | 861974780 0 | Adityasharma6168 2@gmail.com | Fe mal e | 1/10/ 2002 | Rames h Kumar Sharm a | Nawalgarh | Aadh ar Card | 7.3308E+ 11 | B.com | Jun-24 |
| 9 | Aajy kuma r | Sain | 637635443 2 | asain3463@amazo ngmail.com | Ma le | 8/8/2 007 | Rajku mar sain | Nawalgarh | Aadh ar Card | 6.54945E +11 | B.com | Jun-24 |
| 9 | Priya | | 734054839 9 | p4641621@gmail. com | Fe mal e | 8/11/ 2004 | Prtap Singh | Churi ajitgarh | Aadh ar Card | 4249 9070 9493 | B.com.1 year | Jun-24 |
| 9 | Dines h | Patodi a | 882466963 4 | dpatodia676@gma il. Com | Ma le | 12/29 /2002 | Dilip | Nawalgarh | Aadh ar Card | 9165 0092 4194 | B.com | Jun-24 |
| 9 | Same er | Bhati | 733983677 1 | Sameerbhati2313 @gmail.com | Ma le | 5/29/ 2001 | Liyaka t | Nawalgarh | Aadh ar Card | 8.85252E +11 | B.com | Jun-24 |
| 1 0 0 | Sunil | Kumar | 636764253 9 | kumarsunil100403 @gmail.com | Ma le | 10/4/ 2003 | Banwa ri lal | NAWAL GARH | Aadh ar Card | 6.47905E +11 | Bsc mathematics | Jun-23 |
| 1 | Rohit | Parsra | 800063615 | rohitagarwal11206 | Ma | 10/10 | Pramo | Nawalgarh | Aadh | 7.35595E | B.com | Jun-24 |

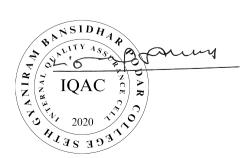




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

| 0 | | mpuri a | 7 | @gmail.com | le | /2006 | d parsra mpuri a | | ar Card | +11 | | |
|-------------|---------------------------|----------------------|----------------|--|----------------|----------------|------------------------------------|---|--------------------|-----------------|--------------|--------|
| 1 0 2 | Para m | saini | 969401306 9 | Sainiparam705@g mail.com | Ma le | 2/1/2 005 | Rajen dra Kumar saini | Nawalgarh | Aadh ar Card | 4.89631E +11 | Bca | Jun-24 |
| 1 0 3 | Muke sh | Kuma wat | 636765093 3 | mukeshkumawat05 6n@ gmail. com | Ma le | 5/28/ 2003 | Gouris hankar kuma wat | Nawalgarh | Aadh ar Card | 7.92372E +11 | B. C. A | Jun-24 |
| 1 0 4 | Abha y | Kumar Ghorel a | 902437684 0 | abhayghorela7@g mail.com | Ma le | 1/27/ 2003 | Rakes h Kumar Ghorel a | Nawalgarh | Aadh ar Card | 7.89746E +11 | Bca | Jun-24 |
| 1 0 5 | Muke sh | Lakh mara | 861927041 7 | mukeshlakhmara7 431@gmail.com | Ma le | 9/13/ 2005 | Ashok Kumar lakhm ara | Mandawa, word no. 9 | Aadh ar Card | 6.80183E +11 | BCA | Jun-24 |
| 1 0 6 | Hima nshu Kuma r | Sani | 701465709 0 | hs149500@gmail. com | Ma le | 7/26/ 2003 | Manna Lal Saini | Birol road ward no 35, Nawalgarh | PAN Card | OKOPS7 172B | BSC | Jun-23 |
| 1 0 7 | Anil kuma r | Doot | 954936338 1 | anilkumardoot3@g mail.com | Ma le | 7/7/2 002 | Ramni was doot | Barwasi | Aadh ar Card | 5.27878E +11 | BCA | Jun-23 |
| 1 0 8 | Abhi many u | Kuma wat | 935859740 5 | abhimanyukumaw at7405@gmail.co m | Ma le | 3/10/ 2004 | Kurda ram | Nawalgarh | Aadh ar Card | 4.98009E +11 | Bca part-1 | Jun-24 |
| 1 0 9 | Soura bh | Jangir | 902493639 2 | sauravjangir22@g mail.com | Ma le | 11/25 /2004 | Kamal kumar jangir | Nawalgarh | Aadh ar Card | 7.87892E +11 | Bca part-1 | Jun-24 |
| 1 1 0 | Reena | Jangir | 843258813 0 | mukeshjangir2012 @gmail.com | Fe mal e | 11/11 /2004 | Mukes h Kumar jangir | Nawalgarh | Aadh ar Card | 5.32401E +11 | B,s,c part 1 | Jun-23 |
| 1 | Pooja | Kumar | 800365494 | sainitarachand054 | Fe | 12/16 | Tarach | Nawalgarh | Aadh | 7.81368E | B.sc. | Jun-24 |





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

| 1 | | i | 2 | @gmail.com | mal e | /2004 | and saini | | ar Card | +11 | | |
|-------------|-------------------------|------------|----------------|------------------------------------|----------------|----------------|------------------------------|--|--------------------|----------------------|--------------------------|--------|
| 1 1 2 | Manis h Kuma r | Saini | 637829674 5 | Sainimanish20000 @gmail.com | Ma le | 1/1/2 003 | Ramjil al Saini | Dundlod | Aadh ar Card | 7.67555E +11 | Bsc | Jun-23 |
| l l | Sachi n | Kalya n | 978402105 4 | sk4403409@gmail .com | Ma le | 1/15/ 2005 | Dleep Kumar Kalya n | Kairu Nawalgarh | Aadh ar Card | 7.01232E +11 | BCA part-1 | Jun-23 |
| l l 1 | Deve ndra | Saini | 957191688 4 | devendrakumarsai ni77@gmail.com | Ma le | 10/10 /2004 | Parme shwar lal | Saini nagar | Aadh ar Card | 4.99741E +11 | Sikal | Jun-23 |
| l l | Sachi n | K | 992817482 2 | sachinteenwal@g mail.com | Ma le | 1/14/ 2006 | Mr Bhanu Prakas h | Mandawa | Aadh ar Card | Aadharca rd | BCA | Jun-24 |
| l l | Rinku | Saini | 882451694 6 | dineshrajoria221@ gmail.com | Fe mal e | 2/22/ 2005 | Ramc handra saini | Jangir hospital ke pass Nawalgarh | Aadh ar Card | 3.07464E +11 | B.sc 1st year biology | Jun-24 |
| l l | Pushp endra | Kumar | 637887375 7 | pkf6383@gmail.co m | Ma le | 1/26/ 2001 | Rajen dra Kumar | Ward no 06 chelasi nawalgarh jhunjhunu Rajasthan | Aadh ar Card | 4.81119E +11 | Msc(Physics) | Jun-23 |
| 1 | Payal | Saini | 737800832 1 | rahul9828170643 @gmail.com | Fe mal e | 12/9/ 2006 | Kanha iya Lal Saini | Gumani ram ki dhani, ward no.1, Nawalgarh | Aadh ar Card | 3.32778E +11 | BCA | Jun-24 |
| l l | Mahe sh | kumar | 935236305 7 | sirswamahesh@g mail.com | Ma le | 5/17/ 2006 | Sardar singh | jhunjhunu | Aadh ar Card | 8.52931E +11 | BCA | Jun-23 |
| 1 2 | Aksh at Singh | Vedi | 916600544 0 | akshatsinghvedi@ gmail.com | Ma le | 1/10/ 2004 | Udai Vedi | MUKUN DGARH , JHUNJHU NU | Aadh ar Card | 3444 9910 2799 | BCA1st year | Jun-23 |
| 1 | Krish | Saini | 737590674 | tanwargirls1997@ | Fe | 8/25/ | Prahal | Nawalgarh | Aadh | 3.94231E | M.Sc botany | Jun-24 |

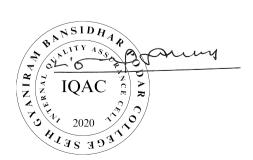




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

| 2 | ana | | 8 | gmail.com | mal e | 1997 | ad ray saini | | ar Card | +11 | | |
|-------------|----------------|-------------|----------------|--------------------------------|----------------|----------------|-------------------------------|---|--------------------|----------------------|--|--------|
| 1 2 2 | Prade ep | Kumar | 635026158 6 | mipradeep966@g mail.com | Ma le | 5/28/ 2002 | Nemic hand | Khirod | Aadh ar Card | 6.2259E+ 11 | BA FINAL | Jun-23 |
| 1 2 3 | Shash ikant | Megh wal | 861948836 1 | radheshyamr752@ gmail.com | Ma le | 3/7/2 003 | Radhe shyam | Navalgarh | Aadh ar Card | 2.64359E +11 | B.com | Jun-23 |
| 1 2 4 | MAN ISH | SAINI | 791300549 | ermanishsaini909 @gmail.com | Ma le | 11/25 /2003 | Deep chand saini | Khetri | Aadh ar Card | 8.46885E +11 | B.com | Jun-23 |
| 1 2 5 | Shash ikant | Megh wal | 861948836 1 | radheshyamr752@ gmail.com | Ma le | 3/7/2 003 | Radhe shyam | Navalgarh | Aadh ar Card | 2.64359E +11 | B.com | Jun-24 |
| 1 2 6 | Laxm i | Jagrat | 952172265 1 | laxmijagrat11@gm ail.com | Fe mal e | 11/11 /2004 | Ganes h jagrat | Ambedkar nagar , ward 22 , nawalgarh | Aadh ar Card | 5204 3913 2608 | B.sc second year | Jun-24 |
| 1 2 7 | Sanja y | Kumar | 735700270 3 | sanjukaseru4@gm ail.com | Ma le | 3/14/ 2005 | Vijend ra | Nawalgarh | Aadh ar Card | 7.636E+1 1 | Bachelor of computer application | Jun-23 |
| 1 2 8 | Sanja y | Kumar | 735700270 3 | sanjukaseru4@gm ail.com | Ma le | 3/14/ 2005 | Vijend ra | Nawalgarh | Aadh ar Card | 7.636E+1 1 | Bachelor of computer application | Jun-23 |
| 1 2 9 | Sande ep | Bhaka r | 637897035 9 | bhakarsandeep123 @gmail.com | Ma le | 8/17/ 2005 | Ramni was ji Bhaka r | Kari | Aadh ar Card | 4.45926E +11 | Bachelor of Arts | Jun-24 |
| 1 3 0 | Haris h | Harish | 787729320 5 | harishjangir049@g mail.com | Ma le | 11/5/ 2000 | Mr.Ra mesh kumar | Nawalgarh | Aadh ar Card | 4.07062E +11 | M.sc. physics | Jun-23 |
| 1 3 1 | Shahi d | Kazi | 935203977 3 | Sahidkazi861@gm ail.com | Ma le | 4/7/2 002 | Chirag | Nawalgarh | Aadh ar Card | 3.98874E +11 | Bca part 1 | Jun-23 |
| 1 3 2 | Shahi d | Kazi | 935203977 3 | Sahidkazi861@gm ail.com | Ma le | 7/2/2 002 | Chirag | Nawalgarh | Aadh ar Card | 3.98874E +11 | Bca part 1 | Jun-23 |

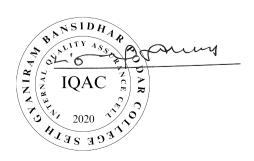




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

| 1 3 3 | Karti kan | Sharm a | 992935287 5 | vandanasharma219 21@gmail.com | Ma le | 11/28 /2004 | Pramo d kumar sharm a | Mandawa | PAN Card | QPAPS8 717B | B.com | Jun-24 |
|-------------|-------------------------|-------------|----------------|--|----------|----------------|-----------------------------------|--|--------------------|----------------------|------------|--------|
| 1 3 4 | Aman kuma r | Sharm a | 805867308 8 | Amankumarsharm a038@gmail.com | Ma le | 8/14/ 2001 | Jeewa n kumar sharm a | City power house, chuna chowk | Aadh ar Card | 2.97966E +11 | Science | Jun-23 |
| 1 3 5 | Rahul | Meel | 800390888 2 | rahulmeel8882@g mail.com | Ma le | 6/19/ 2004 | Rajen dra | Sikar | Aadh ar Card | 2.89765E +11 | BCA | Jun-24 |
| 1 3 6 | Jatin | Kumar | 874095472 8 | kumarjatin7938@g mail.com | Ma le | 5/30/ 2004 | Shank ar Lal | Jhunjhunu | Aadh ar Card | 6.95073E +11 | BCA | Jun-23 |
| 1 3 7 | Rame sh Kuma r | Saini | 987589872 6 | Ramesh Kumar sainirks80@gmail. com | Ma le | 6/4/2 004 | Phool Chand saini | Ward no.18 vpo_swaro oppura beri sikar | Aadh ar Card | 6.42695E +11 | Artist | Jun-23 |
| 1 3 8 | Rizw an | Khan | 702323837 8 | rizwankhan21383 @gmail.com | Ma le | 1/19/ 2005 | Mubar ik Ali | Jhunjhunu | Aadh ar Card | 6043 7033 2736 | B.C.A | Jun-23 |
| 1 3 9 | Jahir | Khan | 737502725 8 | Itsjahir143@gmail | Ma le | 8/18/ 2004 | Mo.ay ub | Jhunjhunu | Aadh ar Card | 9.81952E +11 | BCA | Jun-23 |
| 1 4 0 | Yoge sh kuma r | Garhw al | 735706608 0 | Yoges004kumar@ gmail.com | Ma le | 12/21 /2004 | Subha sh chandr a | Khirod | Aadh ar Card | 4.4903E+ 11 | B.A. final | Jun-24 |
| 1 4 1 | Kapil | Kumar | 830678481 7 | Kapilkumar0386@ gmail.com | Ma le | 6/19/ 2006 | Magil al | Village - Ajeetpura, Post - Kaseru | Aadh ar Card | 3.61885E +11 | Bsc | Jun-24 |
| 1 4 2 | Pratee k | Jadhav | 895606304 3 | prateekjadhav9405 5@gmail.com | Ma le | 2/9/1 998 | Suresh | Nawalgarh | Aadh ar Card | 3.77209E +11 | MSc botany | Jun-23 |





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

| 1 4 3 | Bhask ar | Saini | 966405526 8 | Bhaskarsaini894@ gmail.com | Ma le | 11/19 /2003 | Murari lal saini | Mandawa | Aadh ar Card | 2.81897E +11 | Science | Jun-24 |
|-------------|---------------|-------------|----------------|---------------------------------|----------------|----------------|--------------------------------|---|--------------------|-----------------|-----------------|--------|
| 1 4 4 | Dines h | Yadav | 874196274 6 | yadavddinesh81@ gmail.com | Ma le | 10/2/ 2004 | Sultan Singh | Pujari ki dhani Nawalgarh | Aadh ar Card | Na | Physics | Jun-24 |
| 1 4 5 | Rona k | Saini | 724063072 4 | ronaksaini242004 @gmail.com | Ma le | 9/11/ 2003 | Rajen dra kumar saini | Nawalgarh | Aadh ar Card | 2.65206E +11 | B. Com | Jun-24 |
| 1 4 6 | Vikes h | Poonia | 820924413 2 | Pooniavikesh48@ gmail.com | Ma le | 2/27/ 2004 | Kulde ep kumar poonia | Bay | Aadh ar Card | 4.26472E +11 | Bca | Jun-24 |
| 1 4 7 | Sande ep | Gadh wal | 737495259 0 | sandeepgadhwal45 @gmail.com | Ma le | 10/3/ 2005 | Ompra kash Gadh wal | Garhwalo ki dhani,Rah anawa, Laxmanga rh,sikar | Aadh ar Card | 2.38506E +11 | BCA 1st year | Jun-23 |
| 1 4 8 | Jatin | Kumar | 874095472 8 | kumarjatin7938@g mail.com | Ma le | 5/30/ 2004 | Shank ar Lal | Jhunjhunu | Aadh ar Card | 6.95073E +11 | BCA | Jun-23 |
| 1 4 9 | Ravin dra | Saini | 953007816 3 | ravindrasaini3614 @gmail.com | Ma le | 12/30 /2002 | Shrira m saini | Bero sikar | Aadh ar Card | 8.04668E +11 | Msc botany | Jun-23 |
| 1 5 0 | Tanus hree | Saini | 978343295 8 | tanushreesaini99@ gmail.com | Fe mal e | 11/2/ 2004 | Sampa t Kumar saini | Nawalgarh | Aadh ar Card | 4.8906E+ 11 | BSC(math) | Jun-23 |
| 1 5 1 | Prave en | Mahal a | 737493443 0 | Praveenmahala1@ gmail.com | Ma le | 4/20/ 2004 | Umme d singh | Doomra | Aadh ar Card | 9.45534E +11 | BA | Jun-24 |
| 1 5 2 | Shub ham | Saini | 982897542 6 | sainishubham7665 @gmail.com | Ma le | 1/26/ 2006 | Rajen dra Saini | Near podar college Nawalgarh | Aadh ar Card | 7.49979E +11 | Bca 1st year | Jun-23 |
| | Nisha | Nisha | 941389274 | Kavitasaini3194@ | Fe | 11/11 | Lalit | Nawalgarh | Aadh | 2.82536E | Soft skill.life | Jun-24 |





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

| 5 | | | 8 | gmail.com | mal e | /2004 | kumar | | ar Card | +11 | skill | |
|-------------|----------------|----------------|----------------|----------------------------------|----------------|----------------|----------------------------------|---------------------------------|--------------------|----------------------|-------------------|--------|
| 1 5 4 | Gaga n | Shekh awat | 742597051 1 | Gaganshekhawat0 7@gmail.com | Ma le | 7/15/ 2005 | Parwat Singh Shekh awat | Beri | Aadh ar Card | 9.45244E +11 | Arts | Jun-23 |
| 1 5 5 | Mohit | Kumar | 978519830 1 | kkhichar4@gmail. com | Ma le | 2/4/2 004 | Vinod kumar | Niwai Nawalgarh rajasthan | Aadh ar Card | 8.03767E +11 | Ba part3 | Jun-23 |
| 1 5 6 | Amit | Kumar | 905758457 8 | Kuwait6754786@ gmail.com | Ma le | 7/12/ 2005 | Manoj yogi | Nawalgarh | Aadh ar Card | 3.13581E +11 | Bca part-1 | Jun-24 |
| 1 5 7 | Laksh ya | Soni | 935131248 1 | Lakshyasoni4526 @gmail.com | Ma le | 5/18/ 2004 | Mr. Satya Prakas h Soni | Nawalgarh Rajasthan | Aadh ar Card | 8.20095E +11 | BCA 1st year | Jun-24 |
| 1 5 8 | Khus hi | Saini | 730014421 1 | Garimasaini585@ gmail.com | Fe mal e | 1/31/ 2005 | Ompra kash saini | Nawalgarh | Aadh ar Card | 5.83778E +11 | Bca | Jun-24 |
| 1 5 9 | Hema nt | Balan | 702363829 2 | hemantbalan76@g mail.com | Ma le | 10/19 /2004 | Shivka ran balan | Nawalgarh | Aadh ar Card | 5938 2187 8757 | BCA | Jun-23 |
| 1 6 0 | Ravin dra | Kumar Saini | 935804028 3 | ravindrasaini51979 @gmail.com | Ma le | 12/9/ 2004 | Sunda ram saini | Nawalgarh .jhajhar | Aadh ar Card | 7.68525E +11 | BCA 1st year | Jun-24 |
| 1 6 1 | Ankit saini | Saini | 935867257 7 | ankitsaini63504@ gmail.com | Ma le | 5/31/ 2003 | Rajen dra kumar saini | NAWAL GARH | Aadh ar Card | 7.49511E +11 | B.sc first year | Jun-23 |
| 1 6 2 | Chan dan | Saini | 789147693 3 | Chandansaini5667 @fmail.com | Ma le | 7/11/ 2004 | Rama watar saini | Nawalgarh | Aadh ar Card | 2.11156E +11 | Bs.c 1year math | Jun-23 |
| 1 6 3 | Hites h | Kumar | 787839367 9 | Didwaniahitesh3@ gmail.com | Ma le | 6/13/ 2002 | Rajesh kumar didwa nia | Nawalgrah | Aadh ar Card | 2.52717E +11 | BBA 1st eyar | Jun-23 |
| 1 | Hima nshu | Jangir | 735771960 4 | himanshujangir825 @gmail.com | Ma le | 4/16/ 2005 | Pawan Jangir | Churi Ajitgarh | Aadh ar | 3.97248E +11 | Commerce/ bcom | Jun-23 |

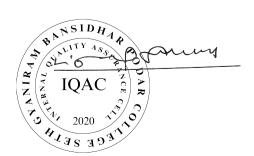




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

| 6 | | | | | | | | | Card | | | |
|-------------|-----------------------------|--------------|----------------|-----------------------------------|----------------|----------------|-------------------------------------|--|--------------------|----------------------|------------------------------|--------|
| 1 6 5 | Deepi ka | Mahal a | 941474842 7 | deepikamahala200 3@gmail.com | Fe mal e | 3/21/ 2003 | Dharm pal Singh Mahal a | Nawalgarh | Aadh ar Card | 4.17099E +11 | Bachelor of Science | Jun-23 |
| 1 6 6 | Ankit | Jangir | 935129031 1 | akjangir172004@g mail.com | Ma le | 1/7/2 023 | Parme shwar | Kolida | Aadh ar Card | 6.35774E +11 | Bsc | Jun-24 |
| 1 6 7 | Abhis hek kuma wat | Kuma wat | 734007974 3 | abhishekniwai012 @gmail.com | Ma le | 10/7/ 2005 | Rohita sh Kumar | Niwai Nawalgarh | Aadh ar Card | 8.95054E +11 | BA final | Jun-23 |
| 1 6 8 | Manis h | Chejar a | 635053762 5 | Manishchejara09 @gmail.com | Ma le | 3/4/2 004 | Mahes h chejar a | Banarsi devi road ward no 33 Nawalgarh | Aadh ar Card | 7.21714E +11 | Bsc.(maths)1st year | Jun-23 |
| 1 6 9 | Rajku mar | Dhaka | 966038000 4 | rajkumardhakajjn @gmail. Com | Ma le | 12/11 /2005 | Mr.Di nesh kumar | Paniyo ki dhani (bhagera) | Aadh ar Card | 5.09812E +11 | Rubicon registration form | Jun-23 |
| 1 7 0 | Pram od Kuma r | Yadav | 852912589 8 | promody164@gma il.com | Ma le | 7/7/2 005 | Papu lal yadav | Gothara | Aadh ar Card | 3.42209E +11 | BCA part1 | Jun-23 |
| 1 7 1 | Anish a | Rulani ya | 637800467 3 | anisharulaniya@g mail.com | Fe mal e | 4/19/ 2006 | Mahip al Singh | Kari Nawalgarh | Aadh ar Card | 4772 1166 5728 | Bsc Math | Jun-23 |
| 1 7 2 | Kaha | Saini | 637723842 6 | Nehasaininwh01 | Fe mal e | 11/11 /2004 | Pawan kumar saini | Nawalgarh | Aadh ar Card | 7967 1268 5606 | BA | Jun-23 |
| 1 7 3 | Nites h | Kuma wat | 830654766 0 | Kumawatnitesh824 @gmail.com | Ma le | 8/26/ 2007 | Vinod kumar | Bay Nawalgarh | Aadh ar Card | 9.45234E +11 | B.sc 1st year | Jun-23 |
| 1 7 4 | Anjali | Saini | 820932448 6 | sainianjali1411200 5@gmail.com | Fe mal e | 11/14 /2005 | Ashok Kumar | Nawalgarh | Aadh ar Card | 6.85575E +11 | B.sc.(maths) | Jun-23 |

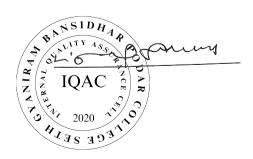




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

| 1 7 5 | Rahul | Saini | 9.19588E+ 11 | sainirahul5536@g mail.com | Ma le | 8/23/ 2005 | Shank ar Lal saini | Nawalgarh | Aadh ar Card | 4.06307E +11 | BCA | Jun-24 |
|-------------|--------------|----------------|-----------------|-----------------------------------|----------------|----------------|---------------------------------|---|--------------------|----------------------|------------------------------|--------|
| 1 7 6 | Adity a | Singh rao | 882483417 7 | adityarajputa44@g mail.com | Ma le | 12/7/ 2005 | Pawan kumar | Ward no. 7 barwasi Nawalgarh | Aadh ar Card | 8.52123E +11 | Bsc.(math's)1st year | Jun-23 |
| 1 7 7 | Saniy a | Saniya | 958715529 0 | Sohannarnolia695 @gmail.com | Fe mal e | 11/19 /2005 | Sohal lal | Nawalari , nawalgarh | Aadh ar Card | 7.72267E +11 | Skill development | Jun-24 |
| 1 7 8 | Manis ha | Saini | 772880640 4 | manishasaini4103 @gmail.com | Fe mal e | 2/2/2 005 | Rajen dra prasad saini | Nawlgarh | Aadh ar Card | 6.6608E+ 11 | Bsc part _1 | Jun-24 |
| 1 7 9 | Anu | Saini | 820992518 8 | Sainigori018@gm ail.com | Fe mal e | 3/1/2 003 | Mr. Manir am saini | Manakram ki dhani | Aadh ar Card | 4.77212E +11 | Bsc 1st year maths | Jun-23 |
| 1 8 0 | Ajay | Kumar saini | 810427812 6 | ajaysaini7321@gm ail.com | Ma le | 11/28 /2005 | Babul al saini | Balu chajara ki dhani beri | Aadh ar Card | 8.65824E +11 | Bsc maths | Jun-23 |
| 1 8 1 | Muke sh | Kumar | 637578405 7 | joya55685@gmail. com | Ma le | 5/1/2 003 | Jagdis h parsad | Devipura bani | Aadh ar Card | 2.21704E +11 | Bsc1 year mathematics | Jun-23 |
| 1 8 2 | Abhis hek | Goswa mi | 787887541 5 | Goswamiabhishek 9660@gmail.com | Ma le | 12/25 /2005 | Rohita sh puri | kari | Aadh ar Card | 5.61925E +11 | Rubicon ragistration form | Jun-23 |
| 1 8 3 | Vikas | Jangir | 935140888 3 | jangirvikas198@g mail.com | Ma le | 9/18/ 2003 | Anand Kumar jangir | Mukundga rh | Aadh ar Card | 6974 3583 8644 | Bsc 1St year | Jun-24 |
| 1 8 4 | Panka j | Choud hary | 701443819 4 | pankajchoudhary8 890@gmail.com | Ma le | 3/19/ 2005 | Mr.ma haveer prasha d | Nawalgarh | Aadh ar Card | 2.96294E +11 | Ва | Jun-23 |
| 1 8 5 | Anti m | Saini | 902416392 7 | Sainidinesh9024@ gmail.com | Ma le | 9/18/ 2003 | Suresh kumar saini | Rawata wali dhani ward no 2 nawalgarh jhunjhunu | Aadh ar Card | Aadhar card | Bsc 1 st year | Jun-24 |

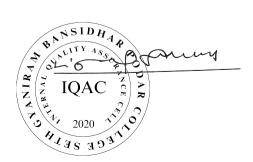




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

| | | | | | | | | Rajasthan | | | | |
|-------------|---------------------|------------------|----------------|------------------------------------|----------------|----------------|------------------------------|---|--------------------|----------------------|--------------------------|--------|
| 1 8 6 | Moni ka | Monik a | 966763657 1 | monika.moni2006 02@gimal.com | Fe mal e | 6/20/ 2023 | Subha sh chandr a | Poojari ki Dhani, nawalgarh , Jhunjhunu , Rajasthan | Aadh ar Card | 2174 4952 7918 | Msc, chemistry | Jun-23 |
| 1 8 7 | Vikas h | Kumar | 958762232 6 | vikashvv162@gma il.com | Ma le | 5/31/ 2006 | Satish Kumar | Rahanawa | Aadh ar Card | 8.86247E +11 | Science | Jun-24 |
| 1 8 8 | UME SH | DAN GI | 902489547 6 | uk898852@gamil. com | Ma le | 7/12/ 2005 | Kishor singh | Jaisinghpu ra | Aadh ar Card | 6.3972E+ 11 | Bsc mathematics | Jun-23 |
| 1 8 9 | Aakri ti | Sharm a | 911619907 1 | Ashokkumarsharm all87@gmail.com | Fe mal e | 2/8/2 008 | Ashok Kumar Sharm a | Nawalgarh | Aadh ar Card | 2.96232E +11 | B.s.c 1st year | Jun-23 |
| 1 9 0 | Ashis h | Kuma wat | 861926225 0 | Ashishmkgh@gma il.com | Ma le | 1/7/2 006 | Sitara m kuma wat | Mukundga rh | Aadh ar Card | 7.79106E +11 | Bsc 1 | Jun-23 |
| 1 9 | Visha 1 | Kulhar i | 820962446 5 | vishalkulhari80@g mail.com | Ma le | 7/25/ 2002 | Banwa ri Lal | Churi Ajeetgarh, Jhunjhunu , Rajasthan | Aadh ar Card | 2.19355E +11 | BCA, Graphic Designer | Jun-23 |
| 1 9 2 | Nitin | Kumar | 911689387 0 | nitinboyal33@gma il.com | Ma le | 2/10/ 2001 | Subha sh Chand ra | Mirjwas, Laxmanga rh | Aadh ar Card | 2.41349E +11 | Science | Jun-23 |
| 1 9 3 | Khus hi saini | Khush i saini | 830282098 1 | sainilalitkumar123 @gmail.com | Fe mal e | 8/19/ 2005 | Lalit Kumar saini | Ganesh pura | Aadh ar Card | 9.73627E +11 | Skill development | Jun-24 |
| 1 9 4 | Anmo 1 | Saini | 995076671 3 | anmolsaini995076 6713@gmail.com | Ma le | 11/10 /2004 | Bishan lal saini | Devipura bani | Aadh ar Card | 8.12171E +11 | B.Sc | Jun-24 |

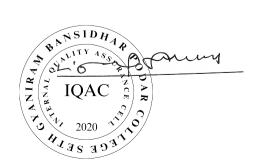




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

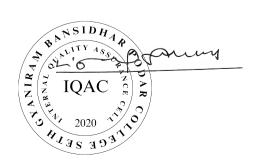






Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

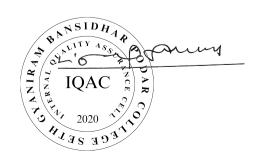




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



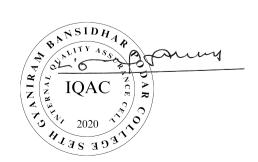




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



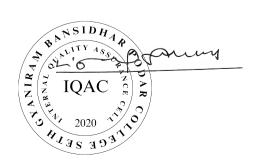




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME







Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023

RUBICON'S LIFESKILLS TRAINING PROGRAMME

Introduction

1. Introduction : Ice Breaker"

To get people in the mindset to share ownership over making the learning event successful, I often do an 'appreciative' exercise. Divide participants into groups of three or four and ask them to think about a peak experience of whatever the topic is (e.g. the best meeting you ever attended – or if that's too hard, how about a reasonably successful meeting in the last month. The most interesting presentation you remember / the most successful piece of writing you've done etc.). Ask them to think about what made this so successful. Get them to share the experience with the other members of the group and the group to come up with some of the elements of success. Collect these "Elements of Success" on the flip chart. This exercise engages everyone and encourages positive attitudes. The purpose of icebreakers is to bring people together, familiarise them with each other, put them into the zone and basically break the ice as the name suggests. The purpose of team building activities is to bring the teams together, get them to go through a shared experience, solve problems, make decisions, manage limited resources and usually work against time. To address both, you can take advantage of great educational and entertaining tools in the form of board games. Some games last long which help to bring a team together and some can be quite short which could be ideal to break the ice. There are cooperative games, competitive games, or even games that don't have a winner, but just one big loser! Some games abstract down the real world in such imaginative ways that become incredibly rewarding to experience. As such board games are great if you want to create a memorable event which is also educational as this is what many traditional team building games aim to achieve.

Speed Intros: I do a meet and greet version of speed dating. Have people pair up with someone they don't know, then find a non-work or non-workshop connection with the person. 30 seconds per individual, 1 minute per pair. 3-5 minutes overall (meet 3-4 people). If people in the room know each other well, then they should find out something about that person they didn't know before.

Find your Match: What has worked for me is to give each participant a slip of paper with information on it that is relevant to the topic or participants in general. They have to find the corresponding participant with the same information, introduce themselves, and talk briefly about what the information means to them.

HELLO exercise: "Hello" is an opener that directly relates to the workshop process and content. It uses a deck of playing cards and a few other items. The basic idea is that you prepare four questions related to individuals' expectations, experience, questions and changes regarding the training.

Picture and a Few Words: Great collection of picture post cards, many of which have been sent to me by art galleries to advertising an opening and some that are recycled greeting/note cards. The process has many benefits: 1. Needs assessment 2. Sharing of common challenges 3. Ability to share 'through' the picture choice, which allows for less personal exposure — not saying 'I'm not good at xxx' but rather 'I chose this card because it represents times when I xxx" 4. Good storytelling tool... curiosity level of group is high when they see what cards others have chosen.

Seth G B Podar College, Nawalgarh |

26





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

5. Allows me to observe how comfortable they are with public speaking and what sort of audience members they are when others are sharing 6. Facilitating the grouping of challenges helps the group to identify commonalities and helps us all identify what we need to work on during the

Origami Cup: In this icebreaking / team building activity everyone makes a very simple origami cup (all you need is a piece of paper for each person, card stock. You make 3 or 4 simple folds to create the cup). Everyone put their cups on a tray. You fill each cup up with water and talk about how we are all like these paper cups. If all the cups are strong then the group is strong. If a cup loses some of the water then in spills on to the other cups. Each person on the team is like these cups. The better they "hold" their part of the work the less work that spills onto the team. You can then let the tray sit for about 5 or 10 minutes and then go back and look at the tray to see if the water is holding in each of the cups or if water has spilled into the tray. No matter the outcome people can have a visual representation of what it means to hold their part of the work together. The other part to this activity, if you are trying to talk about the value of healthy, "well" employees would be to show how a stronger paper (card stock) can hold water better than a paper that is worn out or thin.

Expectation Setting

Individual Success has plenty of people relying on them. Expectation-setting skills are the skills that help you communicate and manage your work and work production. They allow you to clearly set boundaries, define the scope of what is being done, and communicate effectively with others. Expectation-setting skills are crucial for Customer Success Managers because there will be times when you find yourself in a situation where the other person is expecting something that is too much. Maybe it's out of scope, maybe it's unrealistic, or perhaps it's out of touch with the reality of the situation.

Pre-Assessment: Interview Skills

There are some easy steps that you can take that will increase your chances of success at interviews. First, remember that job interviews should be a process of two-way communication. Not only are they a tool for employers to use to evaluate you, but they are also an opportunity for you to assess the job, the organization, and to see if there is a "fit." The keys to a successful interview are preparation and practice. The following suggestions will help you prepare for an interview:

Self-evaluation It is important for you to think about yourself and your past experiences in order to be ready to articulate what you have to offer an employer.

Consider the following topics:





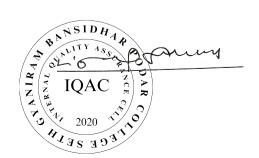
Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

- · How your present and past experience relate to the position
- · Your current and future career goals
- · What skills and expertise you have to offer
- The skills that you would like to develop or improve
- · Location, salary, and lifestyle priorities
- · Kinds of people and environments you prefer
- · Past experiences you want to highlight such as volunteer work, hobbies, travel

Overview of corporate world

- 1. Introduction to different industries for jobs
- 2. Difference between each industry and the competencies required to join the same"

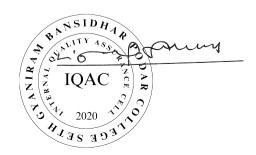




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



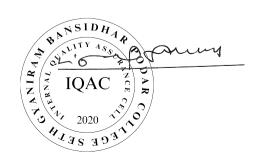




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



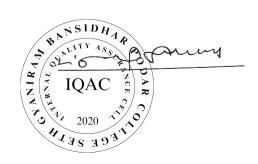




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



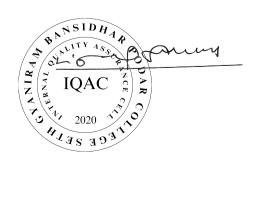




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



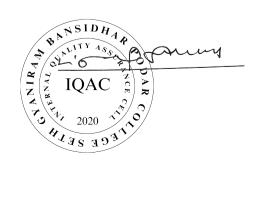




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



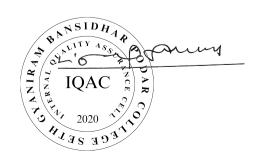




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



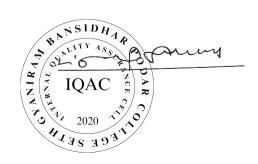




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



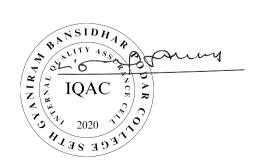




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



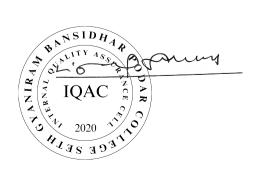




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

| Sr No | Module | Торіс | Methodology |
|----------|--------------------------------|--|-----------------------------------|
| 1 | Introduction | 1. Introduction 2. Ice Breaker | Activity - Memory Game |
| 2 | Introduction | Expectation Setting | Presentation by trainees |
| 3 | Pre-Assessment | Interview Skills | Mock Interview |
| 4 | Overview of corporate world | I. Introduction to different industries for jobs Difference between each industry and the competencies required to join the same | PPT |
| 5 | Self-Awareness | Goal Settings | Presentation and Activity |
| 6 | Self-Awareness | SWOT Analysis | PPT and Activity |
| 7 | Industry know-how | Corporate Jargons | PPT and role play |
| 8 | Communication Skills | Public Speaking | Extempore/Debates |
| 9 | Communication Skills | Presentation Skills | PPT and Presentation |
| 10 | Written Communication | E-mail Etiquette | Email writing on different topics |
| 11 | Oral Communication | Telephone Etiquette | Mock Calls |
| 12 | No Verbal Communication | Grooming | PPT and sharing tips |
| 13 | No Verbal Communication | Body language | Feedback and tips |
| 14 | Resume and Interview Skills | Group Discussion/Resume Writing | Resume Building Activity |
| 15 | Interview Skills | Personal Interview/Mock Interviews | Role Play and Feedback |
| 16 | Final Assessment | Personal Interview/Mock Interviews | Interview |

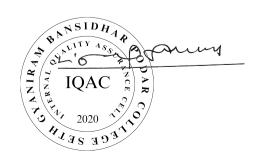




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



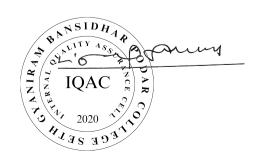




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



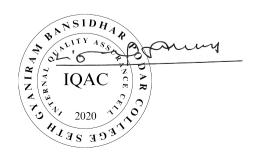




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



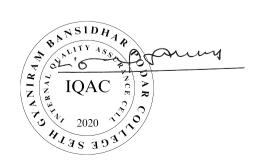




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



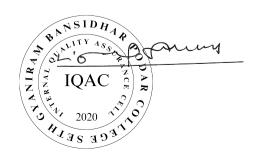




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



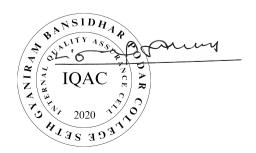




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



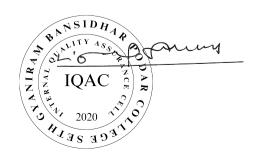




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



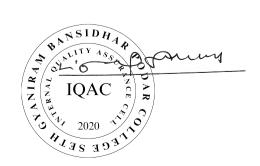




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME







Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



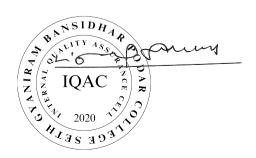




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME







Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

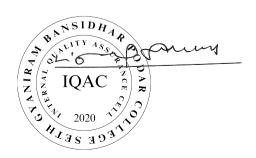
January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



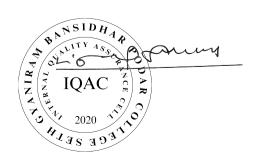




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



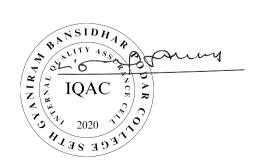




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



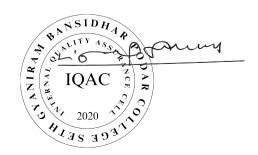




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



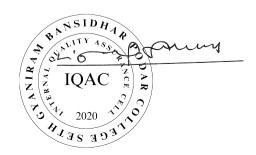




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



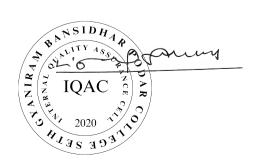




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



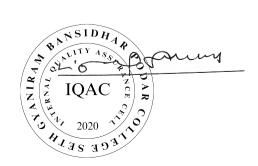




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME







Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME

पोदार कॉलेज में कौशल विकास कार्यक्रम का समापन

न्युज सर्विस/नवज्योति, नवलगढ। दी आनन्दीलाल पोदार मूं। ट्रस्ट द्वारा संचालित सेठ जी.बी. पोदार कॉलेज व रूबिकॉन फाउन्डेशन, पुणे के को के तत्वावधान में तीन दिवसीय व्यक्तित्व विकास प्रशिक्षण कार्यक्रम का समापन जट हुआ। जिसमें मुख्य अतिथि पोदार : में कॉलेज के प्राचार्य डॉ. सत्येन्द्र सिंह कर एवं विशिष्ट अतिथि उप-प्राचार्य डॉ. है। विनोद कुमार सैनी ने रूबिकॉन संस्था नक के प्रतिनिधि तथा प्रशिक्षक जे. लिमा जुद तथा भारत भषण दता का महाविद्यालय ाया ांत्री द्वारा सहयोग के लिए सम्मान किया गया। रूबिकॉन स्किल डवलपमेन्ट कार्यक्रम के संयोजक डॉ. दाउलाल बोहरा ने तीन दिवसीय प्रशिक्षण नन कार्यक्रम का ब्यौरा प्रस्तुत किया। जिसमें स्वॉट विश्लेषण, इंटरव्यू पर स्किल, सामृहिक चर्चा, टेलीफोनिक एटिकेटस, ई-मेल राइटिंग, चरित्र देश को विकास, इस कोड, कम्प्यूटर स्किल, भाषा. इत्यादि विषयों पर लर्निंग उद्देश्यों पर विद्यार्थियों को प्रशिक्षण दिया।



भारत भूषण दत्ता ने बताया, कि वर्तमान में व्यावसायिक प्रबन्धनों में कार्य करने के लिए कौशल विकास की आवश्यकता होती है, जिसे विश्वविद्यालय द्वारा चल रहे स्नातक पाठ्यक्रम के साथ सीखना अत्यावश्यक है। श्री जे. लिमा ने विद्यार्थियों में हावभाव का सम्प्रेषण किसी उच्च पदों की नौकरी के लिए आवश्यक है। प्राचार्य डॉ. सत्येन्द्र सिंह ने कहा, कि विद्यार्थियों को कौशल विकास पर ध्यान देना चाहिए। कार्यक्रम संयोजक डॉ. बोहरा ने बताया,

कि सभी विद्यार्थियों में अभिव्यक्ति कार्यकशलता के लिए आवश्यक है, जिसे उच्च गुणवता व कौशल के साथ संयोग रखना चाहिए।विद्यार्थियों में वर्क स्किल, पर्सनेलिटी डेवलपमेंट, लक्ष्य निर्धारण तथा विद्यार्थियों में व्यवसायिक स्तर पर अपने कार्य क्षमताओं को बढाने के लिए किया जा रहा है। वर्तमान समय में कार्य कुशलता एवं दक्षता की अत्यधिक आवश्यकता है, जिससे स्किल मैनेजमेंट के द्वारा विद्यार्थी अपने भविष्य को उज्ज्वल बना सकता है।



Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

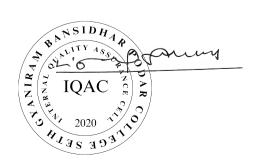
January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



THE CERTIFICATE IS PRESENTED TO:

Prerana Chalka

For successfully completing 3 days training from 09th February 2023 to 11th February 2023 on "Employability Skills" under "LifeSkills" programme organized by Rubicon at Seth Gyaniram Bansidhar Podar College, Nawalgarh, Rajasthan.





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

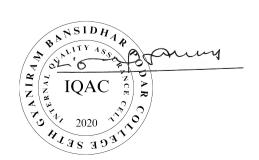
January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



CERTIFICATE

THE CERTIFICATE IS PRESENTED TO:

For successfully completing 3 days training from 09th February 2023 to 11th February 2023 on "Employability Skills" under "LifeSkills" programme organized by Rubicon at Seth Gyaniram Bansidhar Podar College, Nawalgarh, Rajasthan.

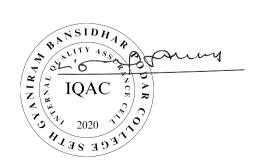




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME







Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

January 1, 2023 RUBICON'S LIFESKILLS TRAINING PROGRAMME



THE CERTIFICATE IS PRESENTED TO:

Nitin Saini

For successfully completing 3 days training from 09th February 2023 to 11th February 2023 on "Employability Skills" under "LifeSkills" programme organized by Rubicon at Seth Gyaniram Bansidhar Podar College, Nawalgarh, Rajasthan.

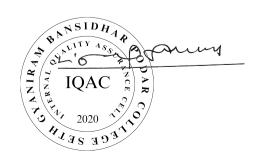




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

Communication Skills By Training & Placement Cell (2022-23)

TRAINING REPORT ON COMMUNICATION SKILLS BY TRAINING & PLACEMENT CELL





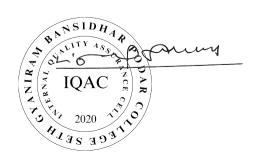
Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar



SETH GYANIRAM BANSIDHAR PODAR COLLEGE Podar Educational Campus, Nawalgarh - 333042 (Raj.)

INDEX

| Sr. No | Particulars | Page No. | Remarks |
|--------|--|----------|---------|
| 1 | Report- Training Program on Communication Skills | 1-7 | |
| 2 | Permission Letter | 8 | |
| 3 | Student Notice | 9 | |
| 4 | Sample Certificate of Participation | 10 | |
| 5 | Feedback Forms | 11-39 | |





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar



SETH GYANIRAM BANSIDHAR PODAR COLLEGE Podar Educational Campus, Nawalgarh - 333042 (Raj.)

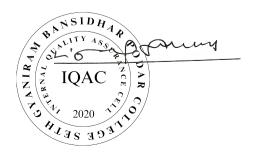
Report On Communication Skills

Seth Gyaniram Bansidhar Podar College, Nawalgarh has laid a great emphasis on students overall development. It has considered Communication Skills as one the most important skills when it comes to student overall development. To improve these skills, college has always laid emphasis on training students on Communication Skills. Education has rapidly become more practical oriented and communication skills has gained prime importance in every aspect of a student's professional as well as personal life.

The Training and Placement Cell of the college conducted a training program on Communication skills from 10th to 12th September, 2022 for its students of UG and PG courses to enable them to take over the challenges of life and come out with a positive attitude and also as a winner in all aspects of their life.

Three Day session was organized for Communication Skills on (Date) delivered by the head of Training and Placement Cell Mr. Rajesh Verma in order to develop and enhance the students' soft skills, career development and their communication skills. The Training and Placement Cell along with the IQAC motivated and encouraged the students to be active participants and constantly improve upon their skills and competencies for their personal and professional growth. A welcome speech was delivered by college Principal wherein he urged the participants to make use of the sessions to the maximum extent possible in order to enhance their Communication Skills.

The main aim of the sessions were to emphasize on the simple methods, which gave necessary tips and guidelines on to improve the basic communication skills and effective ways to face varied situations which was followed by the participants' drafting their self introduction sample on their own. They were made to read out the drafts and necessary corrections and clarifications we made after that.





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar



The highlights and min points emphasized in these sessions as under:

Importance of communication has always been realized in all times because it is the most vital means by which people are connected together in society. However, today communication plays a crucial role in almost all aspects of life. Work in business, government or organizations are impossible without communication. People have to communicate with each other, exchange information, make decisions and talk about innovations. Management is a complex practice of communicating with other people. In an age when the business environment is turbulent in terms of competition, new technologies political instability, workforce diversity, the need for good communication skills is being increasingly felt by mangers at all levels. The ability to communicate effectively in various business situations has to be developed. For organization to perform and to have a competitive advantage managers and workers have to be well equipped with communication skills. Many of the problems that occur in an organization are the direct result of people failing to communicate effectively and efficientlys Big corporations e.g. textile sector and multinational organizations need better communication skills in their employees so that they are able to work in teams and swith Good communication skills in today's business world, has been found to directly impact productivity. Therefore, this communication skills training module will help to improve communication among the managers and workers for enhanced, competitive and successful performance of the organization. Aims and objectives of the module. The aim of this module is to assist in



Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

the development of communication competence by providing information regarding different forms of communication and their appropriate use.

Learning outcomes By the end of this program, participants will be able, to communicate more effectively and efficiently by:

- 1. Listening, and responding with an open mind in a more effective way.
- 2. Using appropriate communication methods.
- 3. Minimizing communication barriers.
- 4. Using verbal and non-verbal messages appropriately.
- 5. Relating and networking with others at work.
- 6. Giving and receiving instruction correctly.
- 7. Maintaining a working relationship with clients.
- 8. Use of two-way communication feedback.
- 9. Recognize and appreciate cultural and gender difference in communication.

The main Training Topics were:

- Understanding communication
- What is communication
- The communication process
- Principles of communication
- Barriers to communication
- Over communication
- Long, differences
- Conflicting information
- Interests and attitudes
- Differing status, position and self-expression
- Providing feedback
- Characteristics of good feedback

Importance of communication: Many writers have identified the advantages of good communication:

- 1. Leads to personal effectiveness.
- 2. Helps to network with people.
- 3. Influences motivation for enhanced performance
- 4. Builds better understanding between boss and subordinates.
- 5. Creates better interpersonal relations.
- 6. Increases listening ability.

All these benefits cannot be automatically achieved. One can understand the complex nature of communication by examining the factors that make communication a dynamic process. The communication process, the word process indicates that it is an activity



Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

that is connected with a series of steps that are deliberately undertaken to reach a goal. A communication process comprises the following elements:

Barriers to Communication In the process of communication, caution needs to be exercised as barriers to communication are either consciously or unconsciously erected by the sender or the receiver. These barriers hamper the growth of communication and relegate it to the status of a conversation where feedback is not expected. If either the speaker or the listener has problems in adjusting his frequency with the co-interacting, barriers would automatically be erected.

Some of the barriers to communication are:

- Over-communication
- Conflicting Information
- Language Differences
- Prejudice
- Differing status
- Interest and attitude
- Prejudgment
- Over Confidence
- Jargons
- Disturbances
- Inability to comprehend details
- Lack of knowledge
- Unwanted distortions
- Unwillingness to understand





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar



Feedback.

Feedback is an essential part of successful interpersonal communication. It indicates how well the sender's message is being understood or has been understood by the recipient. The importance of feedback cannot be overemphasized. Feedback makes communication a two-way process, it indicates effective understanding or misunderstanding of the message, it stimulates further communication and discussion. Feedback can help or hinder your communication and the climate you create. In the workplace most people communicate face-to-face with their lecturer, supervisors, and colleagues so the ability to provide appropriate feedback can assist the development of effective working relationships and the productivity of the business. There is continuing research evidence that feedback not only improves communication but also, in turn, leads to more effective manager and organizational performance. Types of feedback Feedback Standbecklassified in different ways. It can be:

* Verbal Positive

Z NolQVerbal 2

Action 12

• A combination of any of these



Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

Negative feedback

You can encourage negative feedback by making it clear that: o You recognize it as vital if you are to know what is working properly and what is not. o You do not become upset or angry towards those who are prepared to share negative messages with you. You believe in fixing problems rather than blaming or punishing those who report them. Even when you are at fault, you value this kind of message more than cover-ups or false praise. You encourage and support others who accept negative/error feedback. Naturally, a climate in which there is open discussion of errors mistakes and problems takes a little getting used to, but workers soon become comfortable with it. It is an ideal foundation for positive problem solving because: - It promotes active thinking by looking more closely at problems rather than avoiding them. - It makes it harder to hide" problems. - Error feedback is more likely to be true and is probably more accurate than overly positive feedback.

Listening Skills

Benefits of listening

- 1. You enjoy two-way benefits. When people notice how well you listen to them, they usually reciprocate and try to understand you better.
- 2. Relationship within a group improves. Members develop a more positive attitude towards each other, so personal support and teamwork is strengthened. Friendships develop and deepen.
- 3. You receive more accurate information. The more confident people are that you are listening to them, the happier they will be to share facts they would not reveal to a poor listener.
- 4. Influence: have an effect on the attitude and behaviours of others, because people are more likely to respect and follow those whom they feel have listened to and understand them.
- 5. Help: be able to assist people because you hear more, empathize more and come to understand others more deeply. 6. Learn: You acquire knowledge of others the world and yourself and profit from the insights of others who have learned or seen what you have not.

Intercultural communication

Is communication between people living in the same country but from different cultural backgrounds. Over time a culture develops distinctive national patterns of communication and social behavior. These patterns affect the way people communicate and social behavior. These patterns affect the way people communicate and social behavior. People working in a multicultural environment must acquire new skills and knowledge about other cultures. The more sensitive a person becomes to the diverse cultural factors the more successful will the person be in getting into the fight? Frame of reference for communicating ideas with people from other



Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

cultures. The factors that cause cross cultural and intercultural communication problems, owing to lack of knowledge about the other culture are:

- Social customs
- Values and beliefs
- Names and titles
- Sense of time
- Social conduct
- Language/speech for communication
- Non-verbal communication
- Exchanging business cards
- Being ethnocentric
- Believing in the stereotypes
- Life concerns
- Dress
- Courtesies in speech
- Use of humor and irony

Overcoming cultural barriers Cultural sensitivity leads to better communication. Therefore, a global manager can overcome cultural barriers and be an empathetic communicator by

- 1. Knowing your own culture first-foreigners may ask you curious questions about social and cultural norms as followed in your culture.
- 2. Take interest in other cultures e.g. pay attention to the non-verbal cues of other culture.
- 3. Avoid being ethnocentric and judgmental. At no cost must you make your business client feel that your country's culture is the best. Every culture is as good as the other.
- 4. Being a good observer and listener backed by right cognitive skills of other cultures, and keep unbiased mind.
- 5. Practice flexibility in accepting a new way of looking at individuals –by doing this you will help yourself in not stereotyping individuals.

After each session students were given ample opportunities to raise their doubts or queries and the queries were adequately answered as far as possible.

After the end of the sessions students showed a lot of improvements and most importantly were free of hesitation and overcame their jitters while communicating in a group and it enabled them to overcome their apprehensions on talking in front of others as they were provided enough opportunities to practice, they were encouraged when they committed mistakes and most importantly they realized the importance of helping each other and get rid of their fears or peer pressure to a large extent.



Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar



SETH GYANIRAM BANSIDHAR PODAR COLLEGE Podar Educational Campus, Nawalgarh - 333042 (Raj.)

Date: 28/10/2022

To,
The Principal,
Through IQAC,
Seth Gyaniram Bansidhar Podar College,
Nawalgarh.

Subject: Regarding permission for a three days Training Program on Communication Skills

Respected Sir,

With due regards, I Rajesh Verma, am writing this letter to kindly inform you that the Training and Placement Cell is organizing a three days Training Program for UG and PG final year students on Communication Skills from 10th to 12th November, 2022. The Training Program will be conducted from 10:30AM to 01:00PM.

I, sincerely request you to please permit to organize the Training Program.

With regards,

Training and Placement Cell





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar



SETH GYANIRAM BANSIDHAR PODAR COLLEGE Podar Educational Campus, Nawalgarh - 333042 (Raj.)

Date: 01/11/2022

Notice

All UG and PG final year students are hereby informed that a three days Training Program on Communication Skills will be organized by the Training and Placement Cell from 10th to 12th November 2022.

The Training Program will be held in Main Building Auditorium of the college from 10:30AM to 01:30PM. Students are instructed to attend the sessions with due diligence.

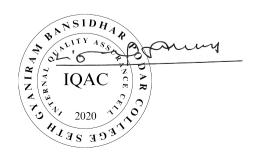
In case of any queries or further information regarding the training sessions please contact the Training and Placement Cell.

Training and Placement Cell

Principal

Copy To:-

- 1. Executive Director, The Anandilal Podar Trust, Nawalgarh
- 2. COO, The Anandilal Podar Trust, Nawalgarh
- 3. IQAC, Seth Gyaniram Bansidhar College
- 4. All Students Notice Boards
- 5. Office Record





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar



Seth Gyaniram Bansidhar Podar College

Podar Educational Campus, Nawalgarh - 333042 (Raj.)

Training on Communication Skills

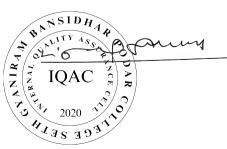
Feedback Form

| | Nan | ne of the Participant | : | |
|----------|--|---|--|---------------|
| | Dep | oartment/Stream | : | |
| | Date | e | : | |
| | Please respond to the following statements by using 4 points rating scale indicating you agree or disagree. Please choose the appropriate response. A- Completely Agree B- Agree C- Average D- Poor | | the extent to which | |
| | 1 | The training sessions were w | well Prepared and Organized | |
| | 2 | The Trainer was well Prepar | red and Expert on the topic | |
| | 3 | The Trainers communication | n was easily understood | |
| | 4 | The Trainer gave opportunit them | ty to participants to raise queries and resolved | |
| | 5 | The Trainer gave enough tin | ne to every topic to be understood properly | |
| | 6 | The Time Duration of the pr | rogram was Appropriate and completed on time | |
| | 7 | The Program was effective i skills on the topic | in enhancing your professional knowledge and | |
| * | Wha | at one thing would you recomi | mend to make such training sessions useful & mo | re effective? |

Signature

ORGANISED
BY

Training and Placement Cell

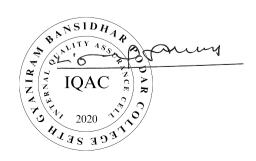




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

Presentation Skills By Training & Placement Cell (2022-23)

TRAINING REPORT ON PRESENTATION SKILLS BY TRAINING & PLACEMENT CELL





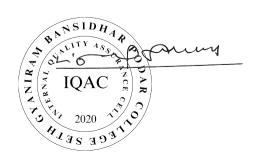
Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar



SETH GYANIRAM BANSIDHAR PODAR COLLEGE Podar Educational Campus, Nawalgarh - 333042 (Raj.)

INDEX

| Sr. | Particulars | Page No. | Remarks |
|-----|---|----------|---------|
| No | | | |
| 1 | Report- Training Program on Presentation Skills | 1-6 | |
| 2 | Student Notice | 7 | |
| 3 | Principal Permission Letter | 8 | |
| 4 | Sample Certificate | 9 | |
| 4 | Feedback Forms | 10-81 | |





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

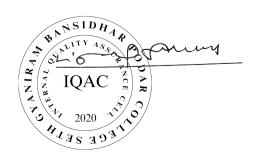


SETH GYANIRAM BANSIDHAR PODAR COLLEGE Podar Educational Campus, Nawalgarh - 333042 (Raj.)

Report on Training on Presentation Skills

Seth Gyaniram Bansidhar Podar College, Nawalgarh has always been at the fore front when it comes to students academics and career. The Training and Placement Cell organised a 3 day training on Presentation Skills was organised from 29th to 31st July, 2022 Traditionally academics was always considered as the main focus as far as students knowledge and subject aptitude was considered. However with changing times the market dynamics have changed and education has also undergone a major change in the recent years. Education has rapidly become more practical oriented and student training other than academics has gained prime importance. Students have also become more career oriented with the times and expect more than just academics from their college. The college always wanted their students to be gain good employment opportunities even before the completion of their education and farewell from the college and also had this belief that a student must become self reliant and able to successfully pursue a start up if he/she is aspiring to become an entrepreneur. To achieve this, the college planned and executed training programs through its Training and Placement Cell for its students and make them aware of the market realities and sound enough to gain meaningful employment whether government or private along with their aspirations of building up their own business ventures.

The Training and Placement Cell of the college conducted a training program on Presentation skills for its students of Professional courses like BBA and BCA considering the need and importance of making and presenting a PPT which is helpful for every avenue right from jobs to taking over family owned businesses to start-ups or other ventures. Presentation skills are one which is also needed at every stage and level of a professional career or business. Making a simple Power Point Presentation is easy, however to make an impressive and effective PPT is completely different thing which requires various skill sets and other personal communication skills including





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar



body language and the flow of the communication while delivering the presentation, maintaining proper eye contact and connecting with the audience.

This Training Program was conducted over a period of 3 days conducted over a period of one week from (Dates).

The main points covered under this three day program are enlisted below:

In order to be able to present successfully, not only the layout and the content of the presentation must be convincing. The decisive step is to convey the content of the presentation to the audience in the best possible way by presenting it correctly. The tips listed below were explained for effective presentation skills. In order to give listeners the feeling of being important and to make them feel personally addressed, it is particularly important to maintain eye contact with the audience during the presentation. Not only does this exude confidence, but it also helps your audience to connect with you and your subject. It also helps you feel less nervous. The main are as follows:

- Maintain eye contact while presenting and smile.
- Use of gestures and facial expressions: To emphasize the content of your presentation, it is advisable to use appropriate gestures and body language to get your message across. Avoid crossed arms, hands behind your back, or in your pockets during a presentation. Always stand up straight, and try not to appear tense or stressed. You can do that by suring your hands and arms to emphasize what you are saying and get your message across. Your facial expressions should always be friendly and open. Smile and show that you empty the topic and you are confident in the information you are presenting.

• Avoid distractions: Often you will not be able to avoid the use of aids. For example, you may need to use a laser pointer to show something on the screen, or you may need



Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

to use a pen to write something down on a flipchart. To avoid distractions for you and the audience, get into the habit of putting down tools you don't need! That way you will not be tempted to deal with them in the first place.

- Be prepared: Practice makes perfect: Practice makes perfect. If you prepare well before the presentation, you will feel more relaxed and confident while presenting and it will also improve your body language.
- Be confident: By appearing self-confident, you convey to the listener that you are confident in your topic and have prepared yourself sufficiently. Try to relax and not appear too stressed or nervous. Another tip for advanced speakers: Step out in front of the podium and walk around the room and get closer to the audience. This also exudes self-confidence and helps in attracting your audience's attention.
- Effective beginning and end: Good presentation skills can help you in captivating your audience straight away. In order to do that, you should start your presentation with a bang. You should also give an overview of the time and structure of your presentation. This outline should run through your presentation so that you can always assign the individual contents to an outline point. It is also helpful for your audience to have the outline displayed in a slimmed-down form during the whole presentation. How you end the presentation is as important as how you start it. A weak ending will leave the audience uninspired. But a good ending will motivate them and help them walk away on a positive note. For example, include a call to action, end the presentation with a memorable quote, or a personal story, and don't forget to thank and acknowledge the audience.
- Speak freely: The headline speaks for itself. To make the presentation as lively and enjoyable as possible, you should avoid reading it off. Speak freely, slowly, and clearly. If you are not yet confident in what you are presenting, try using note cards. But keep in mind: No continuous text, but only short, concise bullet points. If you use note cards to support you, it is especially advisable at this point to memorize at least the beginning and end of your presentation, as eye contact is crucial at these points.
- Filler Words: In order to make your presentation flow as smoothly and confidently as possible, you should avoid using filler words such as "um," "so," and so on. For your listeners, these words convey insecurity and inadequate preparation.

• Use different Medias: A presentation can quickly become boring and monotonous. To avoid this, it is advisable to use different types of media. For example, combine videos and flipcharts, use the whiteboard, or show something practical on a model. This will

IQAC



Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

increase the attention of your audience enormously and will help in keeping them engaged until the end.

- Use effective pauses: When giving a presentation, you should keep in mind that you have already heard the content several times your audience probably hasn't! Therefore, give your audience enough time to read and understand the content of your slides. Effective use of speech pauses is a master technique. It is one of the most versatile tools in a presenter's toolbox. Yet very few people perform it well. A pause, if used correctly, can add a great deal to your presentation or speech. Pause before, during, or after saying something that you would like to emphasize. Pausing between two different parts of your presentation can indicate to the audience that something new is coming. A quick pause could also help you in remembering your next point, without the audience. Make sure to use appropriate analogies and anecdotes and avoid foreign words, empty phrases, and clichés.
- Connect with the audience: When creating your presentation, you should already think about your target audience. This will help you present successfully later on. It is especially important that you speak the language of the audience. Use appropriate and relevant examples. Use "strong" and meaningful words in short sentences to avoid losing the audience. Another way to involve the audience in your presentation is by interacting with them. To make a point clearer, examples can be given to explain it in more detail.

The program was divided in 3 categories, first being the technicalities involved in making a good, effective and influential presentation. Second being how to effectively put forward the presentation with enthusiasm to the target audience to achieve the desired goal of the presentation. Thirdly how to professionally handle the queries or the question and answer section after the presentation, the main aim being to satisfactorily resolving the queries without intimidating the person having put forth the query.

After each session students were given ample opportunities to raise their doubts or queries and the queries were adequately answered as far as possible.

After the end of the sessions students showed a lot of improvements and most importantly were free of hesitation and overcame their jitters while communicating in a group and a communicating in a group and a communicating in them to overcome their apprehensions on talking in front of others as they were provided enough opportunities to practice, they were encouraged when they committed mistakes and most importantly they realized the importance of helping each other and get rid of their fears or peer pressure to a large extent



Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar



SETH GYANIRAM BANSIDHAR PODAR COLLEGE Podar Educational Campus, Nawalgarh - 333042 (Raj.)

Date: 28/07/2022

Notice

All UG and PG final year students are hereby informed that a three days Training Program on Presentation Skills will be organized by the Training and Placement Cell from 29th to 31st July 2022 The Training Program will be held in Main Building Auditorium of the college from 11:30AM to 01:30PM. Students are instructed to attend the sessions with due diligence.

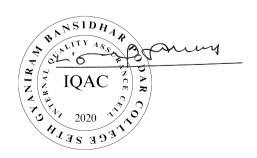
In case of any queries or further information regarding the training sessions please contact the Training and Placement Cell.

Training and Placement Cell

Principal

Copy To:-

- 1. Executive Director, The Anandilal Podar Trust, Nawalgarh
- 2. COO, The Anandilal Podar Trust, Nawalgarh
- 3. IQAC, Seth Gyaniram Bansidhar College
- 4. All Students Notice Boards
- 5. Office Record





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar



SETH GYANIRAM BANSIDHAR PODAR COLLEGE Podar Educational Campus, Nawalgarh - 333042 (Raj.)

Date: 26/07/2022

To, The Principal, Through IQAC Seth Gyaniram Bansidhar Podar College, Nawalgarh.

Subject: Regarding permission for a three days Training Program on Presentation Skills

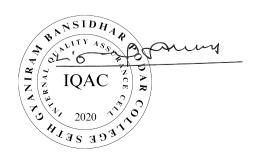
Respected Sir,

With due regards, I Rajesh Verma, am writing this letter to kindly inform you that the Training and Placement Cell is organizing a two days Training Program for UG and PG final year students on Presentation Skills from 29th to 31st July, 2022. The Training Program will be conducted from 02:00AM to 01:30PM.

I, sincerely request you to please permit to organize the Training Program.

With regards,

Training and Placement Cell





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar



Seth Gyaniram Bansidhar Podar College

Podar Educational Campus, Nawalgarh - 333042 (Raj.)

Training on Presentation Skills

Feedback Form

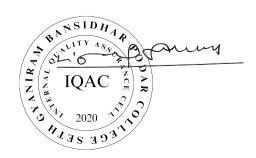
| | epartment/Stream | : | |
|----------|---|--|-----------------|
| D | ate | : | |
| | | s statements by using 4 points rating scale indicating moose the appropriate response. B- Agree | the extent to w |
| | D- Average | D- Poor | |
| | 1 The training sessions were | e well Prepared and Organized | |
| | The Trainer was well Prep | pared and Expert on the topic | |
| | The Trainers communication | · | |
| 4 | The Trainer gave opportune them | nity to participants to raise queries and resolved | |
| | The Trainer gave enough | time to every topic to be understood properly | |
| | 6 The Time Duration of the | program was Appropriate and completed on time | |
| , | The Program was effective skills on the topic | re in enhancing your professional knowledge and | |
| W | Vhat one thing would you reco | ommend to make such training sessions useful & mo | re effective? |
| 0 | NSIDHAP | ORGANISED BY | Signature |
| FRNAL OF | 1 6 3 9 Concury | iing and Placement Cell | |



Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

Soft Skills By Training & Placement Cell (2022-23)

TRAINING REPORT ON SOFT SKILLS BY TRAINING & PLACEMENT CELL





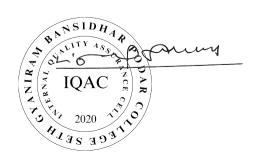
Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar



SETH GYANIRAM BANSIDHAR PODAR COLLEGE Podar Educational Campus, Nawalgarh - 333042 (Raj.)

INDEX

| Sr. No | Particulars | Page No. | Remarks |
|--------|---------------------------------|----------|---------|
| 1 | Report- Training on Soft Skills | 1-5 | |
| 2 | Student Notice | 6 | |
| 3 | Principal Permission Letter | 7 | |
| 4 | Sample Certificate | 8 | |
| 4 | Feedback Forms | 9-27 | |





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar



SETH GYANIRAM BANSIDHAR PODAR COLLEGE Podar Educational Campus, Nawalgarh - 333042 (Raj.)

Soft Skills

In the subject of career guidance, soft skills are the life skills that create a positive environment which enables a person to obtain a desired job that suits ones qualifications when he seeks a career opportunity. The Training and Placement Cell of the college organised 3 days Soft skills Training for the students from 9th to 11th November, 2022. The training was delivered by Mr. Rajesh Verma, coordinator Training and Placement Cell. Soft Skills are essential in the professional arena as well as the daily life of a person. These skills should be established and developed and can be established and developed. The human is a social creature. This is why people are used to living in groups or herds ever since the time of evolution. Therefore it is clear that soft skills have been important and will continue to be important for all people at all times. Soft skills are also important to lead a happy and peaceful life without mental stress. It has to be accepted that soft skills make life easier. This module has been created to identify the essential soft skills and to practically train them using various activities. This would pave the way for professional success and subsequently a society of content citizens.

Soft Skills is a very popular term nowadays, used to indicate personal transversal competences such as social aptitudes, language and communication capability, friendliness and ability of working in team and other personality traits that characterize relationships between people. Soft Skills are traditionally considered complementary of Hard Skills, which are the abilities to perform a certain type of task or activity. Soft Skills are strategic to be successful in personal and professional life then is essential for the students when they try to obtain any kind of job. Enterprises generally hire new employees, in particular recent graduates, taking more in consideration their Soft Skills than their Hard Skills. This happens also for technical professions, because the company, in order to be competitive, needs to create good and effective teams and a collaborative working atmosphere. The departments of the college have organized various types of activities to develop the soft skills of the students enrolled with the institution. These activities of the departments and platforms available helped the learners to learn and acquire soft skills like Communication Skills, Presentation Skills, Written Communication, Interpersonal Skills, Creativity and Leadership etc. These activities benefit the students to enhance the knowledge of use of language and its spoken aspect. It belied the students for their development of communication skills. To improve the Presentation Skills the departments conducted seminars of the students. The students get participated and perform active role in the Seminars. Topics are given



Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

to them to prepare and present to assess their performance. Every year the departments make the organization of such seminars a regular feature of the campus. The Department of English conducts the Poetry Recitation activity which helps the students to learn the presentation skills and enhances the creative capabilities among them. The Group Discussion is the routine practice of the campus may it be the part of the curriculum or not. They learn the art of argument which helps them in practical life ahead and thus develop interpersonal skills among themselves. The institution has also developed well equipped Language Laboratory supported by digital resources and software like Words Worth. It helps and encourages the learners to acquire necessary nuisances of the language.



The Importance of Soft Skills:

IQAC

- To build and maintain interpersonal relationships.
- To make meaningful/appropriate decisions
- Efficient Communication
- Posinthence the professional development
- For effective efficient and higher performance

Soft Skills 2020

• Innovative thinking: Innovative Thinking In order to successfully overcome life's challenges and obstacles, one should free him of the traditional ways of thinking and

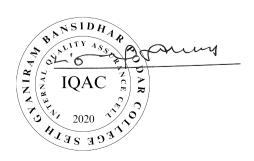




Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

adopt a new and creative way of thinking. Employing such novel methods would help a person to reach ones goals in a unique manner with minimum effort. To enhance creativity while departing from traditional thinking, some activities can be done.

- Problem management: Facing problems are part and parcel of our daily life. But there are instances where people have attempted suicide due to their inability to handle problems successfully. Therefore it has become vital to learn the skill of problem management as a soft skill.
- Stress and emotional management: Two of the major causes behind stress are a person's work environment and the complex social background. Also there is a direct link between time management and stress management. Over work, i.e. the work that cannot be completed within the work hours and work that exceeds your capability directly affects your stress levels. We go to our jobs while carrying the burden of many private matters which could decrease the efficiency and affectivity of the job. Also we come back home from work while carrying the problems of work and the problematic situations we have created as a result of not working efficiently. This may act as a vicious circle and reduce ones patience and endurance resulting in a restless mind and behavior. Stress can grow to a state where there is increased conflict, seemingly less solutions for problems, lack of creativity, isolation due to weakened interpersonal relationships as well as various mental health issues. However there's also a positive outlook on stress called "required stress". An example is the stress induced by fear of an exam which could motivate a person to study. Management of emotions such as anger, sorrow, and happiness has a direct relationship with the management of stress. Relaxed and free mind will distance you from anger. Managing ones emotions to prevent harmfully affecting oneself or others is a quality of a great personality.
- Leadership: Let us understand the concepts about leadership. A leader can be identified as a person who motivates and guides the people who are striving to achieve a common goal in the family, society or workplace. The unfortunate situation of today is that most people are waiting for a person to guide them because they have failed to identify the leadership qualities within him/ her. Even if one gets the leadership opportunity it is more challenging to maintain it. Therefore leadership is a soft skill that needs to be developed.





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar



• Team work: A team is a group of people from a certain social class, with a permanent interrelationship of duty among each other A team is a collection of people with a definite and a common convention regarding attitudes, emotions, aspirations and goals based on important factors that affect each member who has an express or implied assessment.

Features of an Efficient Group Fulfills the targets and duties, Maintaining the goal of achieving common targets (internally), (Balancing the duties, interrelationships and team maintenance) Developmental change so as to increase the efficiency. Explain to the trainees about the stages of a team, the features of an effective team, how the achievement of workplace targets is a collective effort and the fact that each team member is a different person with varied habits and that it is an art to work with each person cooperatively. It is clear that it's possible to attain the common objectives of a firm/company as well as one's individual goals by becoming an efficient team member in an efficient team. The trainees should understand that our individual goals cannot be attained in isolation and that we need the help of others to reach our goals.

• Communication: From birth to death, man employs communications for all his activities. Foor communication skills challenge his negotiation capabilities and create various problematic situations. Weak communication skills also reduce the opportunities to develop other soft skills. Therefore being a communicator and developings these skills is growing increasingly important. This unit will provide the guidance to develop that skill. In fostering relationships communication is one of the

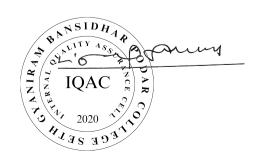


Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar

most important factors. It is the people with strong communication skills who will succeed in adopting a positive mindset.

• Understanding oneself: One of the major issues that a person faces when reaching his/her life goal is, not having understood who he/she is. This lack of understanding is the cause behind the inability to solve problems efficiently or to logically reach a conclusion after assessing the pros and cons of a problem. Therefore this topic will create an opportunity to identify a person's skills, aspirations, qualities and personality traits.

After the end of the sessions students showed a lot of improvements and most importantly were free of hesitation and overcame their jitters while communicating in a group and it enabled them to overcome their apprehensions on talking in front of others as they were provided enough opportunities to practice, they were encouraged when they committed mistakes and most importantly they realized the importance of helping each other and get rid of their fears or peer pressure to a large extent





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar



SETH GYANIRAM BANSIDHAR PODAR COLLEGE Podar Educational Campus, Nawalgarh - 333042 (Raj.)

Date: 02/11/2022

Notice

All UG and PG final year students are hereby informed that a three days Training Program on Soft Skills will be organized by the Training and Placement Cell from 9th to 11th November, 2022.

The Training Program will be held in Main Building Auditorium of the college from 11:30AM to 01:30PM. Students are instructed that attending the sessions is mandatory.

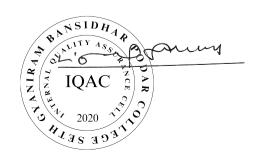
In case of any queries or further information regarding the training sessions please contact the Training and Placement Cell.

Training and Placement Cell

Principal

Copy To:-

- 1. Executive Director, The Anandilal Podar Trust, Nawalgarh
- 2. COO, The Anandilal Podar Trust, Nawalgarh
- 3. IQAC, Seth Gyaniram Bansidhar College
- 4. All Students Notice Boards
- 5. Office Record





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar



SETH GYANIRAM BANSIDHAR PODAR COLLEGE Podar Educational Campus, Nawalgarh - 333042 (Raj.)

Date: 01/11/2022

To, The Principal, Through IQAC Seth Gyaniram Bansidhar Podar College, Nawalgarh.

Subject: Regarding permission for a three days Training Program on Soft Skills

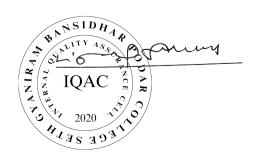
Respected Sir,

With due regards, I, Rajesh Verma, am writing this letter to kindly inform you that the Training and Placement Cell is organizing a two days Training Program for UG and PG final year students on Soft Skills from 9th to 11th November, 2022. The Training Program will be conducted from 11:30AM to 01:30PM.

I, sincerely request you to please permit to organize the Training Program.

With regards,

Training and Placement Cell





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar





Accredited with Grade 'A' (3.04 CGPA) by NAAC-UGC Recognition of college under Section 2(f)/12(B), UGC Act, 1956 Affiliated to Pandit Deendayal Upadhyaya Shekhawati University, Sikar



Seth Gyaniram Bansidhar Podar College

Podar Educational Campus, Nawalgarh - 333042 (Raj.)

Training on Soft Skills

Feedback Form

| | - | g statements by using 4 points rating scale indicating to | the extent to | | |
|-----|--|---|---------------|--|--|
| - | agree or disagree. Please cl C- Completely Agree | hoose the appropriate response. B- Agree | | | |
| | E- Average | D- Poor | | | |
| 1 | The training sessions wer | re well Prepared and Organized | | | |
| 2 | The Trainer was well Pre | pared and Expert on the topic | | | |
| 3 | The Trainers communicat | tion was easily understood | | | |
| 4 | The Trainer gave opportu | unity to participants to raise queries and resolved | | | |
| 5 | The Trainer gave enough | time to every topic to be understood properly | | | |
| 6 | The Time Duration of the | e program was Appropriate and completed on time | | | |
| 7 | The Program was effective skills on the topic | ve in enhancing your professional knowledge and | | | |
| Wha | What one thing would you recommend to make such training sessions useful & more effective? | | | | |
| | | | | | |
| | | | | | |
| | | ORGANISED | Signature | | |
| | (SIDHA) | | | | |